

Norton Parish Council

Minutes of the full Parish Council meeting

held remotely on 20 October 2020 at 7:30pm

(Zoom video conferencing, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020)

Present:

Councillors Kim Russell (Chairman), David Birtles, Steph Goulden, Jeff Paybody, Steve Mason and Chris Thomas.

In attendance: Erica Fothergill (Clerk/RFO) and District Councillor Johnnie Amos

Minutes

20.10.162	The Chairman welcomed councillors to the meeting and thanked them for attending.
20.10.163	There were no requests for dispensation from members of the Council.
20.10.164	Public Open Forum District Cllr Amos updated the council on progress with establishing the Unitary Authority and planning applications in the area.
20.10.165	Council approved apologies for absence received from Cllrs. Carole Childs and Julia Richardson (personal)
20.10.166	Cllrs. Goulden, Paybody and Thomas declared an interest in item 20.10.174, amended planning applications DA/2020/0505 and 0506 (farm buildings). Cllr Mason declared an interest in planning application DA/2020/0685
20.10.167	RESOLVED to approve the minutes of the virtual meeting of the Parish Council held on Monday 15 September 2020.
20.10.168	Finance: RESOLVED to approve the following documents and payments, checked and approved by Cllr Thomas (Internal Control Officer): <ol style="list-style-type: none">1. September 2020 Bank Reconciliation. Balances as at the 30 September 2020 were as follows: <u>Current Account:</u> £12,227.49 (2nd half of precept received in Sept.) <u>Reserve Account:</u> £59,471.45 (after sale of The Pound)2. September 2020 Receipts & Payments3. Clerk's September admin costs of £40.39, including refund of September Zoom subscription. It was resolved to purchase an annual subscription at a cost of £119.90 less 20% promotion.4. No new projects were identified for the 2021/22 budget. Playground improvements and the acquisition of the village hall remain ongoing projects.5. Payments, listed in Addendum A.

20.10.169	The Village Hall Working Party reported that the matter is still under investigation - ongoing.
20.10.170	The following policies and procedures were reviewed and approved: <ul style="list-style-type: none"> • Complaints Procedure for Complaints against the Council • Employee Disciplinary & Grievance Procedure
20.10.171	The Chairman advised that she has been liaising with members of a local council's neighbourhood plan (NP) committee who are assisting us with the mapping in our NP. The Chairman and Vice-chairman will have a further meeting with them to progress matters. Action: KR / SG
20.10.172	Jack's Patch Maintenance The Chairman met with a representative of Wicksteed regarding resurfacing the play area and we are awaiting their quotation.
20.10.173	It was agreed that Cllr Birtles would attend Daventry District Council's (DDC) Parish and Town Councils' meeting on Thursday 29 October 2020, 6.30pm via Zoom. The Clerk has informed DDC and requested an agenda and joining details.
20.10.174	Council reviewed planning application DA2020/0685 for conversion and change of use of outbuilding to dwelling including front extension and other external building alterations at 26A, Daventry Road, Norton, NN11 2ND. It was decided not to object to the application but to request: <ul style="list-style-type: none"> • clarification on the drainage • that existing materials be re-used of where possible • that the dwelling (26A) remains within the curtilage of 26 Daventry Rd. Council agreed to support planning applications DA2020/00505 and DA/2020/0506 for the construction of two agricultural buildings.
20.10.175	Correspondence - noted.
20.10.176	The meeting closed at 20:40. The next virtual meeting of the Parish Council will be held at 19:30pm on Tuesday 17 November 2020.

Addendum A

20.10.168 (5) The following payments were approved:

Amount	Payee	Details	Paid	Power
£40.39	Clerk	Refund Expenses, Zoom	BACS	LGA1972 s111
£96.00	Design to Print	Village newsletter	BACS	LGA1972 s142
£147.60	E.On	Electricity - Q2	S/O	Parish Councils Act 1957 s3
£466.90	CVS Payroll Admin	Sept 2020 (Covers 3 payments below)	S/O	LGA1972 s112
£29.20	HMRC	PAYE		LGA1972 s112
£457.30	Clerk	Salary		LGA1972 s112
£9.60	CVS	Payroll charges		LGA1972 s112