

**NORTON PARISH COUNCIL  
NOTICE OF MEETING**

Councillors are summoned and members of the public and press are invited to the  
**MEETING OF NORTON PARISH COUNCIL**  
to be held on  
**Tuesday 19 March 2019 at 7:30 pm in Norton Village Hall.**

**AGENDA**

19.03.036	<b>Acceptance of Apologies</b>																																																
19.03.037	<b>Declaration and Nature of Interests in matters on the Agenda</b>																																																
19.03.038	<b>Consideration for any requests for dispensation</b>																																																
19.03.039	<b>Open Section</b> For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public																																																
19.03.040	<b>Approve Minutes</b> of meetings held on 19 February 2019																																																
19.03.041	<b>Actions from Previous Minutes</b> (not covered on agenda and for report only)																																																
	<b>HIGHWAYS</b>																																																
19.03.042	Litter in Weedon Lane. Councillors to discuss and agree any actions.																																																
10.03.042A	Change to NCC mowing specification. Councillors to discuss increase in costs and decide actions																																																
19.03.043	Lighting brackets removal & installation of new columns. Update.																																																
	<b>NORTON NEIGHBOURHOOD AREA PLAN</b>																																																
19.03.044	Steering Group - Update																																																
	<b>JACKS PATCH</b>																																																
19.03.045	Inspection report. Councillors to note and agree actions.																																																
	<b>GOVERNANCE</b>																																																
19.03.046	Council policies. <b>A)</b> Code of Conduct <b>B)</b> Complaints Procedure <b>C)</b> Disability Discrimination <b>D)</b> Equal Opportunities <b>E)</b> Financial Management & Risk Assessment <b>F)</b> Financial Control & Internal Audit. Councillors to review for 2019.																																																
19.03.047	Casual Vacancy. Councillors to consider applicants.																																																
	<b>FINANCE</b>																																																
19.03.048	Bank reconciliation 28 February 2019. Councillors to note																																																
19.03.049	Internal Audit. Councillors to nominate responsible councillor for March																																																
19.03.050	<b>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting. Councillors to agree bank authorisers.</b>																																																
	<table border="1"> <thead> <tr> <th>Payment method</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>St/Order</td> <td>445.00</td> <td></td> <td></td> <td>CVS</td> <td>Covers 3 payments below</td> </tr> <tr> <td></td> <td><i>336.24</i></td> <td></td> <td><i>336.24</i></td> <td><i>R Oliver</i></td> <td><i>Salary</i></td> </tr> <tr> <td></td> <td><i>84.00</i></td> <td></td> <td><i>84.00</i></td> <td><i>HMRC</i></td> <td><i>PAYE</i></td> </tr> <tr> <td></td> <td><i>9.60</i></td> <td><i>1.60</i></td> <td><i>8.00</i></td> <td><i>CVS Inv 415 (Paid)</i></td> <td><i>Payroll services</i></td> </tr> <tr> <td>Internet</td> <td>35.00</td> <td>0.00</td> <td>35.00</td> <td>NVCA</td> <td>Hall hire</td> </tr> <tr> <td>Internet</td> <td>36.00</td> <td>0.00</td> <td>6.00</td> <td>CVS Inv 416</td> <td>Payroll year-end charge</td> </tr> <tr> <td><b>Total</b></td> <td><b>516.00</b></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payment method	Amount Total	VAT	Amount w/o VAT	Payee	Description	St/Order	445.00			CVS	Covers 3 payments below		<i>336.24</i>		<i>336.24</i>	<i>R Oliver</i>	<i>Salary</i>		<i>84.00</i>		<i>84.00</i>	<i>HMRC</i>	<i>PAYE</i>		<i>9.60</i>	<i>1.60</i>	<i>8.00</i>	<i>CVS Inv 415 (Paid)</i>	<i>Payroll services</i>	Internet	35.00	0.00	35.00	NVCA	Hall hire	Internet	36.00	0.00	6.00	CVS Inv 416	Payroll year-end charge	<b>Total</b>	<b>516.00</b>				
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19.03.051	<b>Raise matters for report only</b>																																																
	<b>Next scheduled meeting will be 16 April 2019</b>																																																
	<b>CLOSE of MEETING</b>																																																

*Richard Oliver*

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13 March 2019

**MEMBERS OF THE PUBLIC WISHING TO VIEW A PLANNING APPLICATION PLEASE VISIT**  
<http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/>