

NORTON PARISH COUNCIL NOTICE OF MEETING

Councillors are summoned and members of the public and press are invited to the
ANNUAL MEETING and ORDINARY MEETING
of NORTON PARISH COUNCIL
to be held on
Tuesday 20th May 2014 at 7:30 pm in Norton Village Hall.

AGENDA

ANNUAL MEETING	
14.05.116	Election of Chairman and completion of Chairman's Declaration of Acceptance of Office
14.05.117	Election of Vice-Chairman
14.05.118	Completion of Declaration of Acceptance of Office for all Parish Councillors
14.05.119	Review of Register of Members' Interests
ORDINARY MEETING	
14.05.120	Acceptance of Apologies
14.05.121	Declaration and Nature of Interests in matters on the Agenda
14.05.122	Consideration of any requests for dispensation
14.05.123	Review of Parish Councillors' Areas of Special Interest <ul style="list-style-type: none"> • Highways/Street Doctor • Planning reports • Tree Warden
14.05.124	Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: <ul style="list-style-type: none"> • DDC Representative • NCC Representative • Members of the Public
14.05.125	Approve Minutes of the ordinary meeting held on 15 th April 2014
14.05.126	Actions from Previous Minutes (not covered on agenda and for report only)
PLANNING	
14.05.127	DA/2013/0917 Installation of Wind Turbine at Ashby Grounds, Norton Farm, Weedon Lane, Norton Decision notice from DDC
14.05.128	Update from Councillors attendance at Planning Nuts and Bolts workshop
FINANCE	
14.05.129	Approve Insurance provider for the forthcoming year. Renewal premium and quotation received for comparison.
14.05.130	Completion of bank mandate with current signatories
14.05.131	Present Bank Reconciliation by Financial Officer
	£
	Cash in hand as at 1 April 2014 25496.97
	Less unpresented cheques as at 1 April 2014 0.00
	Add receipt during the current year 4000.49
	Less payments during the current year 1169.67
	Cash in hand carried forward 30 April 2014 28327.79
	Represented by Bank Account balances as at 30 April 2014

Current Account – 11428020	4314.33
Deposit Account – 51428039	7506.04
Playing Field Account – 61432591 *	1597.06
Savings Acc *	15070.36
TOTAL	28487.79
Less unrepresented cheques	160.00
Revised Bank Account Totals	28327.79

* BANK STATEMENTS NOT PRESENTED AT THIS MEETING

14.05.132	Approve payments and sign cheques.					
	Chq No.	Amount Total	VAT	Net of VAT	Payee	Authority
	100291	384.00	64.00	320.00	Stephen Hartwell – invs 217 & 222	Grass Verges
	100292	68.00	0.00	68.00	Northants CALC inv 4503	Training
	100293	180.00	30.00	150.00	T Eales inv 333 -	Maintenance
	100294	3.00	.50	2.50	Angela Feltham – stationery	General Administration
	100295	3.65	.61	3.04	Mike Goodman – stationery	General Administration
	100296	29.00	0.00	29.00	CPRE – annual membership	Membership
	100297	237.50	0.00	237.50	Angela Feltham	Salary
	100298				Approved insurance provider see item 14.05.129	Insurance
	100299	248.19	0.00	248.19	Mike Goodman	WW1 Commemorative event
	TOTAL	1153.34				

14.05.133	Income received £4000.00 first half year precept payment £0.49 interest
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14.05.134	Update on internal and external audits
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14.05.135	APPROVE transfer of £500 from HSBC Current to Jacks Patch bank account
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14.05.136	APPROVE transfer of £162.66 from HSBC Jacks Patch bank account to HSBC Current account
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14.05.137	Revision of Grant application from NVCA
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14.05.138	Consider support for Sevenoaks Town Council for their proposal under the Sustainable Communities Act
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14.05.139	APPROVE purchase of 3 flags
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14.05.140	Consider purchase of WW1 Commemorative Bookmarks
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	HIGHWAYS
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14.05.141	Highways update by Cllr Davidson
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	OTHER BUSINESS
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14.05.142	Land Registry
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14.05.143	Update on Jack's Patch
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14.05.144	Consider investigation to improve speed of Broadband facility in the village
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	CORRESPONDENCE RECEIVED
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14.05.145	Detail	Action
	Aon – insurance quotation	
	HSBC – new security device	
	Chalks Fundraising – sample bookmark	
	John Marshall - Internal Audit report	

	FINAL CONCLUSION OF MEETING
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14.05.146	Raise matters for report only
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14.05.147	Close of Meeting
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Angela Feltham

Angela Feltham
Clerk/RFO to Norton Parish Council
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Date: 13th May 2014

