

**NORTON PARISH COUNCIL
NOTICE OF MEETING**

Councillors are summoned and members of the public and press are invited to the
MEETING OF NORTON PARISH COUNCIL
to be held on
Tuesday 21st October 2014 at 7:30 pm in Norton Village Hall.

Agenda

14.10.269	Acceptance of Apologies	
14.10.270	Declaration and Nature of Interests in matters on the Agenda	
14.10.271	Consideration for any requests for dispensation	
14.10.272	Proposal to elect a Vice Chairman	
14.10.273	Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: <ul style="list-style-type: none"> • DDC Representative • NCC Representative • Members of the Public 	
14.10.274	Approve Minutes of the meeting held on 16 th September 2014	
14.10.275	Actions from Previous Minutes (not covered on agenda and for report only)	
	PLANNING	
14.10.276	DA/2014/0649 Manor Farm, Bakers Lane, Norton. NN11 2EL Decision notice	
14.10.277	DA/2014/0671 The Old Vicarage, Daventry Road, Norton NN11 2ND Decision notice	
14.10.278	DA/2014/0710 55 Daventry Road, Norton Application withdrawn	
	FINANCE	
14.10.279	Present Bank Reconciliation as at 30 September 2014	
	Cash in hand as at 1 April 2014	25496.97
	Less unrepresented cheques as at 1 April 2014	0.00
	Add receipt during the current year	8955.69
	Less payments during the current year	-5973.22
	Cash in hand carried forward 30 September 2014	28479.44
	Represented by bank account balances as below	
	HSBC Current Account	4349.44
	HSBC Playing Field Account	1934.94
	HSBC Savings	7308.20
	HSBC Deposit Bond	15097.86
	Total	28690.44
	Less unrepresented cheques	-211.00
Revised total	28479.44	
14.10.280	Review of Accounts for the Second Quarter 2014/15	

14.10.281	Approve payments and sign cheques. * Cheque drawn on 30 September. Ratification required.																																																																		
	<table border="1"> <thead> <tr> <th>Cheque No.</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Authority</th> </tr> </thead> <tbody> <tr> <td>100329</td> <td>19.00</td> <td>0.00</td> <td>19.00</td> <td>RBL Poppy Appeal *</td> <td>Wreath</td> </tr> <tr> <td>100330</td> <td>2.50</td> <td>0.00</td> <td>2.50</td> <td>M Goodman</td> <td>Metal cable ties</td> </tr> <tr> <td>100331</td> <td>25.50</td> <td>0.00</td> <td>25.50</td> <td>RBL Poppy Appeal</td> <td>Wooden crosses</td> </tr> <tr> <td>100332</td> <td>117.43</td> <td>5.59</td> <td>111.84</td> <td>E.ON UK plc</td> <td>Electricity supply</td> </tr> <tr> <td>100333</td> <td>86.16</td> <td>14.36</td> <td>71.80</td> <td>E.ON Energy Solutions</td> <td>Maintenance</td> </tr> <tr> <td>100334</td> <td>384.00</td> <td>64.00</td> <td>320.00</td> <td>Stephen Hartwell</td> <td>2 grass cuts</td> </tr> <tr> <td>100335</td> <td>45.00</td> <td>0.00</td> <td>45.00</td> <td>Norton Charity Trust</td> <td>Website costs</td> </tr> <tr> <td>100336</td> <td>347.11</td> <td>0.00</td> <td>347.11</td> <td>Angela Feltham</td> <td>Clerks salary & holiday pay</td> </tr> <tr> <td>100337</td> <td>45.00</td> <td>0.00</td> <td>45.00</td> <td>NCALC</td> <td>Training</td> </tr> <tr> <td>TOTAL</td> <td>1071.70</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Authority	100329	19.00	0.00	19.00	RBL Poppy Appeal *	Wreath	100330	2.50	0.00	2.50	M Goodman	Metal cable ties	100331	25.50	0.00	25.50	RBL Poppy Appeal	Wooden crosses	100332	117.43	5.59	111.84	E.ON UK plc	Electricity supply	100333	86.16	14.36	71.80	E.ON Energy Solutions	Maintenance	100334	384.00	64.00	320.00	Stephen Hartwell	2 grass cuts	100335	45.00	0.00	45.00	Norton Charity Trust	Website costs	100336	347.11	0.00	347.11	Angela Feltham	Clerks salary & holiday pay	100337	45.00	0.00	45.00	NCALC	Training	TOTAL	1071.70				
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14.10.282	Review Bank Mandate and agree approved signatories																																																																		
14.10.283	Proposal to register two users with HSBC for internet banking																																																																		
14.10.284	Proposal to review a complaint regarding litter from two trees outside numbers 21 – 27 Weedon Lane																																																																		
14.10.285	Consider continuation of the Village Sign project																																																																		
14.10.286	Preparation of precept figures for financial year 2015/16																																																																		
14.10.287	Review of earmarked reserves and re-allocate where appropriate																																																																		
14.10.288	Approve the purchase of printed leaflets as an insert to the parish newsletter Norton News																																																																		
14.10.289	Review of contracted hours by Clerk and approve amendments where necessary																																																																		
	HIGHWAYS																																																																		
14.10.290	Highways update by Cllr Macanndrais																																																																		
14.10.291	Update on Street Lighting survey by E.ON																																																																		
14.10.292	Clarification of liability for street lighting in Gouldens View																																																																		
	OTHER BUSINESS																																																																		
14.10.293	Appoint a Councillor to attend Daventry Villages Together meetings																																																																		
14.10.294	Review of Local Council Policy Documents																																																																		
14.10.295	Update on condition/maintenance of Jacks Patch																																																																		
14.10.296	Update on progress on contact with Land Registry																																																																		
14.10.297	Progress on Tree Preservation Orders																																																																		
14.10.298	Approve appointing a Planning Consultant for consultations relating to Daventry SUE																																																																		
14.10.299	Review Councillors point of contact for Internal Audit Controls																																																																		
14.10.300	Proposal to review requirement to register under Data Protection Act upon compliance of an e-newsletter database																																																																		
14.10.301	Report from WWI Centenary Commemoration Sub-Committee																																																																		
14.10.302	Update on registering the Village Hall as a Community Right to Bid asset																																																																		
14.10.303	Agree date of next meeting																																																																		
	CORRESPONDENCE RECEIVED																																																																		
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	FINAL CONCLUSION OF MEETING																																																																		
	Raise matters for report only																																																																		
14.10.305	Provide update condition and performance of laptop																																																																		
14.10.306	Requirement to register for Automatic Enrolment with HMRC																																																																		
14.10.307	Update on action taken to address traffic speed along Weedon Lane																																																																		
14.10.308	Consider projects for potential CIL payments																																																																		
14.10.309	Update from NRHA relating to appointment of tenant to property along Gouldens View																																																																		
14.10.310	Report on progress of possible Rural Exception Site in Norton																																																																		
14.10.311	Report on progress of Housing Needs Survey																																																																		

14.10.312

Close of Meeting

Angela Feltham

Angela Feltham
Clerk/RFO – Norton Parish Council
15 Weedon Lane, Norton

14th October 2014

Email: admin@nortonvillage.org

MEMBERS OF THE PUBLIC WISHING TO VIEW A PLANNING APPLICATION PLEASE VISIT
<http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/>