

**NORTON PARISH COUNCIL
NOTICE OF MEETING**

Councillors are summoned and members of the public and press are invited to the
MEETING OF NORTON PARISH COUNCIL
to be held on
Tuesday 17th March 2015 at 7:30 pm in Norton Village Hall.

Agenda

15.03.073	Acceptance of Apologies																																				
15.03.074	Declaration and Nature of Interests in matters on the Agenda																																				
15.03.075	Consideration for any requests for dispensation																																				
15.03.076	<p>Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes:</p> <ul style="list-style-type: none"> • DDC Representative • NCC Representative • Members of the Public 																																				
15.03.077	Approve Minutes of the meeting held on 17 th February 2015																																				
15.03.078	Approve Minutes of the meeting held on 3 rd March 2015																																				
15.03.079	Actions from Previous Minutes (not covered on agenda and for report only)																																				
	PLANNING																																				
15.03.080	None																																				
	FINANCE																																				
15.03.081	<table border="1"> <tr> <td colspan="2">Present Bank Reconciliation as at 28 February 2015</td> </tr> <tr> <td>Cash in hand as at 1 April 2014</td> <td align="right">25496.97</td> </tr> <tr> <td>Less unrepresented cheques as at 1 April 2014</td> <td align="right">0.00</td> </tr> <tr> <td>Add receipt during the current year</td> <td align="right">10874.78</td> </tr> <tr> <td>Less payments during the current year</td> <td align="right">-9973.53</td> </tr> <tr> <td>Cash in hand carried forward 28 February 2015</td> <td align="right">26398.22</td> </tr> <tr> <td colspan="2">Represented by bank account balances as below</td> </tr> <tr> <td>HSBC Current Account</td> <td align="right">2054.69</td> </tr> <tr> <td>HSBC Playing Field Account</td> <td align="right">1935.51</td> </tr> <tr> <td>HSBC Savings</td> <td align="right">7310.16</td> </tr> <tr> <td>HSBC Deposit Bond</td> <td align="right">15097.86</td> </tr> <tr> <td>Total</td> <td align="right">26398.22</td> </tr> <tr> <td>Less unrepresented cheques</td> <td align="right">0.00</td> </tr> <tr> <td>Revised total</td> <td align="right">26398.22</td> </tr> </table>	Present Bank Reconciliation as at 28 February 2015		Cash in hand as at 1 April 2014	25496.97	Less unrepresented cheques as at 1 April 2014	0.00	Add receipt during the current year	10874.78	Less payments during the current year	-9973.53	Cash in hand carried forward 28 February 2015	26398.22	Represented by bank account balances as below		HSBC Current Account	2054.69	HSBC Playing Field Account	1935.51	HSBC Savings	7310.16	HSBC Deposit Bond	15097.86	Total	26398.22	Less unrepresented cheques	0.00	Revised total	26398.22								
Present Bank Reconciliation as at 28 February 2015																																					
Cash in hand as at 1 April 2014	25496.97																																				
Less unrepresented cheques as at 1 April 2014	0.00																																				
Add receipt during the current year	10874.78																																				
Less payments during the current year	-9973.53																																				
Cash in hand carried forward 28 February 2015	26398.22																																				
Represented by bank account balances as below																																					
HSBC Current Account	2054.69																																				
HSBC Playing Field Account	1935.51																																				
HSBC Savings	7310.16																																				
HSBC Deposit Bond	15097.86																																				
Total	26398.22																																				
Less unrepresented cheques	0.00																																				
Revised total	26398.22																																				
15.03.082	<p>Approve payments from ear-marked & non-earmarked reserves and sign cheques.</p> <table border="1"> <thead> <tr> <th>Cheque No.</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Authority</th> </tr> </thead> <tbody> <tr> <td>100356</td> <td align="right">10.00</td> <td align="right">0.00</td> <td align="right">10.00</td> <td>Design To Print</td> <td>Letters</td> </tr> <tr> <td>100357</td> <td align="right">150.00</td> <td align="right">25.00</td> <td align="right">125.00</td> <td>Landmark Planning</td> <td>Consultation fee</td> </tr> <tr> <td>100358</td> <td align="right">63.74</td> <td align="right">.67</td> <td align="right">63.07</td> <td>Angela Feltham</td> <td>Expenses</td> </tr> <tr> <td>100359</td> <td align="right">467.75</td> <td align="right">0.00</td> <td align="right">467.75</td> <td>Angela Feltham</td> <td>Clerks salary</td> </tr> <tr> <td></td> <td align="right">691.49</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Authority	100356	10.00	0.00	10.00	Design To Print	Letters	100357	150.00	25.00	125.00	Landmark Planning	Consultation fee	100358	63.74	.67	63.07	Angela Feltham	Expenses	100359	467.75	0.00	467.75	Angela Feltham	Clerks salary		691.49				
Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Authority																																
100356	10.00	0.00	10.00	Design To Print	Letters																																
100357	150.00	25.00	125.00	Landmark Planning	Consultation fee																																
100358	63.74	.67	63.07	Angela Feltham	Expenses																																
100359	467.75	0.00	467.75	Angela Feltham	Clerks salary																																
	691.49																																				
15.03.083	Resolve to instruct HSBC to hold funds in High Interest Bond for a six month period																																				
15.03.084	Approve membership to Northants ACRE for the 2015/16 year																																				
15.03.085	Approve appointment of Stephen Hartwell for grass cutting contract in 2015/16																																				
15.03.086	Approve any additional Councillors to become bank signatories																																				

15.03.087	Report on Internal Controls Audit for March 2015														
15.03.088	Update on EON Credit of £63.02														
15.03.089	Receive statement on ear-marked and non-earmarked reserves														
	HIGHWAYS														
15.03.090	Highways update by Cllr Macanndrais														
	OTHER BUSINESS														
15.03.091	Approve Asset Register and Risk Assessment 2015														
15.03.092	Consider response after receiving consultation report from Lance Wiggins regarding designated area for Neighbourhood Plan and inclusion of Daventry NE SUE														
15.03.093	Acknowledge the benefits and potentials of joining with residents to develop a Neighbourhood Plan														
15.03.094	Identify the designated area for a Neighbourhood Plan														
15.03.095	Develop the publicity to engage with parishioners regarding the creation of a Neighbourhood Plan														
15.03.096	Update on correspondence with Portchester Planning Consultancy & Croudace														
15.03.097	Update on progress to contact the Land Registry														
15.03.098	Update on condition/maintenance of Jacks Patch														
15.03.099	Report on introduction of Transparency Code and its implications														
15.03.100	Approve expenditure on development of Council only website														
15.03.101	Agree date of next meeting														
15.03.102	CORRESPONDENCE RECEIVED														
	<table border="1"> <thead> <tr> <th>Detail</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>DDC – Housing Needs Survey</td> <td></td> </tr> <tr> <td>TDS – RoSPA Inspection of Play Areas</td> <td></td> </tr> <tr> <td>NCALC – Local Council Award Scheme</td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </tbody> </table>	Detail	Action	DDC – Housing Needs Survey		TDS – RoSPA Inspection of Play Areas		NCALC – Local Council Award Scheme							
Detail	Action														
DDC – Housing Needs Survey															
TDS – RoSPA Inspection of Play Areas															
NCALC – Local Council Award Scheme															
	FINAL CONCLUSION OF MEETING														
15.03.103	Raise matters for report only														
15.03.104	Close of Meeting														
<p><i>Angela Feltham</i></p> <p>Angela Feltham Clerk/RFO – Norton Parish Council 15 Weedon Lane, Norton</p> <p>Email: admin@nortonvillage.org</p> <p style="text-align: right;">10th March 2015</p> <p>MEMBERS OF THE PUBLIC WISHING TO VIEW A PLANNING APPLICATION PLEASE VISIT http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/</p>															