

# Norton Parish Council - Notice of Meeting

Councillors are summoned and members of the public and press are invited to attend a meeting of Norton Parish Council to be held on Tuesday 14 January 2020 at 7:30pm in Norton's Village Hall.

## Agenda

20.01.001	Pegasus 30-minute presentation on imminent Daventry SUE planning application submission and update since last meeting.
20.01.002	Acceptance of Apologies.
20.01.003	Declaration and Nature of Interests in matters on the Agenda.
20.01.004	Consideration for any requests for dispensation.
20.01.005	Open Section For a duration of 15 minutes, with the permission of the Chair, members of the public may speak for up to 3 minutes each.
20.01.006	Approve Minutes of meetings held on 18 December 2019.
20.01.007	Actions from Previous Minutes (not covered on agenda and for report only)
	<b>Governance - To review and approve the following documents:</b>
20.01.008	To review and approve the updated 2019 Financial Regulations, consider applying for a prepaid debit card and agree and approve limits.
20.01.009	To review and approve the Policy for Dealing with Unreasonable Complainant Behaviour.
	<b>Disposal of assets</b>
20.01.010	To consider the disposal of the faulty printer and laptop (replaced).
	<b>Neighbourhood Plan</b>
20.01.011	To receive an update from NNAP Steering Group.
	<b>Village Hall</b>
20.01.012	To appoint a working group to investigate the viability of purchasing / leasing the village hall and to approve the working party's Terms of Reference.
20.01.013	To approve commissioning of a building survey for the village hall at an approximate cost of between £600 - £700.
	<b>Jack's Patch</b>
20.01.014	To review the outcome of NVCA's inspection report dated 19/12/28.
	<b>Finance</b>
20.01.015	To appoint an Internal Control Councillor (ICC) for 2020.
20.01.016	ICC to approve the December 2019 Bank Reconciliation.
20.01.017	To approve the 2020/21 Precept requisition.
20.01.018	To approve removal of the previous clerk from the bank mandate form.
20.01.019	To approve the Clerk's January 2020 expenses.

20.01.020	To approve December 2019 payments (Annexure A below)
20.01.021	Raise matters for report only
	<p>Correspondence (for information only)</p> <ul style="list-style-type: none"> <li>• Daventry District Council (DDC) are inviting residents to join sign-up for the Big Switch before registration closes on 10 February to help ensure they are on the best deal for their gas and electricity this winter.</li> <li>• In January and February NCC will be running focus groups (or one-to-one) to hear the views of working carers. Groups will consist of no more than 10 people and will be facilitated by staff from Public Health and Adult Social Care. For any further details please contact Hayley McKagan, <a href="mailto:Hayley.McKagan@nass.uk.net">Hayley.McKagan@nass.uk.net</a> or telephone 07921 403870.</li> <li>• Northamptonshire County Council (NCC) is trying to gain a better understanding of how people currently use country parks and what barriers may be preventing us from being more active in our parks. Please complete this short questionnaire to help them improve facilities and activities available in our parks. This survey closes on 31 January 2020.</li> </ul>

Close of meeting. The next scheduled meeting will be held on 18 February 2020 at 7:30pm

*Erica Fothergill*

8 January 2020

Erica Fothergill  
 Clerk/RFO – Norton Parish Council  
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Members of the public wishing to view a planning application, please visit:  
<http://www.daventrydc.gov.uk/living/planning-and-building-control/search-comment-planning/>

#### Annexure A – Summary of payments to be approved:

Payee	NVCA	e.on	CVS
Net amount	£420.00	£140.57	£378.80
VAT	0.00	£7.03	£1.60
Description	2019 mtgs.	Q3 electricity	Salary, including PAYE (£80.60) payroll service (£8)
Paid by	Internet	Debit order	Standing order