

Norton Parish Council

Risk Assessment: Speed Indicator Device (Ver: 1.0 (January 2021))

1. Activity being undertaken

Speed Indicator Device (SID) activities using the Council's equipment within the 30mph zone by Councillors and staff.

2. Assessor: Erica Fothergill, Clerk to the Parish Council.

3. Notes to participants

The Parish Council has conducted the Risk Assessment (below) and introduced control measures to mitigate the identified risks. However, no activity is completely without risk and all participants are reminded they have a responsibility for their own wellbeing and not to place themselves, or others, in harm's way by taking unnecessary risks.

4. Severity and Probability ratings and risk matrix.

Low - Injury to person(s) which requires First Aid Unlikely, but possible

Medium - Injury to person(s) which requires medical May occur assistance (greater than First Aid).

High- Death or serious injury to person(s) Highly likely to occur

Activities assessed by the matrix as **High** risk must not take place until further mitigations or control measures have been put in place to reduce the risk. Activities assessed as **Medium** should be undertaken with care. Remember that just because an activity is assessed as **Low** does not mean that it is risk-free!

5. Assessment

Hazard	Mitigation	Severity	Probability	Risk
1. Manual handling e.g. lifting and/or holding the SID or battery pack	Battery packs are to be removed before lifting the SID. Users with back problems should assess whether they can safely lift the SID and battery packs, and advise the Clerk accordingly.	Medium	Medium	Medium
2. Weather Issues e.g. extremes of weather can cause injuries such as windblown debris	Postpone the SID activity if there are high winds, rain, snow, etc.	Low	Medium	Low
3. Work at Height e.g. use of stepladders.	Users shall follow the guidance in HSE leaflet Safe use of ladders and stepladders: A brief guide (hse.gov.uk) Stepladder certified to EN 131-2 "Professional" standard, and is designed to take a vertical static load of 150kg. Activities requiring the use of a stepladder is limited to 30 minutes' duration. User competence of how to operate a stepladder is to be demonstrated in accordance with HSE leaflet Working at height: A brief guide (hse.gov.uk)	Medium	Medium	Medium

Hazard	Mitigation	Severity	Probability	Risk
4. Slips Trips and Falls e.g. sprained ankle from tripping over footway.	Users to wear strong, sensible footwear with adequate grip – no open-toed footwear allowed.	Low	Low	Low
5. Aggressive people e.g. assault by member of public / driver.	Users to cease SID activities if they encounter anyone who makes them feel uncomfortable or that is acting suspiciously. Any threats of violence (whether or not actual injury /damage occurred) should	High	Low	Medium
6. Traffic (Vehicle movements) e.g. fatality/major injury caused by moving vehicle	SID activities should only be undertaken at the NCC Highways approved and licensed locations in the parish. Users are to remain on the footways or verges at all times, and not step onto the carriageway. Users to wear appropriate PPE (high-visibility vests).	High	Low	Medium
7.Lack of awareness e.g. user taking unnecessary risks resulting in injury	SID activities should only be undertaken by users after they have received training from the manufacturer or the SID coordinator.	Low	Low	Low
8. Electric shock, e.g. use of damaged equipment.	Other than routine cleaning and battery pack changes, all repairs and maintenance of the SIDs are to be undertaken by the manufacturer. The SIDs are battery powered. Users are to inspect before use and report any damage to the Clerk.	Low	Low	Low

Signed: _____
Clerk of Norton Parish Council

Date: _____

Signed: _____
Norton Traffic Working Party
Co-ordinator

Date: _____

Date Reviewed	Adopted on 12 January 2021 (Ver: 1.0)
Date of next Review	January 2021