

NORTON PARISH COUNCIL**Date:** Tuesday 15 October 2019**Time:** 19.30**Venue:** Norton Village Hall**Clerk:** Richard Oliver

Minute	Minutes	Action
	<p><b>Record Attendance, Apologies, Absence.</b></p> <p><b>Council Attendance:</b>            Cllr K Russell (<i>Chairman</i>)            Cllr S Goulden            Cllr D Birtles            Cllr J Richardson            Cllr S Mason</p> <p><b>Invitees</b>            Cllr A Brown (DDC)</p> <p><b>Absent</b>            Cllr C Child</p> <p><b>Public</b>            0</p>	
19.10.139	<b>Acceptance of Apologies</b> Cllrs Thomas, Paybody. Cllr A Howard (NCC)	
19.10.140	<b>Declaration and Nature of Interests in matters on the Agenda</b> None	
19.10.141	<b>Consideration for any requests for dispensation</b> None	
19.10.142	<p><b>Open Section</b> For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public</p> <p>Cllr Brown advised on the following points. NCC are now projecting a budget deficit of £4.4M for the current financial year due to the ongoing serious problems in Children Services. All other areas of the council were financially sound. There is a new Children Services Commissioner who has increased powers. Cllr Brown had been assured by Cllr Golby that there would be no further senior staff leaving the council as concerns had been raised about the lack of continuity particularly in Children Services.</p> <p>Cllr Brown said he will become the Deputy Leader of DDC from 1 November 2019 and Richard Auger would be the new Leader. The new cinema complex will be going ahead as a building contractor and cinema operator, Arc Ltd, have now been appointed.</p> <p>The Daventry SUE has not progressed any further and there is no indication when this development might start.</p>	
19.10.143	<b>Approve Minutes</b> of meetings held on 17 September 2019 Proposed Cllr Goulden 2 <sup>nd</sup> Cllr Richardson All in favour of those present	
19.10.144	<b>Actions from Previous Minutes</b> (not covered on agenda and for report only) None	
	<b>HIGHWAYS</b>	
19.10.145	Repair/upgrade of footpath to Daventry. Councillors are very concerned about the dreadful state of this footway. It is in urgent need of a full repair to reinstate it to a usable state. Cllr Brown (DDC) said he would investigate what DDC can do to assist as he and all councillors are aware that Highways has no budget to do the repair themselves. Cllr Brown will advise the Parish Council on what support DDC can provide to help with this repair.	<b>Cllr A Brown (DDC)</b>
	<b>NORTON NEIGHBOURHOOD AREA PLAN</b>	
19.10.146	NNAP Steering Group – No update was available. Councillors will contact Mags Howe at DDC to ask for a meeting.	<b>Cllrs Russell/ Goulden</b>
	<b>JACKS PATCH</b>	
19.10.147	Inspection report(s). Councillors agreed to proceed with a quote from Hartwell Mowing for £130+VAT to cut the tall hedges, remove weeds without spraying and remove all debris from site. The Clerk to place order with Hartwell Mowing.	<b>Clerk</b>

	<b>GOVERNANCE</b>																																																													
19.10.148	Recruitment of new Parish Clerk. Update. Applications had been received. Cllrs Russell & Birtles will conduct the interviews and agree interview dates at the end of the meeting. The Clerk to contact the applicants selected to book interview times.	<b>Clerk</b>																																																												
	<b>FINANCE</b>																																																													
19.10.149	Bank Reconciliation & spend at 30 September Councillors noted. The Clerk advised he had transferred £9k to the Reserve Account. The final precept payment had been received. The Clerk advised it might be advisable to wait till January 2020 to finalise the 2020-21 budget and precept in view of the current political uncertainty locally and nationally.																																																													
19.10.150	Village Hall – There is some uncertainty of who owns the Village Hall and who has the final say on any potential sale of the property. It is unclear if the Peterborough Diocese has the final say in the matter and how much Norton Parochial Church Council have. Cllr Birtles to contact Sue Ratcliffe at the Peterborough Diocese to try to have more clarity on the position.	<b>Cllr Birtles</b>																																																												
19.10.151	Long Buckby Library Hub. Councillors to discuss and agree any contribution. Councillors decided to not contribute anything at this time because of other pressures on finances but to review this decision when deciding the 2020-21 budget & precept in January 2020.																																																													
19.10.152	Defibrillator Pads - Councillors to agree expenditure and ongoing costs Cllr Russell has personally purchased 1 pad. Councillors agreed to the purchase of 1 spare pad at a cost of £32+VAT +delivery Cllr Russell to arrange purchase of the second pad. Proposed Cllr Goulden 2 <sup>nd</sup> Cllr Richardson All in favour	<b>Cllr Russell</b>																																																												
	<b>Cllr Brown left the meeting at 20.25</b>																																																													
19.10.153	<p><b>Approve payments below. Cheques to be signed at the end of the meeting or payment by internet banking within 24 hours of meeting. Councillors to agree authorisers.</b></p> <p>Councillors agreed to the payments and £300 to Roger Hepton for the care of the village troughs in 2019. Proposed Cllr Russell 2<sup>nd</sup> Cllr Birtles All in favour. Cllrs Russell &amp; Birtles to authorise the payments on the bank tomorrow.</p> <table border="1"> <thead> <tr> <th>Payment method</th> <th>Amount Total</th> <th>VAT</th> <th>Amount w/o VAT</th> <th>Payee</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Internet</td> <td>410.00</td> <td>0.00</td> <td>410.00</td> <td>Arbolution Tree</td> <td>Bakers Lane Phase 2</td> </tr> <tr> <td>Internet</td> <td>198.00</td> <td>33.00</td> <td>165.00</td> <td>Hartwell Mowing</td> <td>Mowing services</td> </tr> <tr> <td>D/debit</td> <td>147.60</td> <td>7.03</td> <td>140.57</td> <td>EON</td> <td>Electricity charges</td> </tr> <tr> <td>Internet</td> <td>65.50</td> <td>0.00</td> <td>65.50</td> <td>Royal British Legion</td> <td>Wreaths &amp; crosses <i>(paid)</i></td> </tr> <tr> <td>S/Order</td> <td>445.00</td> <td>0.00</td> <td>445.00</td> <td>CVS <i>(September)</i></td> <td>Covers 3 payments below</td> </tr> <tr> <td>Internet</td> <td></td> <td>0.00</td> <td>86.60</td> <td>HMRC</td> <td>PAYE</td> </tr> <tr> <td>Internet</td> <td></td> <td>0.00</td> <td>458.18</td> <td>R Oliver</td> <td>Salary <i>(inc Sept expenses)</i></td> </tr> <tr> <td>Internet</td> <td></td> <td>1.60</td> <td>8.00</td> <td>CVS Inv 195</td> <td>Payroll service <i>(Paid)</i></td> </tr> <tr> <td><b>Total</b></td> <td><b>1266.10</b></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Payment method	Amount Total	VAT	Amount w/o VAT	Payee	Description	Internet	410.00	0.00	410.00	Arbolution Tree	Bakers Lane Phase 2	Internet	198.00	33.00	165.00	Hartwell Mowing	Mowing services	D/debit	147.60	7.03	140.57	EON	Electricity charges	Internet	65.50	0.00	65.50	Royal British Legion	Wreaths & crosses <i>(paid)</i>	S/Order	445.00	0.00	445.00	CVS <i>(September)</i>	Covers 3 payments below	Internet		0.00	86.60	HMRC	PAYE	Internet		0.00	458.18	R Oliver	Salary <i>(inc Sept expenses)</i>	Internet		1.60	8.00	CVS Inv 195	Payroll service <i>(Paid)</i>	<b>Total</b>	<b>1266.10</b>					
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19.10.154	<p><b>Raise matters for report only</b></p> <p>Cllr Richardson advised that she will be having a course of chemotherapy. Councillors wished her well with the treatment and that they were happy she stays on the Parish Council for as long as she feels able to do so.</p> <p>Gigaclear advised they would be starting fibre broadband installation shortly. Councillors asked the Clerk to invite Gigaclear to the November Parish Council meeting to clarify the installation process, timing and any disruption this may cause.</p> <p>Cllr Russell had spoken to landowner Mr Yates about the land sale for the extension of Gouldens View. The delay has been with the solicitors and Mr Yates has now insisted they expedite matters.</p>	<b>Clerk</b>																																																												
	<b>Next scheduled meeting will be 19 November 2019</b>																																																													
	<b>CLOSE of MEETING 20.40</b>																																																													

Signed.....

Date.....

**Chairman: Cllr Kim Russell**