

Norton Parish Council

Minutes of the full Parish Council meeting

held remotely on 15 September 2020 at 7:30pm

(Zoom video conferencing, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020)

Present:

Councillors Kim Russell (Chairman), David Birtles, Steph Goulden and Steve Mason, Julia Richardson and Chris Thomas.

In attendance: Erica Fothergill (Clerk/RFO) and District Councillor Johnnie Amos

Minutes

20.09.135	The Chairman welcomed councillors to the meeting and thanked them for attending.
20.09.136	There were no requests for dispensation from members of the Council.
20.09.137	Public Open Forum District Cllr Amos attended the meeting advising that progress with the Unitary Authority is going full-steam ahead and he updated the Council on developments at Elliott's farm shop.
20.09.138	The following apologies for absence were received and approved: Jeff Paybody (Personal) and Cllr Steph Goulden (work commitments).
20.09.139	There were no Declarations of Interest for items on the agenda.
20.09.140	RESOLVED to approve the minutes of the virtual meeting of the Parish Council held on Monday 24 August 2020.
20.09.141	Finance: RESOLVED to approve the following documents and payments: <ol style="list-style-type: none">1. August 2020 Bank Reconciliation2. August 2020 Receipts & Payments3. Clerk's September admin costs of £72.31, including refund of September Zoom subscription removal of wasps at Jack's Patch;4. Payments, listed in Addendum A.
20.09.142	The Chairman reported that she had taken advice from Northants ACRE's solicitor about the viability of purchasing and whether we could afford to run. It was agreed that the Chairman, Cllr Birtles and the Chairman of the Norton Village Community Association (NVCA) would

	arrange a meeting with the PCC to establish whether they would prefer to sell or lease the village hall and take it from there.
20.09.143	The following policies and procedures were reviewed and approved: <ul style="list-style-type: none"> • Equality, Diversity and Inclusion Policy • Employee Disciplinary and Grievance Procedures – deferred to the October meeting • Communications Policy
20.09.144	The Chairman advised that Norton’s Neighbourhood Plan (NP) had been returned for a tweak to the mapping which doesn’t have up-to-date parish boundaries. It was agreed to contact Brixworth Parish Council as DDC mentioned that the foldout A3 map in their NP was very good, to find out who had done it for them. Action: Clerk
20.09.145	Jack’s Patch Maintenance <ol style="list-style-type: none"> 1. The September inspection report indicated that the land retention posts near the swings have become rotten. It was RESOLVED to contact a local contractor to replace the posts. 2. The Chairman contacted Wicksteed about bonded rubber to replace the current wood chips. When they contact her, she will also discuss with them the best way forward regarding alternatives to replacing the rotten posts. 3. The virement of money from Jack’s Patch reserves to the budget head has been deferred until the above repair costs are known.
20.09.146	The Clerk advised that the sale of The Pound had gone through and that £33,733 (after indemnity insurance and solicitors’ fees), were paid into the Council’s Reserve Account. Action: Clerk to get indemnity policy form Rollasons.
20.09.147	It was resolved to order an open centre wreath from Royal British Legion at a cost of £20 each as well as 17 wooden Poppy Remembrance crosses, to be delivered to the Chairman. Action: Clerk
20.09.148	The need to have a traffic count done was assessed and it was agreed to defer it as traffic has not returned to pre-Vocid-19 levels yet.
20.09.149	It was agreed that Cllr Russell would complete the Community Health and Wellbeing Services 2020 consultation on behalf of the Council and that councillors would complete the survey as residents.
20.09.150	The closure of Weedon Road on 28th Sept. for 3 days whilst Anglian Water completes a new connection, was noted - the map is on the website.
20.09.151	The meeting closed at 9pm. The next virtual meeting of the Parish Council will be held at 7:30pm on Tuesday 20 October 2020.

Addendum A

20.09.141 (4) The following payments were approved:

Amount	Payee	Details	Paid	Power
£72.31	Clerk	Refund Expenses, Zoom	BACS	LGA1972 s111
£680.00	N C Dilks	Maintenance - Jack's Patch	BACS	LGA1972 s111
£40.00	Northants ACRE	Membership - village hall	BACS	LGA1972 s143
£198.00	Steven Hartwell	Mowing – Inv 939	BACS	HA1980 s96(4)
£466.90	CVS Payroll Admin	Sept 2020 (Covers 3 payments below)	S/O	LGA1972 s112
£29.20	HMRC	PAYE		LGA1972 s112
£428.10	Clerk	Salary including 15 hours' overtime		LGA1972 s112
£9.60	CVS	Payroll charges		LGA1972 s112