

**NORTON PARISH COUNCIL
NOTICE OF MEETING**

Councillors are summoned and members of the public and press are invited to the
MEETING OF NORTON PARISH COUNCIL
to be held on
Tuesday 17th February 2015 at 7:30 pm in Norton Village Hall.

Agenda

15.02.038	Acceptance of Apologies																										
15.02.039	Declaration and Nature of Interests in matters on the Agenda																										
15.02.040	Consideration for any requests for dispensation																										
15.02.041	<p>Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes:</p> <ul style="list-style-type: none"> • DDC Representative • NCC Representative • Members of the Public 																										
15.02.042	Approve Minutes of the meeting held on 27 th January 2015																										
15.02.043	Actions from Previous Minutes (not covered on agenda and for report only)																										
	PLANNING																										
15.02.044	None																										
	FINANCE																										
15.02.045	<p>Present Bank Reconciliation as at 30 January 2015</p> <table border="1"> <tr> <td>Cash in hand as at 1 April 2014</td> <td align="right">25496.97</td> </tr> <tr> <td>Less unrepresented cheques as at 1 April 2014</td> <td align="right">0.00</td> </tr> <tr> <td>Add receipt during the current year</td> <td align="right">10874.26</td> </tr> <tr> <td>Less payments during the current year</td> <td align="right">-9453.53</td> </tr> <tr> <td>Cash in hand carried forward 30 January 2015</td> <td align="right">26917.70</td> </tr> <tr> <td colspan="2">Represented by bank account balances as below</td> </tr> <tr> <td>HSBC Current Account</td> <td align="right">3118.35</td> </tr> <tr> <td>HSBC Playing Field Account</td> <td align="right">1935.40</td> </tr> <tr> <td>HSBC Savings</td> <td align="right">7309.75</td> </tr> <tr> <td>HSBC Deposit Bond</td> <td align="right">15097.86</td> </tr> <tr> <td>Total</td> <td align="right">27461.36</td> </tr> <tr> <td>Less unrepresented cheques</td> <td align="right">-543.66</td> </tr> <tr> <td>Revised total</td> <td align="right">26917.70</td> </tr> </table>	Cash in hand as at 1 April 2014	25496.97	Less unrepresented cheques as at 1 April 2014	0.00	Add receipt during the current year	10874.26	Less payments during the current year	-9453.53	Cash in hand carried forward 30 January 2015	26917.70	Represented by bank account balances as below		HSBC Current Account	3118.35	HSBC Playing Field Account	1935.40	HSBC Savings	7309.75	HSBC Deposit Bond	15097.86	Total	27461.36	Less unrepresented cheques	-543.66	Revised total	26917.70
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15.02.046	<p>Approve payments from ear-marked & non-earmarked reserves and sign cheques.</p> <table border="1"> <thead> <tr> <th>Cheque No.</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Authority</th> </tr> </thead> <tbody> <tr> <td>100354</td> <td align="right">45.00</td> <td align="right">0.00</td> <td align="right">45.00</td> <td>Revitalised IT Daventry Ltd – reimburse Kim Russell</td> <td>Laptop service</td> </tr> <tr> <td>100355</td> <td align="right">475.00</td> <td align="right">0.00</td> <td align="right">475.00</td> <td>Angela Feltham</td> <td>Clerks salary</td> </tr> <tr> <td>TOTAL</td> <td align="right">520.00</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Authority	100354	45.00	0.00	45.00	Revitalised IT Daventry Ltd – reimburse Kim Russell	Laptop service	100355	475.00	0.00	475.00	Angela Feltham	Clerks salary	TOTAL	520.00						
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15.02.047	Receive pre-annual internal audit report																										
15.02.048	Complete a Bank Mandate for existing signatories as requested by HSBC																										
15.02.049	Appointing a payroll service provider, acceptance of terms and conditions and completion of forms																										
15.02.050	Report on E.ON cheque 100353 - £54.41 withheld																										
15.02.051	Review Clerk's salary/contract of employment																										

	HIGHWAYS														
15.02.052	Highways update by Cllr Macanndrais														
	OTHER BUSINESS														
15.02.053	Completing Electronic Service of Summons Consent Form														
15.02.054	Approve instructing Lance Wiggins to comment on DDC's legal reasons for not including Daventry NE SUE in area for Neighbourhood Plan (re minute 15.01.022)														
15.02.055	Update on correspondence with Portchester Planning Consultancy														
15.02.056	Agree to organize publicity to engage with parishioners regarding the creation of a Neighbourhood Plan														
15.02.057	Approve Standing Orders 15 V1 15.02.17														
15.02.058	Receive update on DDC's Housing Needs Survey for Norton Parish														
15.02.059	Update on progress to contact the Land Registry														
15.02.060	Update on condition/maintenance of Jacks Patch														
15.02.061	Update on registering the Village Hall as a Community Right to Bid asset														
15.02.062	Report on introduction of Transparency Code and its implications														
15.02.063	Agree date of next meeting														
15.02.064	CORRESPONDENCE RECEIVED														
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	FINAL CONCLUSION OF MEETING														
15.02.065	Raise matters for report only														
15.02.066	Close of Meeting														
<p><i>Angela Feltham</i></p> <p>Angela Feltham Clerk/RFO – Norton Parish Council 15 Weedon Lane, Norton</p> <p>Email: admin@nortonvillage.org</p> <p>MEMBERS OF THE PUBLIC WISHING TO VIEW A PLANNING APPLICATION PLEASE VISIT http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/</p>															

10th February 2015