

NORTON PARISH COUNCIL

Date: Tuesday 16 October 2018

Time: 19.30

Venue: Norton Village Hall

Clerk: Richard Oliver

Minute	Minutes	Action
	<p>Record Attendance, Apologies, Absence. Council Attendance: Cllr K Russell <i>Chairman</i> Cllr M Goodman <i>Vice-Chairman</i> Cllr S Mason Cllr J Paybody Cllr C Child Invitees Cllr Amy Howard (NCC) Public 3</p>	
18.10.170	<p>Acceptance of Apologies Cllrs S Goulden, D Birtles, J Amos (DDC), A Brown (DDC) Absent Cllr C Thomas</p>	
18.10.171	<p>Declaration and Nature of Interests in matters on the Agenda None</p>	
18.10.172	<p>Consideration for any requests for dispensation None</p>	
18.10.173	<p>Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public Cllr Howard advised there was a new Committee Structure at NCC. There may need to be an increase in Council Tax, but this would need to be approved by parliament. Cllr Howard advised she would send full details to the Clerk. Cllr Howard asked if a monthly or quarterly update from her would be better. Cllr Child asked that if Cllr Howard was unable to attend that one of the District Councillors could bring her report. Cllr Howard will liaise with Cllrs Amos and Brown to try to ensure at least one of them attends the Parish Council meeting with the relevant reports. Cllr Paybody expressed concern that landowners are not being paid in a timely manner for land used for the new Relief Road and asked Cllr Howard to investigate the matter. A resident asked that the trees in Bakers Lane were not cut down and argued that the bushes underneath may have hedgehogs. It is necessary to trim the trees, but she did want any removal of the trees to take place and a more sympathetic option be found by councillors.</p>	
18.10.174	<p>Approve Minutes of meetings held on 18 September 2018 Proposed Cllr Paybody 2nd Cllr Goodman All in favour</p>	
18.10.175	<p>Actions from Previous Minutes (not covered on agenda and for report only) The Clerk reported that the joint meeting with other parishes and Chris Heaton-Harris MP had been arranged for Friday 11 January 2019 9am-11am. The venue had not been organised but might be in Great Brington. The Clerk advised that NCC had now sent a contract for Norton Parish Council to take ownership of the grit bin in Daventry Road.</p>	
	<p>PLANNING</p>	
18.10.176	<p>DA/2018/0602 Change of use of agricultural land to 3 new retail buildings, relocation of existing cabins & containers plus 46 new parking spaces. Heart of the Shires Shopping Village, Watling Street, Norton. Councillors resolved to support the application provided that Highways consider improvements to the access and also a speed reduction in that area to mitigate traffic risks. Proposed Cllr Paybody 2nd Cllr Child All in favour</p>	<p>Clerk</p>
	<p>BROADBAND</p>	
18.10.177	<p>Update on Gigaclear installation. Gigaclear had chosen not to attend this meeting as originally planned as they were behind schedule and would not have firm plans to bring to the meeting. They are currently expected to attend the January 2019 meeting to advise when fibre would be installed. Cllr Child expressed great concern about this further delay which she said was totally unacceptable. This sentiment was echoed by all councillors.</p>	

HIGHWAYS																																																								
18.10.178	Replacement of brackets with lighting columns. Councillors to discuss and agree action. Councillors thought the quotes received were too high and the Clerk was asked to contact J P Leeding Ltd who Cllr Paybody advised could also do this work.	Clerk																																																						
18.10.179	Trees in Bakers Lane. Councillors to consider quotes and agree action on pruning or removal Councillors resolved to defer this discussion to the November meeting																																																							
18.10.180	Travel tokens for Norton residents. Councillors resolved to defer this discussion to the November meeting																																																							
NORTON NEIGHBOURHOOD AREA PLAN																																																								
18.10.181	NNAP Steering Group – Cllr Child advised the draft plan will be presented to the November Parish Council meeting for ratification	Cllr Child																																																						
JACKS PATCH																																																								
18.10.182	Inspection reports, update and post replacement costs. Cllr Paybody has now installed the new picnic bench. Councillors agreed to proceed with the quote at £440+VAT from Stephen Hartwell for the replacement of the rotten and loose ground retaining posts. Proposed Cllr Russell 2 nd Mason All in favour	Clerk																																																						
FINANCE																																																								
18.10.183	The Pound – valuation. Update & Councillors to agree next steps. The valuation report from Berrys has been received. Councillors noted the contents of the report. As the premises are currently leased to Mr Eales a copy of the report should be sent to him. Councillors resolved not to make any changes to the current lease agreement or rental charged till further discussions had taken place and a decision made whether to sell the premises or continue to lease it. Proposed Cllr Goodman 2 nd Cllr Paybody All in favour with the exception of Cllr Child who realised she may have an interest in the matter.	Clerk																																																						
18.10.184	Land purchase for recreational area. Councillors to discuss and agree next steps. Councillors resolved that Cllr Paybody will contact the Yates family to have further exploratory discussions regarding possible land purchase.	Cllr Paybody																																																						
18.10.185	Budget for 2019-20 Councillors to decide. Councillors agreed the budget of £17760 for the financial year 2019-20. The reserve for £2000 set aside for the website is to be switched to the recreational land purchase reserve. Proposed Cllr Russell 2 nd Cllr Child All in favour																																																							
18.10.186	Precept 2019-20 Councillors agreed a 2% increase from the 2018-19 level to £16875. Proposed Cllr Russell 2 nd Cllr Goodman All in favour																																																							
18.10.187	Internal Finance Review-September 2018. Report from Councillor Thomas The Clerk advised that Cllr Thomas had found no issues and the report was duly signed by him.																																																							
18.10.188	<p>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting. Councillors to agree authorisers.</p> <p>The Clerk asked that the councillors also pay an invoice for £300+VAT from Daventry District Council for a World War 1 bench which they had previously agreed to purchase, and which was being collected on 17 October. All payments including the WW1 bench payments were agreed. Proposed Cllr Russell 2nd Cllr Goodman. Cllrs Russell & Goodman also agree to authorise the payments on the bank</p> <table border="1"> <thead> <tr> <th>Payment method</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Internet</td> <td>192.00</td> <td>32.00</td> <td>160.00</td> <td>Hartwell Mowing</td> <td>Mowing Inv 726</td> </tr> <tr> <td>Internet</td> <td>84.20</td> <td>0.00</td> <td>84.20</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>336.04</td> <td>0.00</td> <td>336.04</td> <td>R Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td>7.20</td> <td>1.20</td> <td>6.00</td> <td>CVS Inv 218</td> <td>Payroll service</td> </tr> <tr> <td>300071</td> <td>300.00</td> <td>0.00</td> <td>300.00</td> <td>Roger Hepton</td> <td>Village tubs & flowers</td> </tr> <tr> <td>D/debit</td> <td>119.54</td> <td>5.69</td> <td>113.85</td> <td>EON</td> <td>Electricity charges</td> </tr> <tr> <td>Internet</td> <td>240.00</td> <td>40.00</td> <td>200.00</td> <td>Hartwell Mowing</td> <td>Hedges Jacks Patch</td> </tr> <tr> <td>Total</td> <td>1278.98</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payment method	Amount Total	VAT	Amount w/o VAT	Payee	Description	Internet	192.00	32.00	160.00	Hartwell Mowing	Mowing Inv 726	Internet	84.20	0.00	84.20	HMRC	PAYE	Internet	336.04	0.00	336.04	R Oliver	Salary	Internet	7.20	1.20	6.00	CVS Inv 218	Payroll service	300071	300.00	0.00	300.00	Roger Hepton	Village tubs & flowers	D/debit	119.54	5.69	113.85	EON	Electricity charges	Internet	240.00	40.00	200.00	Hartwell Mowing	Hedges Jacks Patch	Total	1278.98					
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18.10.189	<p>Raise matters for report only Cllr Russell advised that an issue regarding surface water drains had arisen with the possible extension to Gouldens View. Cllr Russell had spoken to Cllr Howard (NCC) and a solution was being sought. Cllr Goodman raised the issue of road gritting and should the Parish Council be considering contingency plans as NCC are significantly reducing the number of roads they will grit from this winter. Cllr Russell asked councillors to note the World War 1 event that is planned for 10 & 11 November when a BBC film crew is likely to attend.</p>	
	<p>Next scheduled meeting will be 20 November 2018</p>	
	<p>CLOSE of MEETING 9.05PM</p>	

Signed.....

Date.....

Chairman: Cllr Kim Russell