

NORTON PARISH COUNCIL

Minutes of the meeting held at 19:30 on Tuesday 18 February 2020 in Norton's Village Hall

Minute	Minutes	Action
	<p><u>Present:</u> Cllr K Russell (Chairman) (KR) Cllr D Birtles (DB) Cllr C Childs Cllr S Mason Cllr J Richardson Cllr C Thomas</p> <p><u>Public:</u> Three members of the public, attended the meeting.</p>	
20.02.023	Apologies approved: Cllrs Paybody (holiday), S Goulden (personal)	
20.02.024	Declaration and Nature of Interests in matters on the Agenda None	
20.02.025	Requests for dispensation - None	
20.02.026	Open Section: Nothing to report.	
20.02.027	Resolved to approve the minutes of the meeting held on 14 January 2020.	
20.02.028	Actions from Previous Minutes (not covered on agenda and for report only) – Old laptop will be cleared by next meeting.	
	Planning	
20.02.029	It was resolved to bring the March meeting forward by one week to 10 March 2020 to allow sufficient time for councillors to study Planning Application DA/2020/0100, before commenting. The Chair has made some notes that she will circulate to councillors who were asked to add their observations to it, for consideration at the March meeting.	KR / ALL
	Governance – the following documents were reviewed and approved:	
20.02.030	It was resolved to outsource the printing of eight nomination packs (10 pages each) to Design to Print. The Chair agreed to collect and distribute the nomination packs.	EF/KR
/20.02.031	<p>NCALC's training courses were reviewed and the following training was approved:</p> <p>1. Cllr Birtles to attend Funding Awareness and Bid Writing training on Thursday 12 March from 10:00 to 15:00 at a cost of £75 per delegate</p>	DB

	<p>2. Cllr Russell to attend Community Infrastructure Level (CIL) and S106 training on Friday 24 April 2020 from 10:00 to 12:30 at a cost of £44 per delegate;</p> <p>3. Clerk to attend the Parish & Town Councils' Climate Emergency Action day on Tuesday 4 August from 10:00 – 16:00 at a cost of £80 per delegate, shared with the Clerk's other parish council.</p> <p>4. It was agreed to source and book a Chairmanship training course for Cllr. Russell and 'Off to a Flying Start' training course for Cllr. Birtles.</p>	<p>KR</p> <p>EF</p> <p>EF</p>
	Neighbourhood Plan (NP)	
20.02.032	Cllr. Childs advised that she has made the required changes to the NP and that the plan is now with Robert Twitcher. Cllr Childs to let the Chair have three dates before mid-March so that she can arrange for a meeting with DDC to check all points have been included before submission	KR/SG/ CC
	Village Hall Working Party (VHWG) Councillors KR/DB/JP	
20.02.033	<p>Cllr David Birtles advised that the VHWG have met with the Norton Village Community Association (NVCA) and the Church Council (PCC) since the last meeting.</p> <p>The PCC confirmed their willingness to sell the village hall as they need the funds to repair the roof.</p> <p>At this stage the VHWG are investigating various options with regard to either purchasing/leasing the village hall and the charity to run the village hall.</p>	
	Finance	
20.02.034	<p>Resolved to approve the January 2020 Bank Reconciliation. Balances as at 31 January 2020 were as follows:</p> <p>Reserve Account - £25,687.19</p> <p>Current Account - £3,797.10</p>	
20.02.035	Resolved to approve the Clerk's February 2020 expenses of £21.96.	
20.02.036	Cllr. C Thomas was appointed as Internal Control Councillor for 2020.	CT
20.02.037	Resolved for Cllrs Birtles and Thomas to approve the January 2020 payments in Addendum A below.	
20.02.038	It was resolved to get a professional updated valuation for The Pound and the Village Hall at the same time, which will be more cost-efficient, as funds from the sale of The Pound will go towards purchase/repair of the village hall. It was also agreed, in principal, to sell the Pound and to give The Lessee first option to purchase The Pound at market value.	KR/JP

	Projects	
20.02.039	The Chair reported that the rollout of broadband in the village was progressing well. Cllr. Childs reported that subsequent repairs to the sideways have not been filled in well and that they represent a trip hazard. Cllr Russell to give contact details for complaints to Cllr Childs	KR
20.02.040	The Chair advised that she had received an e-mail from Steve Yates advising that he had exchanged contracts for Goulden's View. Plans for the development should be submitted in the next month or so and it is anticipated that planning approval should be in place by the end of 2020.	
20.02.041	It was agreed to have a traffic count in the village once Gigaclear has completed the broadband. The clerk was requested to make enquiries about a 24-hour continuous flow traffic count that can be downloaded to a laptop.	EF
	Jack's Patch	
20.02.042	Wicksteed's annual inspection report dated 03/01/2020 and NVCA's inspection report dated 28/01/2020 were reviewed and the following action was agreed: <u>Wicksteed</u> To replace the rotten fence posts mentioned in the report. The clerk was requested to contact Hartwell's to find out if they can do it, if not, try Yates Landscapes	EF
20.02.043	20.02.021 Matters raised for report only The Chair and Cllr Goulden attended DDC's Town & Parish Council meeting in January and met the new leader of DDC and his deputy, an ex police superintendent. Of note was that Sgt, Dobbs is leaving Daventry to join the Police Federation as Chairman and, as some councils were having trouble deciding on the most energy efficient light bulbs to use, NCALC will be asked to investigate and write an article on it.	
	Correspondence - noted	
	There being no further business to discuss, the meeting closed at 20:53. The next meeting of the Council will be held on 10 March 2020 at 7:30pm.	

Signed.....
Chairman: Cllr Kim Russell

Date.....

Addendum A

Resolved to approve the following payments. Councillors Birtles and Thomas to approve bank payments.

Paid by	Amount	Payee	Description	Power to Pay
Internet	£54.00	Wicksteed	Playground inspect	Open Spaces Act 1906
S/Order	£445.00	CVS (February)	Covers 4 payments below	LGA1972 s112
Internet	£80.60	HMRC	PAYE	LGA1972 s112
Internet	£9.60	CVS Inv	Payroll admin	LGA1972 s112
Internet	£322.70	E Fothergill	Salary	LGA1972 s112
Internet	£16.00	CVS Inv 298	Dec 2019 Shortfall	LGA1972 s112