

NORTON PARISH COUNCIL**Date:** Tuesday 18 September 2018**Time:** 19.30**Venue:** Norton Village Hall**Clerk:** Richard Oliver

Minute	Minutes	Action
	<p>Record Attendance, Apologies, Absence.</p> <p>Council Attendance: Cllr K Russell <i>Chairman</i> Cllr M Goodman <i>Vice-Chairman</i> Cllr S Goulden Cllr C Thomas Cllr S Mason Cllr J Paybody Cllr C Child</p> <p>Invitees Sgt Sam Dobbs – Northants Police (from 7.50PM to 8.39PM)</p> <p>Public 3</p>	
18.09.147	Acceptance of Apologies Cllr J Amos (DDC), Cllr A Brown (DDC), Cllr Amy Howard (NCC)	
18.09.148	Declaration and Nature of Interests in matters on the Agenda None	
18.09.149	Consideration for any requests for dispensation None	
18.09.150	Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public Julia Richardson said she had put her name forward as a candidate for the vacant councillor place but was happy to step down if the other candidate had more local experience.	
18.09.151	Approve Minutes of meetings held on 17 July 2018 Proposed Cllr Mason 2 nd Cllr Goodman All in favour	
18.09.152	Actions from Previous Minutes (not covered on agenda and for report only) None	
	POLICE	
18.09.153	Update on policing matters from Sgt Sam Dobbs (this item took place after agenda item 18.09.158) Sgt Dobbs gave a detailed and interesting insight into the current challenging position on policing in the county. The reduction in funding has necessitated the rethinking of services and the use of a threat, harm and risk assessment criteria now guides their response to any incident. Sgt Dobbs advised that it was always a good idea to report even a trivial incident and use the 999 service which is better resourced than the 101 number. The police can then decide the appropriate response and advise the caller. The use of social media and Twitter is also useful as is reporting an incident online at https://www.northants.police.uk/webform/online-crime-reporting	
	HIGHWAYS	
18.09.154	A5 xroads with Whilton Locks – update The Clerk advised that Kevin Fagan of the Community Safety Partnership had been contacted by Highways England who were assessing the junction which he understood may mean a change in the frequency of grass cuts but would advise more when he had more feedback from Highways England.	
18.09.155	Daventry Rapid Demand Responsive Transport Pilot Uno Bus Proposal. Councillors to agree any actions. Councillors agreed in principle to a joint meeting with Whilton PC and the Bringtons PC with Chris Heaton-Harris MP to discuss this and other issues. Councillors were not convinced that the Rapid Transit Proposal would be of benefit to Norton residents based on the documentation they had received so far. The Clerk to contact Whilton Parish Council to arrange dates for a joint meeting.	Clerk
18.09.156	WW1 Commemorative War Bench – update The Clerk advised the bid had been successful and was awaiting a delivery date from Daventry DC.	
18.09.157	Grit bins- transfer of ownership from NCC. The councillors agreed to the transfer of ownership of the bin on Daventry Road from NCC to Norton Parish Council. The Clerk to convey this response to the	Clerk

	Sever Highway Team at Kier WSP. The Clerk was also instructed to find a supplier of the mixed rock salt & grit required to replenish the bins as NCC no longer wanted to have any involvement with the supply.	Clerk																																																												
	NORTON NEIGHBOURHOOD AREA PLAN																																																													
18.09.158	NNAP Steering Group – Cllr Child confirmed the draft plan had been submitted to Daventry DC on 6 June and the Neighbourhood Area Plan Steering Group were still waiting for a response. The delay was due to Natural England making its assessment. Cllr Child expected a response from Daventry DDC very soon which would then enable the next stage of the process to start.																																																													
	JACKS PATCH																																																													
18.09.159	Inspection reports & update The Clerk advised that Hartwell Mowing had been instructed to trim the hedges and cut down the cherry tree. The Clerk was also waiting for a quotation from Hartwell Mowing for the replacement of 8 loose/rotten posts. Cllr Paybody advised he would put up the new picnic bench soon.																																																													
	GOVERNANCE																																																													
18.09.160	Co-option of new councillor. Julia Richardson withdrew her candidacy and David Birtles was duly co-opted as the new parish councillor.																																																													
18.09.161	Parish Council website – closure of old website. Cllr Mason advised that because of the sheer number of files to be moved to the new site the old website would have to continue for some time yet.																																																													
	FINANCE																																																													
18.09.162	Wreaths and Crosses for Remembrance Day. The Clerk advised the total cost to the council was £69.50.																																																													
18.09.163	Flowers and tubs payment for 2018. Councillors to agree action. Councillors agreed to a payment of £300 for Roger Hepton. Cllr Goodman requested that the Clerk write to Mr Hepton to thank him for all his hard work particularly in the light of the very hot summer.	Clerk																																																												
18.09.164	The Pound – lease / sale discussion. Councillors to agree next steps. Councillors instructed the Clerk to contact Chown Commercial for another quote. If that was higher than the current quote then the Clerk was instructed to proceed with Berrys Towcester. Proposed Cllr Goodman 2 nd Cllr Russell All in favour	Clerk																																																												
18.09.165	Bank reconciliations 31 July & 31 August 2018 Councillors noted these.																																																													
18.09.166	Transfer £5k from current account to savings account 25 July 2018. Councillors noted this transfer.																																																													
18.09.167	Internal Finance Review. Councillors to nominate councillor for September review. Cllr Thomas agreed to carry out the 6-monthly review.																																																													
18.09.168	<p>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting. Councillors to agree authorisers.</p> <p>Proposed Cllr Goodman 2nd Cllr Paybody All in favour. Councillors Goodman & Thomas to authorise on the bank</p> <table border="1"> <thead> <tr> <th>Payment method</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>August</td> <td>Paid</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Internet</td> <td>96.00</td> <td>16.00</td> <td>80.00</td> <td>Linnell Bros (<i>paid in July</i>)</td> <td>Bench for Jacks Patch</td> </tr> <tr> <td>Internet</td> <td>84.00</td> <td>0.00</td> <td>84.00</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>336.24</td> <td>0.00</td> <td>336.24</td> <td>R Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td>7.20</td> <td>1.20</td> <td>6.00</td> <td>CVS Inv 129</td> <td>Payroll service</td> </tr> <tr> <td>Total</td> <td>523.44</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sept</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Internet</td> <td>7.20</td> <td>1.20</td> <td>6.00</td> <td>CVS Inv 163</td> <td>Payroll services</td> </tr> <tr> <td>Internet</td> <td>84.00</td> <td>0.00</td> <td>84.00</td> <td>HMRC</td> <td>PAYE</td> </tr> </tbody> </table>	Payment method	Amount Total	VAT	Amount w/o VAT	Payee	Description	August	Paid					Internet	96.00	16.00	80.00	Linnell Bros (<i>paid in July</i>)	Bench for Jacks Patch	Internet	84.00	0.00	84.00	HMRC	PAYE	Internet	336.24	0.00	336.24	R Oliver	Salary	Internet	7.20	1.20	6.00	CVS Inv 129	Payroll service	Total	523.44					Sept						Internet	7.20	1.20	6.00	CVS Inv 163	Payroll services	Internet	84.00	0.00	84.00	HMRC	PAYE	
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September 2018

Initialed.....

	Internet	336.24	0.00	336.24	R Oliver	Salary
	Internet	192.00	32.00	160.00	Hartwell Mow Inv 724	Mowing services
	Total	619.44				
18.09.169	Raise matters for report only Cllr Russell advised that there was a permitted development application PD/2018/0040 for the grain store in Weedon Lane					
	Next scheduled meeting will be 16 October 2018					
	CLOSE of MEETING					

Signed.....

Date.....

Chairman: Cllr Kim Russell