

NORTON PARISH COUNCIL

Date: Tuesday 17 July 2018

Time: 19.30

Venue: Norton Village Hall

Clerk: Richard Oliver

Minute	Minutes	Action
	<p>Record Attendance, Apologies, Absence. Council Attendance: Cllr K Russell <i>Chairman</i> Cllr M Goodman <i>Vice-Chairman</i> Cllr S Goulden Cllr C Thomas Cllr S Mason Cllr J Paybody Invitees Jane Lyons - Principal Elections Officer DDC, Cllr J Amos DDC Absent Cllr Child, Cllr Davidson Public 2</p>	
18.07.130	Acceptance of Apologies Cllr A Brown, Cllr A Howard	
18.07.131	Declaration and Nature of Interests in matters on the Agenda None	
18.07.132	Consideration for any requests for dispensation None	
18.07.133	<p>Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public Cllr Amos advised 1) The process for the change to Unitary Councils is under way 2) The Flore to Brington road is now open 3) The Daventry Link is still hoping to be open during the summer but no fixed date has been set yet. Cllr Russell asked if Cllr Amos could find out some information on possible grants to support World War 1 events.</p>	
	Cllr Amos left the meeting at 7.38PM	
18.07.134	Approve Minutes of meetings held on 19 June 2018 Proposed Cllr Goulden 2 nd Cllr Goodman. All in favour of those present.	
18.07.135	Actions from Previous Minutes (not covered on agenda and for report only) The Clerk advised he had requested accident statistics from the Police for the A5 Xroads between Norton and Whilton Locks	
18.07.136	DAVENTRY DISTRICT COUNCIL - COMMUNITY GOVERNANCE REVIEW	
	<p>Jane Lyons from Daventry District Council will attend to respond to Councillors questions on the review. Details of the review can be found at https://bit.ly/2sVgGgN A detailed and lengthy discussion with Jane Lyons enabled Councillors to formulate the following proposal to be submitted as a response from the Parish Council to DDC prior to a further consultation later in the year. Norton Parish Council wants to keep its current parish boundary and would be happy to administer the Daventry SUE until the SUE reached a sufficient size to have its own stand-alone Parish Council. Proposed Cllr Russell 2nd Cllr Goodman All in favour.</p>	
	Jane Lyons left the meeting at 8.00PM	
	PLANNING	
18.07.137	DA/2018/0474 Monksmoor Farm, Welton Lane, Daventry, Northamptonshire, NN11 2JD Reserved matters application pursuant to outline planning DA/2014/0112 Phase 4b Councillors had no comments.	
18.07.138	DA/2018/0475 Monksmoor Farm, Welton Lane, Daventry, Northamptonshire, NN11 2JD Reserved matters application pursuant to outline planning DA/2014/0112 Phase 4b Councillors had no comments.	

	HIGHWAYS																																																	
18.07.139	Bus services for Norton Cllr Goodman reported from a meeting he had attended at the University of Northampton (UoN) with Tony Ciaburro. UON have some funding which will enable them to run a pilot starting in April 2019 to coordinate under-utilised capacity among travel providers in the county to make it available to travellers on an on-demand basis, but costs were not yet known. A further meeting is planned. The Clerk advised that NCC has suggested a possible option using the DACT bus at a cost of £82 per day. Bus services through Norton finish on 21 July. Councillors decided to defer any further action till the September meeting.																																																	
18.07.140	Commemorative World War 1 Bench. Councillors to agree action. Cllr Russell advised that a limited number of benches were available at £300 each through bids to Daventry District Council. The Clerk to submit a bid.	Clerk																																																
	NORTON NEIGHBOURHOOD AREA PLAN																																																	
18.07.141	NNAP Steering Group – Cllr Goulden advised that the plan was nearly completed and just needs the inclusion of up-to-date maps which Jane Lyons from DDC will email to the Parish Council																																																	
	JACKS PATCH																																																	
18.07.142	A) Inspection report update B) Hedge and tree trimming. Councillors to discuss and agree action. The Clerk advise he was waiting for a quote for the work. Councillors agreed that if the cost was reasonable then the trimming should go ahead.																																																	
	GOVERNANCE																																																	
18.07.143	A) Councillors new email addresses – update B) Mapping fee £36 for old website. C) Transfer of old domain. Councillors to agree actions. A) All Councillors confirmed they were using the new email address. The Clerk to contact Cllr Child to confirm as she was not at the meeting. B) Councillors resolved to pay the mapping fee of £36 Proposed Cllr Russell 2 nd Cllr Goodman All in favour C) The new domain could be transferred as there was enough space on the new server if required.	Clerk																																																
	FINANCE																																																	
18.07.144	Bank reconciliation 30 June 2018 Councillors noted.																																																	
18.07.145	<p>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting. Councillors to agree authorisers.</p> <p>All payments were agreed. Proposed Cllr Goodman 2nd Cllr Paybody All in favour. Cllrs Russell and Thomas to do the payment authorisation on the bank.</p> <table border="1"> <thead> <tr> <th>Payment method</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>D/Debit</td> <td>117.00</td> <td>5.57</td> <td>111.43</td> <td>EON</td> <td>Electricity</td> </tr> <tr> <td>Internet</td> <td>84.00</td> <td>0.00</td> <td>84.00</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>336.24</td> <td>0.00</td> <td>336.24</td> <td>R Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td>7.20</td> <td>1.20</td> <td>6.00</td> <td>CVS Inv 107</td> <td>Payroll service</td> </tr> <tr> <td>Internet</td> <td>192.00</td> <td>32.00</td> <td>160.00</td> <td>Hartwell Invs 710</td> <td>Mowing services</td> </tr> <tr> <td>Internet</td> <td>165.80</td> <td>26.63</td> <td>139.17</td> <td>Dennetts <i>(Already paid)</i></td> <td>Play bark</td> </tr> <tr> <td>Total</td> <td>902.24</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payment method	Amount Total	VAT	Amount w/o VAT	Payee	Description	D/Debit	117.00	5.57	111.43	EON	Electricity	Internet	84.00	0.00	84.00	HMRC	PAYE	Internet	336.24	0.00	336.24	R Oliver	Salary	Internet	7.20	1.20	6.00	CVS Inv 107	Payroll service	Internet	192.00	32.00	160.00	Hartwell Invs 710	Mowing services	Internet	165.80	26.63	139.17	Dennetts <i>(Already paid)</i>	Play bark	Total	902.24					
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18.07.146	<p>Raise matters for report only</p> <p>Cllr Russell has been invited to the parade and investiture of the new Mayor of Daventry</p> <p>A letter to be sent to Mr T Eales confirming extension of The Pound lease terms at current terms.</p>	Clerk																																																
	Next scheduled meeting will be 18 September 2018																																																	
	CLOSE of MEETING 8.50PM																																																	

Signed.....

Date.....

Chairman: Cllr Kim Russell