

**NORTON PARISH COUNCIL
NOTICE OF MEETING**

Councillors are summoned and members of the public and press are invited to the
MEETING OF NORTON PARISH COUNCIL
to be held on
Tuesday 15th July 2014 at 7:30 pm in Norton Village Hall.

Agenda

14.07.176	Acceptance of Apologies																								
14.07.177	Declaration and Nature of Interests in matters on the Agenda																								
14.07.178	Consideration for any requests for dispensation																								
14.07.179	Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: <ul style="list-style-type: none"> • DDC Representative • NCC Representative • Members of the Public 																								
14.07.180	Approve Minutes of the meeting held on 17 th June 2014																								
14.07.181	Actions from Previous Minutes (not covered on agenda and for report only)																								
14.07.182	Update on County Connect Bus Service																								
	PLANNING																								
14.07.183	DA/2013/0584 White Horse Inn Consider non-compliance with planning consent																								
14.07.184	DA/2014/0486 Norton Farm Fields Change of use from agricultural land to storage of up to 350 caravans, improvements to access, construction of security fencing and associated works (revised scheme).																								
14.07.185	Pre-application Consultation CTIL Ref: 106713 for a proposed '4G' Base Station Upgrade at Borough Hill Farm, London Road, Daventry																								
14.07.186	Pre-application Consultation CTIL Ref: 114312 for a proposed '4G' Base Station Upgrade at Norton Fields Farm, Watling Street, Norton																								
14.07.187	Proposed single Wind Turbine at Ryehill Lodge Barn, Long Buckby																								
	FINANCE																								
14.07.188	Receive report and Annual Return from BDO for external audit year ending 2014																								
14.07.189	Present Bank Reconciliation as at 30 June 2014																								
	<table border="1" style="width: 100%;"> <tr> <td>Cash in hand as at 1 April 2014</td> <td style="text-align: right;">25496.97</td> </tr> <tr> <td>Less unrepresented cheques as at 1 April 2014</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>Add receipt during the current year</td> <td style="text-align: right;">4464.06</td> </tr> <tr> <td>Less payments during the current year</td> <td style="text-align: right;">-3101.22</td> </tr> <tr> <td>Cash in hand carried forward 30 June 2014</td> <td style="text-align: right;">26859.81</td> </tr> <tr> <td>Represented by bank account balances as below</td> <td></td> </tr> <tr> <td>HSBC Current Account</td> <td style="text-align: right;">2407.94</td> </tr> <tr> <td>HSBC Playing Field Account</td> <td style="text-align: right;">1934.59</td> </tr> <tr> <td>HSBC Savings</td> <td style="text-align: right;">7506.92</td> </tr> <tr> <td>HSBC Deposit Bond</td> <td style="text-align: right;">15070.36</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">26919.81</td> </tr> <tr> <td>Less unrepresented cheques</td> <td style="text-align: right;">-60.00</td> </tr> </table>	Cash in hand as at 1 April 2014	25496.97	Less unrepresented cheques as at 1 April 2014	0.00	Add receipt during the current year	4464.06	Less payments during the current year	-3101.22	Cash in hand carried forward 30 June 2014	26859.81	Represented by bank account balances as below		HSBC Current Account	2407.94	HSBC Playing Field Account	1934.59	HSBC Savings	7506.92	HSBC Deposit Bond	15070.36	Total	26919.81	Less unrepresented cheques	-60.00
Cash in hand as at 1 April 2014	25496.97																								
Less unrepresented cheques as at 1 April 2014	0.00																								
Add receipt during the current year	4464.06																								
Less payments during the current year	-3101.22																								
Cash in hand carried forward 30 June 2014	26859.81																								
Represented by bank account balances as below																									
HSBC Current Account	2407.94																								
HSBC Playing Field Account	1934.59																								
HSBC Savings	7506.92																								
HSBC Deposit Bond	15070.36																								
Total	26919.81																								
Less unrepresented cheques	-60.00																								

	Revised total	26859.81																																																																		
14.07.190	Review of Accounts for first Quarter 2014/15																																																																			
14.07.191	Approve payments and sign cheques.																																																																			
	<table border="1"> <thead> <tr> <th>Cheque No.</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Authority</th> </tr> </thead> <tbody> <tr> <td>100308</td> <td>107.33</td> <td>17.89</td> <td>89.44</td> <td>Hampshire Flag Company</td> <td>Flags</td> </tr> <tr> <td>100309</td> <td>135.00</td> <td>22.50</td> <td>112.50</td> <td>Chalks</td> <td>WW1 Centenary</td> </tr> <tr> <td>100310</td> <td>384.00</td> <td>64.00</td> <td>320.00</td> <td>Stephen Hartwell</td> <td>Grass Verges</td> </tr> <tr> <td>100311</td> <td>86.16</td> <td>14.36</td> <td>71.80</td> <td>E.On Energy Solutions Ltd</td> <td>Lighting mainten.</td> </tr> <tr> <td>100312</td> <td>78.00</td> <td>13.00</td> <td>65.00</td> <td>Playsafety Ltd</td> <td>RoSPA Inspection</td> </tr> <tr> <td>100313</td> <td>116.16</td> <td>5.53</td> <td>110.63</td> <td>E.ON UK plc</td> <td>Lighting usage</td> </tr> <tr> <td>100314</td> <td>120.00</td> <td>20.00</td> <td>100.00</td> <td>BDO LLP</td> <td>Audit fee</td> </tr> <tr> <td>100315</td> <td>26.70</td> <td>0.00</td> <td>26.70</td> <td>Angela Feltham</td> <td>Expense</td> </tr> <tr> <td>100316</td> <td>237.50</td> <td>0.00</td> <td>237.50</td> <td>Angela Feltham</td> <td>Salary</td> </tr> <tr> <td>TOTAL</td> <td>1290.85</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Authority	100308	107.33	17.89	89.44	Hampshire Flag Company	Flags	100309	135.00	22.50	112.50	Chalks	WW1 Centenary	100310	384.00	64.00	320.00	Stephen Hartwell	Grass Verges	100311	86.16	14.36	71.80	E.On Energy Solutions Ltd	Lighting mainten.	100312	78.00	13.00	65.00	Playsafety Ltd	RoSPA Inspection	100313	116.16	5.53	110.63	E.ON UK plc	Lighting usage	100314	120.00	20.00	100.00	BDO LLP	Audit fee	100315	26.70	0.00	26.70	Angela Feltham	Expense	100316	237.50	0.00	237.50	Angela Feltham	Salary	TOTAL	1290.85					
Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Authority																																																															
100308	107.33	17.89	89.44	Hampshire Flag Company	Flags																																																															
100309	135.00	22.50	112.50	Chalks	WW1 Centenary																																																															
100310	384.00	64.00	320.00	Stephen Hartwell	Grass Verges																																																															
100311	86.16	14.36	71.80	E.On Energy Solutions Ltd	Lighting mainten.																																																															
100312	78.00	13.00	65.00	Playsafety Ltd	RoSPA Inspection																																																															
100313	116.16	5.53	110.63	E.ON UK plc	Lighting usage																																																															
100314	120.00	20.00	100.00	BDO LLP	Audit fee																																																															
100315	26.70	0.00	26.70	Angela Feltham	Expense																																																															
100316	237.50	0.00	237.50	Angela Feltham	Salary																																																															
TOTAL	1290.85																																																																			
14.07.192	Review Bank Signatories and present Bank Mandate for signing																																																																			
14.07.193	Consider options for future payment methods																																																																			
14.07.194	Review condition and performance of laptop																																																																			
	HIGHWAYS																																																																			
14.07.195	Highways update by Cllr Robins																																																																			
14.07.196	Report on action taken with regard to condition of street lighting																																																																			
14.07.197	Reinstate dog fouling sign																																																																			
	OTHER BUSINESS																																																																			
14.07.198	Update on condition/maintenance of Jacks Patch and the RoSPA inspection report																																																																			
14.07.199	Update on proposals for the creation of a Village Sign																																																																			
14.07.200	Update on progress on contact with Land Registry																																																																			
14.07.201	Discuss Community Infrastructure Levy Consultation as advised by West Northants Joint Planning Unit and form a response																																																																			
14.07.202	Report from Cllr Russell on 5 Year Land Supply Briefing by DDC																																																																			
14.07.203	Reports from Cllr Russell and Cllr Goulden on CIL training at NCALC																																																																			
14.07.204	Review and completion of Rural Housing Policy Review																																																																			
14.07.205	Review Councillors point of contact for Highways and Internal Audit Controls																																																																			
14.07.206	Discuss Data Protection Act compliance																																																																			
14.07.207	Report from WWI Centenary Commemoration Sub-Committee																																																																			
14.07.208	Agree date of next meeting																																																																			
14.07.209	CORRESPONDENCE RECEIVED																																																																			
14.07.210	<table border="1"> <thead> <tr> <th>Detail</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>Hampshire Flag Company – 3 flags</td> <td></td> </tr> <tr> <td>Chalks Fundraising – 50 Bookmarks for WW1 Centenary Commemoration Event</td> <td></td> </tr> <tr> <td>J Parkers Wholesale – Autumn plant/bulb catalogue</td> <td></td> </tr> <tr> <td>Fentongollan – Wholesale bulb catalogue</td> <td></td> </tr> </tbody> </table>	Detail	Action	Hampshire Flag Company – 3 flags		Chalks Fundraising – 50 Bookmarks for WW1 Centenary Commemoration Event		J Parkers Wholesale – Autumn plant/bulb catalogue		Fentongollan – Wholesale bulb catalogue																																																										
Detail	Action																																																																			
Hampshire Flag Company – 3 flags																																																																				
Chalks Fundraising – 50 Bookmarks for WW1 Centenary Commemoration Event																																																																				
J Parkers Wholesale – Autumn plant/bulb catalogue																																																																				
Fentongollan – Wholesale bulb catalogue																																																																				
	FINAL CONCLUSION OF MEETING																																																																			
14.07.211	Raise matters for report only																																																																			
14.07.212	Close of Meeting																																																																			

Angela Feltham

Angela Feltham
 Clerk/RFO – Norton Parish Council
 15 Weedon Lane
 Norton

8 July 2014

Email: admin@nortonvillage.org

