

NORTON PARISH COUNCIL

Clerk: Mrs Erica Fothergill
7 Exeter Close,
Daventry, NN11 4SY
Tel. 01327 310864
Email: clerk@nortonnpc.co.uk
Website: www.nortonnpc.org.uk

Chairman: Cllr. Kim Russell

Notice for Council Members:

You are hereby summoned to attend the virtual Zoom video/audio meeting of Norton Parish Council, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020.

Date: Tuesday 14 July 2020.

Time: At 7:30pm for the purpose of transacting the following business:

Meeting ID: 984 5718 4070 / Password 411528

<https://zoom.us/j/98457184070?pwd=T3dmWIEwM3hFZjlLakFNTjIudmZJQT09>

One tap mobile

+442080806592,,98457184070#,,1#,411528# United Kingdom

+443300885830,,98457184070#,,1#,411528# United Kingdom

Agenda

20.07.110	Welcome.
20.07.111	To consider requests for dispensation from members of the Council.
20.07.112	Public Open Forum In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.
20.07.113	To approve apologies for absence.
20.07.114	To receive Members' Declarations of Interest for items on the agenda.
20.07.115	To approve the minutes of the extraordinary meeting of the Parish Council held on Tuesday 2 July 2020.

20.07.116	Finance: To review and approve the following documents: 1. June 2020 Bank reconciliation 2. June 2020 Receipts & Payments 3. Clerk's June expenses 4. Payments, listed in Addendum A
20.07.117	To review quotations received and appoint a conveyancing firm to act for the council in the sale of The Pound.
20.07.118	To consider the valuation report in respect of the village hall.
20.07.119	To review and approve the following Policies and Procedures: <ul style="list-style-type: none"> • Procedure for handling Freedom of Information Requests. • Freedom of Information Complaints Procedure.
20.07.120	To receive an update on Norton's Neighbourhood Plan.
20.06.121	To review Jack's Patch inspection report and re-opening of playground.
20.06.122	To review the updated list of councillors' contact details.
20.06.123	Date of next virtual meeting – The next virtual meeting of the Parish Council will be held at 7:30pm on Tuesday 15 September 2020.

Signed by: *Erica Fothergill*

Clerk / Responsible Financial Officer
Norton Parish Council

Issued on 08/07/2020

Addendum A

20.07.116 (4) Payments for approval

Amount	Payee	Details	Paid	Power
£40.39	Clerk	Refund Expenses, Zoom	BACS	LGA1972 s111
£41.00	Clerk	Printer cartridge	BACS	LGA1972 s111
£96.00	Lightning Signs & Embroidery Ltd	Covid-19 Signs for Jack's Patch	BACS	LGA1972 s111
£198.00	Steven Hartwell	Mowing – Inv 910	BACS	HA1980 s96(4)
£590.00	CVS Payroll Admin	Jun 2020 (Covers 3 payments below)	S/O	LGA1972 s112
£69.60	HMRC	PAYE		LGA1972 s112
£589.45	Clerk	Salary including 15 hours' overtime		LGA1972 s112
£9.60	CVS	Payroll charges		LGA1972 s112