

NORTON PARISH COUNCIL

Clerk: Mrs Erica Fothergill
7 Exeter Close,
Daventry, NN11 4SY
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Website: www.nortonpc.org.uk

Chairman: Cllr. Kim Russell

Notice for Council Members:

You are hereby summoned to attend the virtual Zoom video/audio meeting of Norton Parish Council, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020.

Date: Tuesday 16 June 2020.

Time: At 7:30pm for the purpose of transacting the following business:

Meeting ID: 984 5718 4070 / Password 411528

<https://zoom.us/j/98457184070?pwd=T3dmWIEwM3hFZjlLakFNTjludmZJQT09>

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Agenda

20.06.090	Welcome.
20.06.091	To consider requests for dispensation from members of the Council.
20.06.092	Public Open Forum In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.
20.06.093	To approve apologies for absence.
20.06.094	To receive Members' Declarations of Interest for items on the agenda.
20.06.095	To approve the minutes of the Meeting of the Parish Council held on Tuesday 19 May 2020.

20.06.096	Finance: To review and approve the following documents: 1. May 2020 Bank reconciliation 2. May 2020 Receipts & Payments 3. 2019/20 Internal Audit report 4. Clerk's 2020/21 working hours and 2019/20 overtime worked between November 2019 and May 2020 5. Payments, listed in Addendum A
20.06.097	To consider the valuation and sale of The Pound.
20.06.098	To consider footpaths and cycle ways in the area, as requested by NCC.
20.06.099	To review and approve the following Policies and Procedures: <ul style="list-style-type: none"> • Standing Orders; • Financial Regulations; • Financial Control Risk Assessment; • Press & Media Policy; • Policy on recording of council meetings; • Data Protection Policy; • Data Breach Policy; • Records Retention Policy; • Subject Access Request Procedure.
20.06.099	To consider nominations for Northamptonshire's COVID-19 Community Champions.
20.06.100	To consider adding a plaque to the bench at the noticeboard to commemorate residents who lost their lives due to the Coronavirus.
20.06.101	Date of next virtual meeting – The next virtual meeting of the Parish Council will be held at 6:30pm on Tuesday 21 July 2020.

Signed by: *Erica Fothergill*

Clerk / Responsible Financial Officer
Norton Parish Council

Issued on 10/06/2020

Addendum A

June 2020 Payments -

Amount	Payee	Details	Paid	Power
£38.39	Clerk	Refund of Expenses & Zoom subs.	BACS	LGA1972 s111
£198.00	Steven Hartwell	Mowing – Inv 901	BACS	HA1980 s96(4)
£415.00	CVS Payroll Admin	Jun 2020 (Covers 3 payments below)	S/O	LGA1972 s112
£18.40	HMRC	PAYE		LGA1972 s112
£385.10	Clerk	Salary		LGA1972 s112
£9.60	CVS	Payroll charges		LGA1972 s112