

NORTON PARISH COUNCIL**Date:** Tuesday 20 November 2018**Time:** 19.30**Venue:** Norton Village Hall**Clerk:** Minutes taken by Chairman

| Minute | Minutes | Action |
|-----------|--|----------------------------------|
| | Record Attendance, Apologies, Absence. Council Attendance: Cllr K Russell <i>Chairman</i> Cllr M Goodman <i>Vice-Chairman</i> Cllr S Mason Cllr D Birtles Cllr C Thomas Cllr S Goulden Invitees None Public None | |
| 18.11.190 | Acceptance of Apologies Cllr C Child, Cllr J Paybody | |
| 18.11.191 | Declaration and Nature of Interests in matters on the Agenda None | |
| 18.11.192 | Consideration for any requests for dispensation None | |
| 18.11.193 | Open Section None | |
| 18.11.194 | Approve Minutes of meetings held on 16 October 2018 Proposed Cllr Goodman 2 nd Cllr Mason All in favour of those present | |
| 18.11.195 | Actions from Previous Minutes Cllr Russell asked if cars could be made available to help transport any interested residents to the meeting with Chris Heaton-Harris MP in The Reading Rooms in Great Brington in January | |
| | PLANNING | |
| 18.11.196 | DA/2018/0977 The Old Toll House, Norton Junction, Long Buckby Wharf, NN6 7PE Work to and removal of trees within a conservation area Councillors had no objection to this application. Proposed Cllr Goodman 2 nd Cllr Thomas All in favour | Clerk |
| | HIGHWAYS | |
| 18.11.197 | Replacement of 4 wall brackets with lighting columns. Councillors agreed to accept the quotation from EON. Clerk to place order with EON. Proposed Cllr Russell 2 nd Cllr Mason All in favour | Clerk |
| 18.11.198 | A) Gritting of roads in Norton. The Clerk to contact Kier to confirm if the Daventry Road and the Nobottle Road will be gritted this winter B) Refilling/maintaining grit bins. Councillors agreed to accept the TBS quotation option 2 subject to confirmation that the bins would be filled with a mixture of rock salt & grit. Proposed Cllr Goodman 2 nd Cllr Russell All in favour. The Clerk to check with TBS. | Clerk Clerk |
| 18.11.199 | Trees in Bakers Lane. Councillors to consider quotes and agree actions. Councillors resolved to accept the quotation from Arbolution Tree Services. Cllr Birtles to place order and liaise with vendor. Proposed Cllr K Russell 2 nd Cllr D Birtles All in favour. | Cllr Birtles |
| 18.11.200 | Travel tokens for Norton residents. Councillors agreed this should be discussed with Chris Heaton-Harris at the Great Brington meeting in January | |
| | NORTON NEIGHBOURHOOD AREA PLAN | |
| 18.11.201 | NNAP Steering Group –Norton Neighbourhood Area Plan. Councillors to discuss and ratify plan. The plan still needs maps to complete the process. The Clerk & Cllr Russell to investigate with PSMA. | Clerk / Cllr Russell |
| | JACKS PATCH | |

| 18.11.202 | Inspection report. No report was available for the meeting | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|----------------|--|----------------|----------------|---------------------------|-------------------------|-------|-------------|----------|-------|------|-------|-------------------------|------------|----------|-------|------|-------|------|------|----------|--------|------|--------|----------|--------|----------|------|------|------|-------------|-----------------|----------|--------|-------|--------|---------------------------|-------------------------|----------|--------|--------|--------|------------------|---------------|--------------|----------------|--|--|--|--|--|
| | FINANCE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18.11.203 | The Pound – valuation. Update & Councillors to agree next steps. The Clerk to contact the current leaseholder to offer a 12-month contract from 1 January 2019 to 31 December 2019 at £1500. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18.11.204 | Review Clerk’s salary. Councillors to agree actions. Councillors agreed a 3% uplift from 1 April 2019 Proposed Cllr Thomas 2 nd Cllr Goulden All in favour. | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18.11.205 | December payments. Councillors agreed to make December payments which would then be ratified at the January meeting. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18.11.206 | Bank reconciliation 31 October 2018. Councillors noted | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18.11.207 | <p>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting. Councillors to agree bank authorisers. Proposed Cllr Goodman 2nd Cllr Russell All in favour. Cllrs Russell & Goodman to authorise on the bank</p> <table border="1"> <thead> <tr> <th>Payment method</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Internet</td> <td>89.00</td> <td>0.00</td> <td>89.00</td> <td>Design to Print Inv 415</td> <td>Newsletter</td> </tr> <tr> <td>Internet</td> <td>84.20</td> <td>0.00</td> <td>84.00</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>336.04</td> <td>0.00</td> <td>336.24</td> <td>R Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td>7.20</td> <td>1.20</td> <td>6.00</td> <td>CVS Inv 247</td> <td>Payroll service</td> </tr> <tr> <td>Internet</td> <td>300.00</td> <td>60.00</td> <td>360.00</td> <td>Daventry District Council</td> <td>WW1 Bench <i>(paid)</i></td> </tr> <tr> <td>Internet</td> <td>900.00</td> <td>150.00</td> <td>750.00</td> <td>Berrys Inv 36109</td> <td>Valuation fee</td> </tr> <tr> <td>Total</td> <td>1716.44</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> | Payment method | Amount Total | VAT | Amount w/o VAT | Payee | Description | Internet | 89.00 | 0.00 | 89.00 | Design to Print Inv 415 | Newsletter | Internet | 84.20 | 0.00 | 84.00 | HMRC | PAYE | Internet | 336.04 | 0.00 | 336.24 | R Oliver | Salary | Internet | 7.20 | 1.20 | 6.00 | CVS Inv 247 | Payroll service | Internet | 300.00 | 60.00 | 360.00 | Daventry District Council | WW1 Bench <i>(paid)</i> | Internet | 900.00 | 150.00 | 750.00 | Berrys Inv 36109 | Valuation fee | Total | 1716.44 | | | | | |
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| Internet | 7.20 | 1.20 | 6.00 | CVS Inv 247 | Payroll service | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Total | 1716.44 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18.11.208 | <p>Raise matters for report only The Clerk to write to Norton Parochial Church Council to ask if they would consider selling the Village Hall to the Parish Council Cllr Russell had met with Nick Boby of Mycomms who advised they could install village-wide Wi-Fi with no commitment from and at no cost to the Parish Council.</p> | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Next scheduled meeting will be 15 January 2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | CLOSE of MEETING 8.48PM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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Signed.....

Date.....

Chairman: Cllr Kim Russell