

**NORTON PARISH COUNCIL
NOTICE OF MEETING**

Councillors are summoned and members of the public and press are invited to the
ANNUAL MEETING OF NORTON PARISH COUNCIL
to be held on
Tuesday 21 May 2019 at 7:30 pm in Norton Village Hall.

AGENDA

ANNUAL MEETING

19.05.068	Election of Chairman & completion of Chairman's Declaration of Acceptance of Office																														
19.05.069	Election of Vice-Chairman																														
19.05.070	Review of Register of Members' Interests																														
19.05.071	Acceptance of Apologies																														
19.05.072	Declaration and Nature of Interests in matters on the Agenda																														
19.05.073	Review of A) Standing Orders and B) Financial Regulations																														
19.05.074	Review of Parish Councillors' Areas of Special Interest																														
	ORDINARY MEETING																														
19.05.075	Acceptance of Apologies																														
19.05.076	Declaration and Nature of Interests in matters on the Agenda																														
19.05.077	Consideration for any requests for dispensation																														
19.05.078	Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public																														
19.05.079	Approve Minutes of meetings held on 16 April 2019																														
19.05.080	Actions from Previous Minutes (not covered on agenda and for report only)																														
	PLANNING																														
19.05.081	A) DA/2019/0300 Reserved matters Phase 5 Monksmoor Farm, Welton Lane NN11 2JD Landscaping B) DA/2019/0342 Construction of new access land adjacent Dial House, Watling Street, Weedon																														
	HIGHWAYS																														
19.05.082	1. Bus proposals from A) Great Brington B) & C) UnoBus. Councillors to consider & respond 2. DDC Waste Collection Survey https://www.surveymonkey.com/r/ZW8VB3D Councillors to consider comments to be submitted from the Parish Council																														
	NORTON NEIGHBOURHOOD AREA PLAN																														
19.05.083	A) NNAP Steering Group – Update B) Norton Housing Needs Assessment – Gouldens View extension. Review and update.																														
	JACKS PATCH																														
19.05.084	Inspection report(s). Councillors to review and agree any actions.																														
	GOVERNANCE																														
19.05.085	General Data Protection Regulations Policies. Councillors to review and agree.																														
	FINANCE																														
19.05.086	Bank Reconciliations at year end A) 31 March 2019 & B) 30 April 2019 Councillors to note																														
19.05.087	Financial & Management Risk Assessment. Councillors to note and approve																														
19.05.088	Reserves & contingency. Councillors to review / reallocate funds if appropriate																														
19.05.089	A) Significant variances for Y/E 31 March 2019 & B) Payments £100+. Councillors to note and approve.																														
19.05.090	Parish Asset Register. Councillors to note and approve.																														
19.05.091	Insurance. Councillors to consider and agree for 2019-20																														
19.05.092	Annual Governance Statement 2018/19-Section 1 Councillors to agree and approve.																														
19.05.093	Accounting Statements 2018/19-Section 2 Councillors to agree and approve.																														
19.05.094	Certificate of Exemption AGAR 2018/19 Part 2. Councillors to agree and approve.																														
19.05.095	Public Rights of Inspection Norton Parish Council 2019																														
19.05.096	NCALC Internal Auditors Report Year end 31 March 2019.																														
19.05.097	Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting. Councillors to agree authorisers.																														
	<table border="1"> <thead> <tr> <th>Payment method</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Internet</td> <td>165.00</td> <td>0.00</td> <td>165.00</td> <td>Hartwell Mowing 757</td> <td>Mowing services</td> </tr> <tr> <td>Internet</td> <td>165.00</td> <td>0.00</td> <td>165.00</td> <td>Hartwell Mowing 773</td> <td>Mowing services</td> </tr> <tr> <td>Internet</td> <td>7516.80</td> <td>1252.80</td> <td>6264.00</td> <td>EON</td> <td>Lighting works</td> </tr> <tr> <td>Internet</td> <td>137.62</td> <td>22.94</td> <td>114.68</td> <td>Orchard Print Inv 001</td> <td>Plan printing</td> </tr> </tbody> </table>	Payment method	Amount Total	VAT	Amount w/o VAT	Payee	Description	Internet	165.00	0.00	165.00	Hartwell Mowing 757	Mowing services	Internet	165.00	0.00	165.00	Hartwell Mowing 773	Mowing services	Internet	7516.80	1252.80	6264.00	EON	Lighting works	Internet	137.62	22.94	114.68	Orchard Print Inv 001	Plan printing
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	Internet	440.32	0.00	440.32	NCALC Inv 7556	Annual membership
	S/Order	445.00	0.00	445.00	CVS	Covers 3 payments below
	Internet		0.00	86.60	HMRC	PAYE
	Internet		0.00	439.20	R Oliver	Salary (Inc April expenses)
	Internet		1.60	8.00	CVS	Payroll service (Paid)
	Internet	476.25	0.00	0.00	Came & Co	Insurance (For discussion)
	D/Debit	35.00	0.00	35.00	ICO	Annual Registration fee
	Total	9380.99				

19.05.098 **Raise matters for report only**

Next scheduled meeting will be 18 June 2018

CLOSE of MEETING

Richard Oliver

Richard Oliver
 Clerk/RFO – Norton Parish Council
admin@nortonvillage.org

15 May 2019

MEMBERS OF THE PUBLIC WISHING TO VIEW A PLANNING APPLICATION PLEASE VISIT
<http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/>