

NORTON PARISH COUNCIL

Date: Tuesday 19 June 2018

Time: 19.30

Venue: Norton Village Hall

Clerk: Richard Oliver

| Minute | Minutes | Action |
|---------------|--|---|
| | <p>Record Attendance, Apologies, Absence. Council Attendance: Cllr K Russell <i>Chairman</i> Cllr M Goodman <i>Vice-Chairman</i> Cllr S Goulden Cllr C Thomas Cllr Davidson Invitees None Public One</p> | |
| 18.06.112 | Acceptance of Apologies Cllrs Paybody, Child, Mason, Cllr A Howard, Cllrs J Amos & A Brown | |
| 18.06.113 | Declaration and Nature of Interests in matters on the Agenda None | |
| 18.06.114 | Consideration for any requests for dispensation None | |
| 18.06.115 | Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public. None | |
| 18.06.116 | Approve Minutes of meetings held on 15 May Proposed Cllr Goodman 2 nd Cllr Thomas All in favour & 22 May 2018 Proposed Cllr Goodman 2 nd Cllr Russell All in favour | |
| 18.06.117 | Actions from Previous Minutes (not covered on agenda and for report only) None | |
| | HIGHWAYS | |
| 18.06.118 | Gouldens View streetlight – update. No update was available for this meeting. | |
| 18.06.119 | A5 / Whilton Locks xroads – Grass cutting schedule. Councillors agreed a survey is needed of the eye-line of traffic from the furthest point in both directions from the junction. The Police to be asked for details of accidents at /near the junction over the last 5 years. Councillors further stipulated that all future correspondence to be copied in to the Police and Chris Heaton-Harris MP | Clerk |
| 18.06.120 | Enhanced Dog Control Proposals – Councillors discussed and asked the Clerk to respond to Daventry District Council before the deadline of 24 July. | Clerk |
| 18.06.121 | Bus services for Norton A) University of Northampton Demand Responsive Transport email from Chris Heaton-Harris’s office Cllr Goodman will attend a meeting at University of Northampton and report at next month’s meeting B) Tender process for No 63 Bus replacement – Councillors would prefer a bus going to Daventry then continuing to Northampton. Clerk to contact John Ellerby | Cllr Goodman Clerk |
| | NORTON NEIGHBOURHOOD AREA PLAN | |
| 18.06.122 | NNAP Steering Group – Cllr Goulden advised that the Plan had a further amendment from Daventry DC. Maps and photographs are being inserted into the document. | |
| | JACKS PATCH | |
| 18.06.123 | Inspection report update. Councillors noted the report | |
| | THE POUND | |
| 18.06.124 | Rent and lease review – Cllrs Paybody & Goodman visited The Pound. They advised there should be no reduction in rent at this stage with a lease review imminent in October. The options are to find a | |

| | new tenant or sell. The current tenant, Mr Eales, would be interested in purchasing. A current valuation of the property is needed to progress the matter further. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|----------------|--|----------------|----------------|-------------------------|-----------------|-------|-------------|----------|-------|------|-------|----------|----------|----------|--------|------|--------|------|------|----------|--------|------|--------|----------|--------|----------|------|------|------|------------|-----------------|----------|--------|-------|--------|-------------------------|-----------------|--------------|---------------|--|--|--|--|--|
| | GOVERNANCE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18.06.125 | Website redesign & councillors new email addresses – Cllrs Thomas, Davidson and Child require some further assistance help with the new emails. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18.06.126 | Daventry District Council Community Governance Review – Councillors to discuss. Info here. Councillors were encouraged to complete the survey. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | FINANCE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18.06.127 | Bank reconciliation 31 May 2018 Councillors noted. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18.06.128 | <p>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting. Councillors to agree authorisers. Proposed Cllr Thomas 2nd Cllr Goodman All in favour. Cllrs Goodman & Thomas to complete the bank authorisation</p> <table border="1"> <thead> <tr> <th>Payment method</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Internet</td> <td>38.96</td> <td>0.00</td> <td>38.96</td> <td>R Oliver</td> <td>Expenses</td> </tr> <tr> <td>Internet</td> <td>101.40</td> <td>0.00</td> <td>101.40</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>405.36</td> <td>0.00</td> <td>405.36</td> <td>R Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td>7.20</td> <td>1.20</td> <td>6.00</td> <td>CVS Inv 47</td> <td>Payroll service</td> </tr> <tr> <td>Internet</td> <td>384.00</td> <td>64.00</td> <td>320.00</td> <td>Hartwell Invs 690 & 703</td> <td>Mowing services</td> </tr> <tr> <td>Total</td> <td>936.92</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Payment method | Amount Total | VAT | Amount w/o VAT | Payee | Description | Internet | 38.96 | 0.00 | 38.96 | R Oliver | Expenses | Internet | 101.40 | 0.00 | 101.40 | HMRC | PAYE | Internet | 405.36 | 0.00 | 405.36 | R Oliver | Salary | Internet | 7.20 | 1.20 | 6.00 | CVS Inv 47 | Payroll service | Internet | 384.00 | 64.00 | 320.00 | Hartwell Invs 690 & 703 | Mowing services | Total | 936.92 | | | | | |
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| Total | 936.92 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18.06.129 | <p>Raise matters for report only Cllr Russell reported on a complaint about fencing around Borough Hill Farm and a notice saying "Private-No Right of Way" which suggests the footpath cannot be used. Cllrs Russell & Goodman to investigate. World War One Commemorative Bench- To be put on July's agenda for discussion.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Next scheduled meeting will be 17 July 2018 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | CLOSE of MEETING 8.40PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Signed.....

Date.....

Chairman: Cllr Kim Russell