

NORTON PARISH COUNCIL

Date: Tuesday 19 February 2019

Time: 19.30

Venue: Norton Village Hall

Clerk: Richard Oliver

Minute	Minutes	Action
	<p>Record Attendance, Apologies, Absence. Council Attendance: Cllr K Russell <i>Chairman</i> Cllr M Goodman <i>Vice-Chairman</i> Cllr S Mason Cllr D Birtles Cllr C Child Invitees Cllr J Amos (DDC), Nick Boby (Mycomms) Public 8</p>	
19.02.019	Acceptance of Apologies Cllrs J Paybody, S Goulden, Adam Brown (DDC) Cllr Thomas-absent	
19.02.020	Declaration and Nature of Interests in matters on the Agenda None	
19.02.021	Consideration for any requests for dispensation None	
19.02.022	<p>Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public Cllr Amos advised the Unitary Authority reorganisation was still proceeding but there were many unknowns at this stage. It was likely that the Unitary Authority Council tax would increase to a higher level so that all areas were on the same band. There was still some uncertainty whether local elections might take place this year as the final legal document had not been signed yet to confirm the cancellation. Roger Saunders advised that NVCA were struggling to find sufficient funds to maintain the village hall as it was in need of significant repairs. However, without a lease and security of tenure obtaining grants was not possible. Cllr Russell advised that the Parish Council had made a proposal to Norton Parochial Church Council to purchase the village hall and were awaiting the outcome of a meeting on 20 March. A resident asked for new lighting column to be erected at Key Cottage. Councillors advised this was not possible. The resident also advised that the wiring on the wall was still live. Councillors asked the Clerk to contact EON to ensure the wiring was properly disconnected and removed as per their instructions in 2015-16 Nick Boby of Mycomms advised that a wifi broadband solution for Norton would be in place before the end of March. Full details will be on their website https://mycomms.org/ once final costs had been worked out.</p>	Clerk
19.02.023	Approve Minutes of meetings held on 15 January 2019 Proposed Cllr Mason 2 nd Cllr Birtles All in favour	
19.02.024	Actions from Previous Minutes (not covered on agenda and for report only) None	
	PLANNING	
19.02.025	DA/2019/0029 Reserved matters application for extension & landscaping, Monksmoor, Daventry Councillors had no comments on this application	Clerk
	HIGHWAYS	
19.02.026	Lighting brackets removal & installation of new columns. Councillors to note & agree any further actions. Councillors noted the 4 new columns were in place. Cllr Russell advised that the column outside Virginia Cottage would be moved a few feet before connection to the network took place which is expected within the next 2 weeks for all columns.	

NORTON NEIGHBOURHOOD AREA PLAN																																																								
19.02.027	Steering Group – Update Cllr Child advised final amendments and the inclusion of better maps had been made. A meeting on 21 February would complete the plan process prior to submission to DDC.																																																							
19.02.028	Parish Councils Cluster meeting – Update from Cllr Birtles Cllr Birtles said it was a useful meeting that Norton should continue to attend in future. With the changes to local government over the next 2 years it might prove beneficial to the Norton to be part of a bigger local network when more might be expected from Parish Councils. He advised he was unable to attend the next meeting on 12 March. Cllr Russell would ask Cllr Goulden to attend or if not Cllr Child could be available.	Cllr Russell																																																						
JACKS PATCH																																																								
19.02.029	Inspection reports. Councillors to note and agree actions. Councillors agreed a budget of £200 for NVCA to purchase play bark. Proposed Cllr Russell 2 nd Cllr Goodman. All in favour.																																																							
FINANCE																																																								
19.02.030	VAT reclaim April-December 2018 received £994.99 – Councillors noted																																																							
19.02.031	EON Electricity charges increase. Councillors to consider options. Councillors agreed to remain with EON for the time being. Proposed Cllr Russell 2 nd Cllr Goodman All in favour																																																							
19.02.032	Payment of salary and PAYE. Councillors to discuss CVS option Councillors agreed that this option should be put in place as soon as possible. Proposed Cllr Child 2 nd Cllr Birtles All in favour																																																							
19.02.033	Bank reconciliation 31 January 2019. Councillors noted																																																							
19.02.034	<p>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting. Councillors to agree bank authorisers. Proposed Cllr Goodman 2nd Cllr Child All in favour. Cllrs Russell & Goodman to authorise on bank</p> <table border="1"> <thead> <tr> <th>Payment method</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>D/debit</td> <td>119.54</td> <td>5.69</td> <td>113.85</td> <td>EON</td> <td>Electricity charges</td> </tr> <tr> <td>Internet</td> <td>54.00</td> <td>9.00</td> <td>45.00</td> <td>Wicksteed</td> <td>Inspection fees</td> </tr> <tr> <td>Internet</td> <td>84.20</td> <td>0.00</td> <td>84.20</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td>336.04</td> <td>0.00</td> <td>336.04</td> <td>R Oliver</td> <td>Salary</td> </tr> <tr> <td>Internet</td> <td>7.20</td> <td>1.20</td> <td>6.00</td> <td>CVS Inv 358</td> <td>Payroll service</td> </tr> <tr> <td>Internet</td> <td>106.70</td> <td>0.00</td> <td>106.70</td> <td>R Oliver</td> <td>Expenses</td> </tr> <tr> <td>Internet</td> <td>140.00</td> <td>0.00</td> <td>140.00</td> <td>NVCA Inv 2019-1</td> <td>Hall hire</td> </tr> <tr> <td>Total</td> <td>847.68</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payment method	Amount Total	VAT	Amount w/o VAT	Payee	Description	D/debit	119.54	5.69	113.85	EON	Electricity charges	Internet	54.00	9.00	45.00	Wicksteed	Inspection fees	Internet	84.20	0.00	84.20	HMRC	PAYE	Internet	336.04	0.00	336.04	R Oliver	Salary	Internet	7.20	1.20	6.00	CVS Inv 358	Payroll service	Internet	106.70	0.00	106.70	R Oliver	Expenses	Internet	140.00	0.00	140.00	NVCA Inv 2019-1	Hall hire	Total	847.68					
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19.02.035	<p>Raise matters for report only Cllr Goodman submitted his written resignation. The Clerk was asked to advertise a Casual Vacancy</p>	Clerk																																																						
Next scheduled meeting will be 19 March 2019																																																								
CLOSE of MEETING 8.50PM																																																								

Signed.....

Date.....

Chairman: Cllr Kim Russell