

# Norton Parish Council

## Minutes of the full Parish Council meeting held remotely on 17 November 2020 at 7:30pm

(Zoom video conferencing, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020)

### **Present:**

Councillors Kim Russell (Chairman), David Birtles, Steph Goulden, Steve Mason and Chris Thomas.

In attendance: Erica Fothergill (Clerk/RFO)

### **Minutes**

20.11.177	The Chairman welcomed councillors to the meeting and thanked them for attending.
20.11.178	There were no requests for dispensation from members of the Council.
20.11.179	<b>Public Open Forum</b> - nothing to report.
20.11.180	Council approved the apology for absence received from Cllr. Jeff Paybody (personal)
20.11.181	Declarations of Interest - Cllr Child declared an interest on 20.11.187 and was excluded from the meeting while the application was reviewed
20.11.182	RESOLVED to approve the minutes of the virtual meeting of the Parish Council held on Monday 20 October 2020.
20.11.183	<b>Finance:</b> RESOLVED to approve the following documents and payments: <ol style="list-style-type: none"><li>1. October 2020 Bank Reconciliation.</li><li>2. October 2020 Receipts &amp; Payments</li><li>3. Clerk's October admin costs of £31.94, excluding the purchase of an annual Zoom subscription at a cost of £107.20.</li><li>4. Internal Audit Service Terms of Reference.</li><li>5. The 2021/22 budget was reviewed and amended. The Clerk to send amended budget to councillors to review and comment on before the December meeting when the budget will be approved.</li><li>6. It was agreed to defer the purchase of the Local Government handbook to the next edition.</li><li>7. Payments, listed in Addendum A.</li></ol>
20.11.184	The Village Hall Working Party reported that they are still liaising with the Parochial Church Council (PCC) - ongoing.

20.11.185	The Chairman advised that there has been no further progress with the Neighbourhood Plan due to the 2 <sup>nd</sup> COVID-19 lockdown and reduced staffing levels at Daventry District Council (DDC).
20.11.186	<b>Jack's Patch Maintenance</b> The Chairman met with a representative of Wicksteed regarding resurfacing the play area. They quoted £12,800 which, minus their discount, came to £10,800. It was agreed that the cost was beyond the council's means and to continue using play bark in the play area.
20.11.187	The following planning application was reviewed and supported: Application No: DA/2020/0811 Description: Change of use of 1 of 3 garages under construction to podiatry clinic. Location: Greystones, Daventry Road, Norton, NN11 2ND
20.11.188	It was reported that the footpath/bridleway starting at Weedon Lane is a quagmire for about 75 metres by the side of the grain barn development, churned up by construction traffic. The Clerk was requested to write to the landowner to bring the matter to his attention.
20.11.189	<b>ANPR and Speed Indication Device (SID)</b> The Clerk reported that she had written to the Police's ANPR Expansion Project Team to ask whether Norton could participate in the rural scheme and she is awaiting their response. The traffic and accident rate on Daventry Road continue to be of concern. It was agreed to look into acquiring a mobile Speed Indicator Device (SID), on the basis that volunteers are recruited to take care of operational requirements, e.g. changing battery packs, moving it to different locations in the village, etc. Should the scheme go ahead, it was agreed to use £2,500 surplus in the Professional fees & Subscriptions cost centre to pay the bulk of the cost and, in case of a shortfall, to use surplus funds in other cost centres.
20.11.190	The meeting closed at 21:12. The next virtual meeting of the Parish Council will be held at <b>19:00</b> on Tuesday 8 December 2020.

## Addendum A

20.11.184 (7) - The following payments were approved:

Amount	Payee	Details	Paid	Power
£147.59	Clerk	Refund Zoom annual subs.	BACS	LGA1972 s111
£31.94	Clerk	Refund Expenses	BACS	LGA1972 s111
£466.90	CVS Payroll Admin	Nov 2020 (Covers 3 payments below)	S/O	LGA1972 s112
£29.20	HMRC	PAYE		LGA1972 s112
£457.30	Clerk	Salary		LGA1972 s112
£9.60	CVS	Payroll charges		LGA1972 s112