

# NORTON PARISH COUNCIL

Clerk: Mrs Erica Fothergill  
7 Exeter Close,  
Daventry, NN11 4SY  
Tel. 01327 310864  
Email: [clerk@nortonnpc.org.uk](mailto:clerk@nortonnpc.org.uk)

Website: [www.nortonnpc.org.uk](http://www.nortonnpc.org.uk)

Chairman: Cllr. Kim Russell

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## **Notice for Council Members:**

You are hereby summoned to attend the virtual Zoom video/audio meeting of Norton Parish Council, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020.

Date: Tuesday 8 December 2020.

Time: At **7:00pm** for the purpose of transacting the following business:

**Meeting ID: 984 5718 4070 / Password 411528**

<https://zoom.us/j/98457184070?pwd=T3dmWIEwM3hFZjlLakFNTjIudmZJQT09>

## **One tap mobile**

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## **Agenda**

<b>Item</b>	<b>Agenda Item</b>
20.12.191	Welcome
20.12.192	To consider requests for dispensation from members of the Council.
20.12.193	<b>Public Open Forum</b> In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.
20.12.194	To approve apologies for absence.
20.12.195	To receive Members' Declarations of Interest for items on the agenda.
20.12.196	To approve the minutes of the meeting of the Parish Council held on Tuesday 17 November 2020.
20.12.197	<b>Finance:</b> To review and approve the following documents: <ol style="list-style-type: none"><li>1. November 2020 Bank reconciliation and quarterly balances</li><li>2. November 2020 Receipts &amp; Payments</li><li>3. Clerk's December 2020 expenses</li><li>4. Proposed 2021/22 budget</li><li>5. Payments, listed in Addendum A</li></ol>

20.12.198	To receive an update on investigations into Speed Indication Devices (SID).
20.12.199	To review and agree 2021 meeting dates and times.
20.12.200	Jack's Patch To review the inspection report received from the NVCA and recommendations made.
20.12.201	Correspondence DDC's Office hours and arrangements for waste collections over the festive period - also available on our website <a href="http://www.nortonpc.org.uk">www.nortonpc.org.uk</a>
20.12.202	Good Councillor Guides.
20.12.203	Performance review 1. To exclude the Clerk from the meeting to conduct her annual appraisal.  2. To review the Clerk's current hourly rate of pay in line with the outcome of NCALC's/ 2020/21 pay negotiations with the union, when a 2.75% pay increase was awarded in August 2020, backdated to April 2020.
20.12.204	Date of next virtual meeting – The next virtual meeting of the Parish Council will be held at 7:30pm on Tuesday 12 January 2021.

Signed by: *Erica Fothergill*

Clerk / Responsible Financial Officer  
Norton Parish Council

Issued on 02/12/2020

## Addendum A

### 20.11.184 (7) Payments for approval

Gross Amount	Payee	Details	Paid	Power
£26.00	Clerk	Refund Expenses	BACS	LGA1972 s111
£60.00	Parish Online	2021 subscription	BACS	LGA1972 s111
£466.90	CVS Payroll Admin	Nov 20 (Covers 3 payments below)	S/O	LGA1972 s112
£29.00	HMRC	PAYE		LGA1972 s112
£457.30	Clerk	Salary		LGA1972 s112
£9.60	CVS	Payroll charges		LGA1972 s112