

NORTON PARISH COUNCIL**Date:** Tuesday 15 January 2019**Time:** 19.30**Venue:** Norton Village Hall**Clerk:** Richard Oliver

Minute	Minutes	Action
	<p>Record Attendance, Apologies, Absence.</p> <p>Council Attendance: Cllr K Russell <i>Chairman</i> Cllr M Goodman <i>Vice-Chairman</i> Cllr S Mason Cllr D Birtles Cllr C Thomas Cllr S Goulden Cllr J Paybody Cllr C Child</p> <p>Invitees Cllr J Amos</p> <p>Public 1</p>	
19.01.001	Acceptance of Apologies Cllr Adam Brown	
19.01.002	Declaration and Nature of Interests in matters on the Agenda None	
19.01.003	Consideration for any requests for dispensation None	
19.01.004	<p>Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public</p> <p>Cllr Amos advised of an enhanced Public Spaces Protection Order from Daventry District Council which includes keeping dogs on a lead in graveyards. Further details can be found on the DDC website at https://bit.ly/2DbIRy3 and the Parish Council Notice Board. He was aware that there have been problems contacting the DDC dog warden as one was on a training course. He provided councillors with a contact at DDC, Paul Knights 01327 302537, who will deal with any issues in the interim. He also brought to councillors' attention that the newly proposed Unitary Authority would need to have a Shadow Authority in place by March 2019. District Councillors are still working towards this deadline. The new authority would probably have 54 less councillors than at present. He also advised that the delay to elections in 2019 caused by the development of the new Unitary Authority was still waiting for government sign-off.</p> <p>John Dewar thanked the Parish Council for the commemorative events held on 11 November 2018.</p>	
19.01.005	Approve Minutes of meetings held on 20 November 2018 Proposed Cllr Thomas 2 nd Cllr Goodman All in favour of those present.	
19.01.006	Actions from Previous Minutes (not covered on agenda and for report only) None	
	HIGHWAYS	
19.01.007	Bakers Lane – Update on trees. Cllr Birtles advise that Phase 1 of the cut back had been completed. Phase 2 is scheduled for April/May 2019 when it is more appropriate to cut the trees in question. There is a large branch overhanging the garages which may need to be removed completely. A decision on this and any other work to the trees will be taken at the April meeting.	
19.01.008	Grass mowing contract 2019. Hartwell Mowing were re-appointed as the contractors for 2019. Proposed Cllr Russell 2 nd Cllr Goodman All in favour	
	NORTON NEIGHBOURHOOD AREA PLAN	
19.01.009	Final Plan - Councillors to discuss & ratify. Councillors agreed some minor amendments on layout that needed to be made and slight improvements to one or two maps to help with clarity. They agreed these changes could be made after the meeting. Cllr Russell advised that all maps should have a citation reference to prove authenticity. Councillors officially ratified the Norton Neighbourhood Plan with these amendments. Proposed Cllr Russell 2 nd Cllr Birtles All in favour	

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19.01.010	Wicksteed Inspection report + NVCA reports. Councillors noted all reports.																																																																																																	
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19.01.011	NCC S136 Mowing Grant for 2019 £194.83. Councillors noted the continuing grant support for 2019.																																																																																																	
19.01.012	Precept for 2019-20 £16875.00 Form PR1 for signature. The Chairman and Clerk signed the form.																																																																																																	
19.01.013	Village Hall-Letter to PCC for approval. Councillors approved the letter with a small amendment. The Clerk to send letter to the Parochial Church Council	Clerk																																																																																																
19.01.014	The Pound – Update. The Clerk advised that Mr Eales had amended his standing order to the new amount proposed by the Parish Council.																																																																																																	
19.01.015	EON Electricity charges increase. Councillors requested the Clerk email NCALC for any updates on price comparison. The Clerk was asked to bring the difference between the bills prior & after the lights upgrade to the next meeting. The Clerk advised he would find out the names of companies that provide price comparison services to Parish Councils.	Clerk																																																																																																
19.01.016	Bank reconciliations 30 November & 31 December 2018. Councillors noted																																																																																																	
19.01.017	<p>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting. Councillors to agree bank authorisers. Proposed Cllr Paybody 2nd Cllr Child All in favour. Cllrs Russell & Goodman to authorise on the bank.</p> <table border="1"> <thead> <tr> <th>Payment method</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td colspan="6">December</td> </tr> <tr> <td>Internet</td> <td>51.62</td> <td>8.60</td> <td>43.02</td> <td>TBS 550499</td> <td>Grit bins filling</td> </tr> <tr> <td>Internet</td> <td>84.00</td> <td>0.00</td> <td>84.00</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>336.24</td> <td>0.00</td> <td>336.24</td> <td>R Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td>7.20</td> <td>1.20</td> <td>6.00</td> <td>CVS Inv 277</td> <td>Payroll service</td> </tr> <tr> <td>Internet</td> <td>25.50</td> <td>0.00</td> <td>25.50</td> <td>RBL Poppy Appeal</td> <td>Crosses</td> </tr> <tr> <td>Internet</td> <td>60.00</td> <td>10.00</td> <td>50.00</td> <td>Parish Online</td> <td>Mapping service</td> </tr> <tr> <td>Total</td> <td>564.56</td> <td></td> <td></td> <td colspan="2"><i>(Above already paid)</i></td> </tr> <tr> <td colspan="6">January</td> </tr> <tr> <td>Internet</td> <td>336.24</td> <td>0.00</td> <td>336.24</td> <td>R Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td>84.00</td> <td>0.00</td> <td>84.00</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>7.20</td> <td>1.20</td> <td>6.00</td> <td>CVS Inv 333</td> <td>Payroll service</td> </tr> <tr> <td>Internet</td> <td>350.00</td> <td>0.00</td> <td>350.00</td> <td>Arbolution Tree ATS5254</td> <td>Bakers Lane 1st tree cut</td> </tr> <tr> <td>Internet</td> <td>440.00</td> <td>0.00</td> <td>440.00</td> <td>Hartwell Mowing Inv 739</td> <td>Jacks Patch posts install</td> </tr> <tr> <td>Total</td> <td>1217.44</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payment method	Amount Total	VAT	Amount w/o VAT	Payee	Description	December						Internet	51.62	8.60	43.02	TBS 550499	Grit bins filling	Internet	84.00	0.00	84.00	HMRC	PAYE	Internet	336.24	0.00	336.24	R Oliver	Salary	Internet	7.20	1.20	6.00	CVS Inv 277	Payroll service	Internet	25.50	0.00	25.50	RBL Poppy Appeal	Crosses	Internet	60.00	10.00	50.00	Parish Online	Mapping service	Total	564.56			<i>(Above already paid)</i>		January						Internet	336.24	0.00	336.24	R Oliver	Salary	Internet	84.00	0.00	84.00	HMRC	PAYE	Internet	7.20	1.20	6.00	CVS Inv 333	Payroll service	Internet	350.00	0.00	350.00	Arbolution Tree ATS5254	Bakers Lane 1 st tree cut	Internet	440.00	0.00	440.00	Hartwell Mowing Inv 739	Jacks Patch posts install	Total	1217.44					
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19.01.018	<p>Raise matters for report only Cllr Russell advised 1) She had spoken to NRHA about the possible extension to Gouldens View. NRHA advised they are in the process of pricing up a scheme having resolved a road issue which had delayed matters. 2) Nick Boby of Mycomms was proceeding with installation of temporary mast structures to provide mobile broadband which the Parish Council understood did not require planning permission and were waiting to hear from Mycomms when installation would take place. The Clerk advised that Gigaclear had phoned to advise proposed cabinet locations and installation and connection dates for Norton in October running through to February 2020. Councillors would like Gigaclear to attend a Parish Council meeting in June or July to discuss.</p>																																																																																																	
	Next scheduled meeting will be 19 February 2019																																																																																																	
	CLOSE of MEETING 8.35PM																																																																																																	

January 2019

Initialed.....

Signed.....

Date.....

Chairman: Cllr Kim Russell