

**NORTON PARISH COUNCIL**

**Date:** Tuesday 19 June 2018

**Time:** 19.30

**Venue:** Norton Village Hall

**Clerk:** Richard Oliver

<b>Minute</b>	<b>Minutes</b>	<b>Action</b>
	<p><b>Record Attendance, Apologies, Absence.</b>  <b>Council Attendance:</b>                      Cllr K Russell <i>Chairman</i>                      Cllr M Goodman <i>Vice-Chairman</i>                      Cllr S Goulden                      Cllr C Thomas                      Cllr Davidson  <b>Invitees</b>                      None  <b>Public</b>                      One</p>	
18.06.112	<b>Acceptance of Apologies</b> Cllrs Paybody, Child, Mason, Cllr A Howard, Cllrs J Amos & A Brown	
18.06.113	<b>Declaration and Nature of Interests in matters on the Agenda</b> None	
18.06.114	<b>Consideration for any requests for dispensation</b> None	
18.06.115	<b>Open Section</b> For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public. None	
18.06.116	<b>Approve Minutes</b> of meetings held on 15 May Proposed Cllr Goodman 2 <sup>nd</sup> Cllr Thomas All in favour & 22 May 2018 Proposed Cllr Goodman 2 <sup>nd</sup> Cllr Russell All in favour	
18.06.117	<b>Actions from Previous Minutes</b> (not covered on agenda and for report only) None	
	<b>HIGHWAYS</b>	
18.06.118	Gouldens View streetlight – update. No update was available for this meeting.	
18.06.119	A5 / Whilton Locks xroads – Grass cutting schedule. Councillors agreed a survey is needed of the eye-line of traffic from the furthest point in both directions from the junction. The Police to be asked for details of accidents at /near the junction over the last 5 years. Councillors further stipulated that all future correspondence to be copied in to the Police and Chris Heaton-Harris MP	<b>Clerk</b>
18.06.120	Enhanced Dog Control Proposals – Councillors discussed and asked the Clerk to respond to Daventry District Council before the deadline of 24 July.	<b>Clerk</b>
18.06.121	Bus services for Norton A) University of Northampton Demand Responsive Transport email from Chris Heaton-Harris’s office Cllr Goodman will attend a meeting at University of Northampton and report at next month’s meeting B) Tender process for No 63 Bus replacement – Councillors would prefer a bus going to Daventry then continuing to Northampton. Clerk to contact John Ellerby	<b>Cllr Goodman</b>  <b>Clerk</b>
	<b>NORTON NEIGHBOURHOOD AREA PLAN</b>	
18.06.122	NNAP Steering Group – Cllr Goulden advised that the Plan had a further amendment from Daventry DC. Maps and photographs are being inserted into the document.	
	<b>JACKS PATCH</b>	
18.06.123	Inspection report update. Councillors noted the report	
	<b>THE POUND</b>	
18.06.124	Rent and lease review – Cllrs Paybody & Goodman visited The Pound. They advised there should be no reduction in rent at this stage with a lease review imminent in October. The options are to find a	

	new tenant or sell. The current tenant, Mr Eales, would be interested in purchasing. A current valuation of the property is needed to progress the matter further.	<b>Clerk</b>																																										
	<b>GOVERNANCE</b>																																											
18.06.125	Website redesign & councillors new email addresses – Cllrs Thomas, Davidson and Child require some further assistance help with the new emails.	<b>Clerk</b>																																										
18.06.126	Daventry District Council Community Governance Review – Councillors to discuss. <a href="#">Info here.</a> Councillors were encouraged to complete the survey.																																											
	<b>FINANCE</b>																																											
18.06.127	Bank reconciliation 31 May 2018 Councillors noted.																																											
18.06.128	<p><b>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting. Councillors to agree authorisers.</b>  Proposed Cllr Thomas 2<sup>nd</sup> Cllr Goodman All in favour. Cllrs Goodman &amp; Thomas to complete the bank authorisation</p> <table border="1"> <thead> <tr> <th>Payment method</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Internet</td> <td>38.96</td> <td>0.00</td> <td>38.96</td> <td>R Oliver</td> <td>Expenses</td> </tr> <tr> <td>Internet</td> <td>101.40</td> <td>0.00</td> <td>101.40</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>405.36</td> <td>0.00</td> <td>405.36</td> <td>R Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td>7.20</td> <td>1.20</td> <td>6.00</td> <td>CVS Inv 47</td> <td>Payroll service</td> </tr> <tr> <td>Internet</td> <td>384.00</td> <td>64.00</td> <td>320.00</td> <td>Hartwell Invs 690 &amp; 703</td> <td>Mowing services</td> </tr> <tr> <td><b>Total</b></td> <td><b>936.92</b></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payment method	Amount Total	VAT	Amount w/o VAT	Payee	Description	Internet	38.96	0.00	38.96	R Oliver	Expenses	Internet	101.40	0.00	101.40	HMRC	PAYE	Internet	405.36	0.00	405.36	R Oliver	Salary	Internet	7.20	1.20	6.00	CVS Inv 47	Payroll service	Internet	384.00	64.00	320.00	Hartwell Invs 690 & 703	Mowing services	<b>Total</b>	<b>936.92</b>					
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18.06.129	<p><b>Raise matters for report only</b>  Cllr Russell reported on a complaint about fencing around Borough Hill Farm and a notice saying "Private-No Right of Way" which suggests the footpath cannot be used. Cllrs Russell &amp; Goodman to investigate.  World War One Commemorative Bench- To be put on July's agenda for discussion.</p>																																											
	<b>Next scheduled meeting will be 17 July 2018</b>																																											
	<b>CLOSE of MEETING 8.40PM</b>																																											

Signed.....

Date.....

**Chairman: Cllr Kim Russell**