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| **NORTON PARISH COUNCIL****NOTICE OF MEETING** |
| Councillors are summoned and members of the public and press are invited to a**MEETING OF NORTON PARISH COUNCIL** to be held on **Tuesday 19 NOVEMBER 2019** at **7:30** **pm** in **Norton Village Hall**. |
| **AGENDA** |
| 19.11.155 | Introduction of Clerk and appointment as Responsible Financial Officer |
| 19.11.156 |  **Acceptance of Apologies** |
| 19.11.157 |  **Declaration and Nature of Interests in matters on the Agenda** |
| 19.11.158 |  **Consideration for any requests for dispensation** |
| 19.11.159 |  **Open Section** For a duration of 15 minutes with the permission of the Chair, members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public |
| 19.11.160 |  **Approve Minutes** of meetings held on 15 October 2019 |
| 19.11.161 |  **Actions from Previous Minutes** (not covered on agenda and for report only) |
|  | **HIGHWAYS** |
| 19.11.162 | Presentation by Gigaclear on installation of fibre broadband |
| 19.11.163 | Traffic count. Councillors to agree on 3 locations |
| 19.11.164 | Update on footway to Daventry |
|  | **PLANNING** |
| 19.11.165 | DA/2019/0853 (resubmission) new access, Dial House, Watling Street, Weedon NN7 4LB |
|  | **NORTON NEIGHBOURHOOD AREA PLAN** |
| 19.11.166 | NNAP Steering Group – Update  |
|  | **JACKS PATCH** |
| 19.11.167 | Inspection report(s). Councillors to review and agree any actions, including annual inspection. |
|  | **GOVERNANCE** |
| 19.11.168 | Councillor Elections 2020. Councillors to discuss NCALC email |
| 19.11.169 | Meeting dates- Review and agree 2020 meeting dates- Approve alteration of January 2020 meeting date to 14 January.  |
|  | **FINANCE** |
| 19.11.170 | Bank Reconciliation at 31 October Councillors to note |
| 19.11.171 | To consider adjusting the Clerk’s hourly rate (exclude public and press)- to take account of her CiLCA qualification; and - HMRC’s home working allowance. |
| 19.11.172 | December payments. Councillors to confirm standard payments that can be made, including Clerk’s November expenses. |
| 19.11.173 | Budget 2020-21 Councillors to discuss. Also for consideration traffic calming, footway to Daventry |
| 19.11.174 | Further to item 19.10.151, consider contributing to the Buckby Library & Hub  |
| 19.11.175 | **Approve payments below. Cheques to be signed at the end of the meeting and/or payment by internet banking within 24 hours of meeting. Councillors to agree authorisers.**

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| **Paid by** | **Amount****Total** | **VAT** | **Amount****w/o VAT** | **Payee** | **Description** |
| Internet | 198.00 | 33.00 | 165.00 | Hartwell Mowing | Mowing services Inv 859 |
| Internet | 300.00 | 0.00 | 300.00 | Roger Hepton | Village troughs (paid) |
| Internet | 96.00 | 0 | 96.00 | Design to Print | Autumn newsletter |
| Internet | 31.66 | 6.33 | 37.99 | British Heart Found. | Electrode pads |
| S/Order | 445.00 | 0.00 | 445.00 | CVS *(November)* | Covers 3 payments below |
| Internet |  | *0.00* | *86.60* | *HMRC* | *PAYE* |
| Internet |  | *0.00* |  | *R Oliver*  | *Salary*  |
| Internet |  | *1.60* | *8.00* | *CVS Inv*  | *Payroll service (Paid)* |
| **Total** | **993.00** |  |  |  |  |

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| 19.11.176 | **Raise matters for report only** |
|  | **Close of meeting. Next scheduled meeting will be 14 January 2020** |
| Erica Fothergill Erica Fothergill 13 November 2019Clerk/RFO – Norton Parish Councilclerk@nortonpc.org.uk **MEMBERS OF THE PUBLIC WISHING TO VIEW A PLANNING APPLICATION PLEASE VISIT** [**http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/**](http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/) |