

NORTON PARISH COUNCIL

Date: Tuesday 19 November 2019	Time: 19.30
Venue: Norton Village Hall	Clerk: Erica Fothergill

Minute	Minutes	Action
	<p>Record Attendance, Apologies, Absence.</p> <p><u>Present:</u> Cllr K Russell (Chairman) (KR) Cllr S Goulden (SG) Cllr S Mason (SM) Cllr C Child (CC) Cllr C Thomas (CT) Cllr J Paybody (JP)</p> <p><u>Invitees</u> Representatives from Gigaclear</p> <p><u>Public</u> – One member of the public, District Cllr Amos and Deputy Leader of the County Council, Lizzie Bowen, attended the meeting.</p>	
19.11.155	The Clerk was introduced by the Chair and welcomed by councillors. It was agreed to appoint the Clerk as Responsible Financial Officer	
19.11.156	Acceptance of Apologies Cllrs D Birtles, J Richardson, Cllr A Brown (DDC) and Amy Howard (NCC)	
19.11.157	Declaration and Nature of Interests in matters on the Agenda - None	
19.11.158	Consideration for any requests for dispensation None	
19.11.159	<p>Open Section For a duration of 15 minutes with the permission of the chairman members of the public may speak for 3 minutes: NCC Representative, DDC Representative, Members of the Public.</p> <p>Cllr Amos provided an update on District Council related matters. He advised that the Unitary authority had been put on the back burner due to the election in December, followed by the Christmas recess. Latest information on unitary council progress may we viewed on https://.futurenorthantswest.org/</p> <p>The Deputy Leader of Northamptonshire County Council (NCC) attended the meeting to introduce herself and provided the following update:</p> <ul style="list-style-type: none"> • NCC's focus is on the budget at the moment. The county council has stabilised and is looking at a positive budget for next year, if all goes according to plan; • NCC is working on integrating the Childrens' Trust, Social Care and Public Health. Subject to which Party will be in power after the election, it will probably be completed by the end January, working on the basis that it would still go ahead; • NCC's overspent has been significantly reduced, compared to the previous year; • Daventry District Council's Local Plan will remain in place; • After the May 2020 elections, current district councillors will be replaced by 3 	

	unitary councillors. Concern was expressed about the loss of District Councillors and their wealth of information on the area and local matters	
	Cllr Amos left at 19:46 and Lizzie Bowen left at 20:24	
19.11.160	Minutes of the meeting held on 15 October 2019 were approved, without change.	
19.11.161	Actions from Previous Minutes (not covered on agenda and for report only): The annual inspection of Jack's Patch will take place early in 2020.	
	HIGHWAYS	
19.11.162	<p>Highlights of the Gigaclear presentation on installation of fibre broadband in the village, were as follows:</p> <ul style="list-style-type: none"> • They build and operate fibre-to-the-premises (FTTP) network, bringing ultrafast broadband right up to the boundary of properties, ready to be connected. Residents can then choose one of Gigaclear's broadband packages or sign-up to have their service delivered by one of Gigaclear's trusted partners, see https://www.gigaclear.com/our-partners • Work will commence in January, once permits are all in place, and will take approximately 6 months to complete; • Residents will be given 4-6 weeks' notice prior to commencement of work; • 5 working days' notice will be given to residents prior to starting work on their particular road; • Properties on the A5 may have to be descoped if no permit can be obtained to dig along the A5; • The work will be disruptive and will include road works, which they will try their best to minimise; • Residents may register interest to receive regular updates on progress at https://www.gigaclear.com/our-network 	
19.11.163	It was agreed to defer the traffic count until work on the A5 has been completed, as diversions will impact on traffic through the village.	
19.11.164	<p>The Clerk advised that Ian Boyes of Highways confirmed the following costs with regard to the footway to Daventry:</p> <p><u>Option 1</u> Removal of vegetation £7500 and removal of current tarmac and replacement £40,000, totalling £47,500</p> <p><u>Option 2</u> New path £120 per linear metre. Since there are 1500 linear meters, it would amount to £180,000.</p> <p>The Clerk advised that she had contacted Cllr Brown at DDC to find out whether he has managed to find out whether DDC are able to contribute to the cost of the footpath, but he had no further information as yet.</p>	Cllr A Brown (DDC)

19.11.165	PLANNING Councillors reviewed resubmitted application DA/2019/0853 for new access, Dial House, Watling Street, Weedon NN7 4LB and declared that they are in agreement with highway recommendations.	
	NORTON NEIGHBOURHOOD AREA PLAN	
19.11.166	Cllr Child of the NNAP Steering Group advised that the Neighbourhood Area Plan has been completed and, once formatted, should be ready in time for the January meeting. It was agreed to arrange a meeting between Maggie Howe (DDC) and the NNAP Steering Group the week after the January meeting.	KR
	JACKS PATCH	
19.11.167	Councillors reviewed the actions arising from the inspection report. Trimming of hedges and trees have been carried out. It was agreed to discuss signage and boundary fencing posts with the Playground Inspector. The clerk reported that Wicksteed had contacted her with regard to the annual inspection. She will submit the 'Request for Annual Inspection' form and the inspection will take place around 6-8 weeks afterwards.	KR EF
	GOVERNANCE	
19.11.168	To align elections in the unitary councils, all councils, except those that had elections in 2018, will have Councillor Elections in May 2020. Nominations for the election will close at the end of March 2020.	ALL
19.11.169	The proposed 2020 meeting dates were approved, including the rescheduled January meeting which will be held on the 2 nd instead of 3 rd Tuesday of January.	
	FINANCE	
19.11.170	The Bank Reconciliation & spend at 31 October 2019 was approved.	
19.11.171	Council considered the clerks rate of pay to take account of her CiLCA (Certificate in Local Council Administration) qualification and approved a 7.6% increase, in line with her current earnings, with effect from January 2020. Payment of a HMRC home working allowance was also approved.	
19.11.172	As there is no scheduled meeting in December, it was agreed that statutory and continuing payments, including clerks' salaries and expenses due in December 2019, may be made and that these payments must be included on the next agenda for approval.	EF
19.11.173	Councillors reviewed the draft budget. It was agreed to raise a 2% increase on the 2018 precept. The Chair requested that provision be made for the purchase of the village hall in 'earmarked reserves'. The Clerk will circulate the updated budget to councillors who are requested to review it and submit their comments to the Clerk by Friday, 20 December 2019, as the budget will need to be approved at the January meeting in order to meet the DDC deadline later that month.	ALL

19.11.174	At was agreed to advise the Buckby Library & Hub of the decision not to make a contribution to their cause, as Council would be acting outside of their powers.					EF
19.11.175	Councillors approved the following payments and it was agreed that Cllrs Mason & Thomas would authorise the payments on the bank tomorrow.					
	Paid by	Amount Total	VAT	Amount w/o VAT	Payee	Description
	Internet	198.00	33.00	165.00	Hartwell Mowing	Mowing services Inv 859
	Internet	300.00	0.00	300.00	Roger Hepton	Village troughs (paid)
	Internet	96.00	0	96.00	Design to Print	Autumn newsletter
	Internet	31.66	6.33	37.99	British Heart Found.	Electrode pads
	S/Order	445.00	0.00	445.00	CVS (November)	Covers 3 payments below
	Internet		0.00	86.60	HMRC	PAYE
	Internet		0.00		R Oliver	Salary
	Internet		1.60	8.00	CVS Inv	Payroll service (Paid)
	Total	993.00				
19.11.176	<p>Matters raised for report only</p> <ul style="list-style-type: none"> Goulden's View land should be secured by the end of this month, and plans submitted before Christmas. Cllr Birtles has been chasing the church regarding sale of the village hall. The Chair spoke to the treasurer of the church and it would appear that the sale of the village hall may finally be considered favourably, with any money raised from the sale going towards the restoration of the local church. It is proposed to set up a meeting between representatives of the Parish Council and the church in the 2nd or 3rd week of December. There had been Flooding on the corner of Daventry Road and Weedon Lane during the recent heavy rain, possibly due to a blocked culvert, which will be reported on FixMyStreet. 					KR / DB EF
	There being no further business to discuss, the meeting close at 21.25. The next meeting of the Council will be held on 14 January 2020 at 7:30pm.					

Signed.....

Date.....

Chairman: Cllr Kim Russell