

**NORTON PARISH COUNCIL**

**Date:** Tuesday 16 April 2019

**Time:** 19.30

**Venue:** Norton Village Hall

**Clerk:** Richard Oliver

Minute	Minutes	Action
	<p><b>Record Attendance, Apologies, Absence.</b>  <b>Council Attendance:</b>                      Cllr K Russell <i>Chairman</i>                      Cllr S Mason                      Cllr S Goulden                      Cllr C Thomas                      Cllr J Richardson                      Cllr J Paybody                      Cllr D Birtles  <b>Invitees</b>                      Cllr J Amos (DDC)  <b>Public</b>                      1</p>	
19.04.052	<b>Acceptance of Apologies</b> Absent Cllr C Child	
19.04.053	<b>Declaration and Nature of Interests in matters on the Agenda</b> None	
19.04.054	<b>Consideration for any requests for dispensation</b> None	
19.04.055	<p><b>Open Section</b>                      Cllr Amos advised the following:                      StreetDoctor is now called <b>FixMyStreet</b> details at <a href="https://fixmystreet.northamptonshire.gov.uk/">https://fixmystreet.northamptonshire.gov.uk/</a>                      The Hope Centre are holding 2 bike rides details at <a href="http://northamptonhopecentre.org.uk/">http://northamptonhopecentre.org.uk/</a>                      There is Good Neighbours Scheme details at <a href="https://www.daventrydc.gov.uk/living/good-neighbours-scheme/">https://www.daventrydc.gov.uk/living/good-neighbours-scheme/</a>                      There is a Royal British Legion scheme called Live On to help support forces veterans at <a href="http://bit.ly/2UnbVIk">http://bit.ly/2UnbVIk</a> The Royal British Legion are also at New Street, Daventry NN11 4BU on the 4<sup>th</sup> Wednesday of every month 10am-12pm                      A Libraries Bulletin from NCC details of which are as an attachment to these minutes. Cllr Amos advised that the Daventry library would be moving to the Abbey Centre at some point.                      A Funding Fair for Voluntary and Community Groups will be held in Towcester in June details at <a href="http://bit.ly/2UqjaPD">http://bit.ly/2UqjaPD</a>                      Daventry &amp; District Forum is a group for the over 50s details at <a href="http://bit.ly/2UEu1ug">http://bit.ly/2UEu1ug</a>                      Garden Waste Recycling. If you subscribed to this service, you must re-apply for the 2019-20 season as you will not be automatically enrolled. Details can be found at <a href="https://www.daventrydc.gov.uk/living/waste-and-recycling/garden-waste/">https://www.daventrydc.gov.uk/living/waste-and-recycling/garden-waste/</a></p>	
	<b>Cllr Amos left the meeting at 8.00PM</b>	
19.04.056	<b>Approve Minutes</b> of meetings held on 19 March 2019 Proposed Cllr Mason 2 <sup>nd</sup> Cllr Birtles All in favour	
19.04.057	<b>Actions from Previous Minutes</b> (not covered on agenda and for report only) The additional cost for mowing of £20 per cut has been reduced to £5 per cut as the traffic management now needed is less onerous than originally advised.	
	<b>PLANNING</b>	
19.04.058	<b>DA/2019/0196</b> placement of copper to nave, chancel and south side roofs of church with terne coated steel. All Saints Church, Daventry Road, Norton Councillors were in favour of this application provided steel was used instead of copper. Proposed Cllr Russell 2 <sup>nd</sup> Cllr Paybody All in favour	<b>Clerk</b>
19.04.059	<b>DA/2019/0029 (Amended)</b> Reserved matters application for Country Park extension & associated landscaping, pathways & servicing Councillors had no comments for this application	<b>Clerk</b>
	<b>HIGHWAYS</b>	

19.04.060	Trees in Bakers Lane-Councillors to discuss Phase 2 Councillors agreed to proceed with Phase 2 which would probably be sometime in June or July as advised by the contractor. Cllr Birtles to liaise with the contractor and request the contractor remove the branch over the garages. Proposed Cllr Birtles 2 <sup>nd</sup> Cllr Russell All in favour	<b>Cllr Birtles</b>																																																																		
19.04.061	Lighting brackets removal & installation of new columns. Cllr Russell confirmed that all work had been carried out by EON and the wiring on Key Cottage had finally been made safe. Councillors agreed no further lighting columns were needed in the village at this time. Proposed Cllr Thomas 2 <sup>nd</sup> Cllr Goulden All in favour																																																																			
	<b>NORTON NEIGHBOURHOOD AREA PLAN</b>																																																																			
19.04.062	Steering Group – Update. Cllrs Birtles & Goulden advised that 20 people attended the open evening consultation event at The White Horse. The Steering Group is now waiting for written feedback. The feedback form will also available on the Parish Council website. All documentation to be ready and submitted to Daventry District Council by 22 May 2019																																																																			
	<b>JACKS PATCH</b>																																																																			
19.04.063	Inspection report. Councillors noted and agreed no further action is needed at this time																																																																			
	<b>FINANCE</b>																																																																			
19.04.064	Bank reconciliation 31 March 2019. Councillors noted																																																																			
19.04.065	Internal Audit. Report from Cllr Thomas. Cllr Thomas reported that all matters were in good order and complied with the Parish Council’s obligations.																																																																			
19.04.066	<p><b>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting. Councillors to agree bank authorisers.</b>                  Proposed Cllr Paybody 2<sup>nd</sup> Cllr Russell All in favour. Cllrs Thomas &amp; Birtles to authorise on the bank</p> <table border="1"> <thead> <tr> <th>Payment method</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>St/Order</td> <td>445.00</td> <td></td> <td></td> <td>CVS</td> <td>Covers 3 payments below</td> </tr> <tr> <td></td> <td>346.42</td> <td>0.00</td> <td>336.24</td> <td>R Oliver</td> <td>Salary</td> </tr> <tr> <td></td> <td>86.40</td> <td>0.00</td> <td>86.40</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td></td> <td>9.60</td> <td>1.60</td> <td>8.00</td> <td>CVS Inv 04 (Paid)</td> <td>Payroll services</td> </tr> <tr> <td>D/debit</td> <td>138.30</td> <td>6.59</td> <td>131.71</td> <td>EON</td> <td>Electric charges</td> </tr> <tr> <td>Internet</td> <td>36.00</td> <td>0.00</td> <td>36.00</td> <td>CPRE</td> <td>Membership renewal</td> </tr> <tr> <td>Internet</td> <td>92.98</td> <td>0.00</td> <td>92.98</td> <td>CVS</td> <td>R Oliver. Expenses</td> </tr> <tr> <td>Internet</td> <td>96.00</td> <td>0.00</td> <td>96.00</td> <td>Design to Print Inv 497</td> <td>Newsletter</td> </tr> <tr> <td>Internet</td> <td>165.00</td> <td>0.00</td> <td>165.00</td> <td>Hartwell Mowing Inv 745</td> <td>Mowing services</td> </tr> <tr> <td><b>Total</b></td> <td><b>973.28</b></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payment method	Amount Total	VAT	Amount w/o VAT	Payee	Description	St/Order	445.00			CVS	Covers 3 payments below		346.42	0.00	336.24	R Oliver	Salary		86.40	0.00	86.40	HMRC	PAYE		9.60	1.60	8.00	CVS Inv 04 (Paid)	Payroll services	D/debit	138.30	6.59	131.71	EON	Electric charges	Internet	36.00	0.00	36.00	CPRE	Membership renewal	Internet	92.98	0.00	92.98	CVS	R Oliver. Expenses	Internet	96.00	0.00	96.00	Design to Print Inv 497	Newsletter	Internet	165.00	0.00	165.00	Hartwell Mowing Inv 745	Mowing services	<b>Total</b>	<b>973.28</b>					
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19.04.067	<p><b>Raise matters for report only</b>                  Cllrs Russell &amp; Richardson advised they had attended a coffee morning with Chris Heaton-Harris MP in Great Brington where a wide range of matters were discussed.                  Cllr Goulden advised she had attended a Parish Council cluster meeting in West Haddon                  Cllr Russell advised that a letter had been received from Norton Parochial Church Council advising they would wait until June, when Reverend Andrea Watkins would be in post, to discuss the Parish Council’s suggestion to buy the Village Hall.</p>																																																																			
	<b>Next scheduled meeting will be 21 May 2019</b>																																																																			
	<b>CLOSE of MEETING 8.30PM</b>																																																																			

Signed.....

Date.....

**Chairman: Cllr Kim Russell**