

Norton Parish Council

Minutes of the full Parish Council meeting

held remotely on 8 December 2020 at 7:00pm

(Zoom video conferencing, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020)

Present:

Councillors Kim Russell (Chairman), David Birtles, Carol Child, Jeff Paybody and Julia Richardson

In attendance: Erica Fothergill (Clerk/RFO)

Minutes

20.12.191	The Chairman welcomed councillors to the meeting and thanked them for attending.
20.12.192	There were no requests for dispensation from members of the Council.
20.12.193	Public Open Forum - Cllr Amos updated the Council on developments at Newnham Hill Farm, saying that the application had been refused and the site will be cleared. Cllr Amos was requested to find out what is holding up the Goulden's View development and a Future Homes' bungalow on Weedon Lane that has been empty for almost a year.
20.12.194	Council approved the apology for absence received from Cllr. Steph Goulden (personal) and Cllr. Steve Mason (work commitments). Cllr. Chris Thomas was absent. Cllr. Carole Child lost her internet connection part way through the meeting.
20.12.195	Declarations of Interest - None.
20.12.196	RESOLVED to approve the minutes of the virtual meeting of the Parish Council held on Tuesday 17 November 2020.
20.12.197	Finance: RESOLVED to approve the following documents and payments: <ol style="list-style-type: none">1. November 2020 Bank Reconciliation.2. November 2020 Receipts & Payments3. Clerk's November admin costs of £26.00.4. 2021/22 Budget of £17,252, a 2.36% increase on 2020/21. The Band D figure is not known yet, due to a hold-up in issuing the Precept requisition documents on account of the LA reorganisation.5. Payments, listed in Addendum A.
20.12.198	Four quotations for Speed Indication Devices (SID) have been received, including one from NCC Highways. A Highways representative is coming

	to the village on Thursday 10 December to meet with representatives of the council and volunteers. Social distancing legislation will be observed.
20.12.199	2021 meeting dates were reviewed and it was agreed to have future meetings at 7pm instead of 7:30pm on the 2 nd instead of 3 rd Tuesday of every month (except August and December when council do not usually meet, unless urgent business necessitate meeting during these two months). The clerk has notified DDC and NCALC of these changes.
20.12.200	<p>Jack's Patch</p> <p>The NVCA inspection report mentioned the requirements for weed killing as well as replacing of retaining posts and play bark.</p> <p>It was agreed to eradicate the weeds at the start of the 2021 growing season and to replace the play bark thereafter. The retaining posts have been secured for now and a decision on whether to replace/ remove them will be taken by Spring when the outcome of the Goulden's View development is known.</p> <p>The Clerk reported that Wicksteed's annual playground inspection has been commissioned and will take place early in 2021.</p>
20.12.201	DDC's Office hours and arrangements for waste collections over the festive period were noted. Details are available on Council's website www.nortonpc.org.uk
20.12.202	The Clerk issued NCALC's 'Good Councillor Guides' for Planning, Employment, Finance, etc. to keep Councillors informed.
20.12.203	<p>Performance review</p> <ol style="list-style-type: none"> 1. The Clerk was excluded whilst Council reviewed her performance. 2. The Clerk's rate of pay was also reviewed. It was agreed to increase her hourly rate by 2.75%, backdated to April 2020, as negotiated between NCALC/SLCC and the trade union.
20.12.204	Date of next virtual meeting – The next virtual meeting of the Parish Council will be held at 7:00pm on Tuesday, 12 January 2021.

Addendum A

20.12.197 (5) - The following payments were approved:

Gross Amount	Payee	Details	Paid	Power
£26.00	Clerk	Refund Expenses	BACS	LGA1972 s111
£60.00	arish Online	2021 subscription	BACS	LGA1972 s111
£466.90	CVS Payroll Admin	Dec 20 (Covers 3 payments below)	S/O	LGA1972 s112
£29.00	HMRC	PAYE		LGA1972 s112
£457.30	Clerk	Salary		LGA1972 s112
£9.60	CVS	Payroll charges		LGA1972 s112