

Norton Parish Council

Minutes of the full Parish Council meeting held remotely on 12 January 2020 at 7:00pm

(Zoom video conferencing, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020)

Present:

Councillors: Kim Russell (Chairman), David Birtles, Carole Child, Steph Goulden, Steve Mason, Jeff Paybody, Julia Richardson and Chris Thomas.

In attendance: Erica Fothergill (Clerk/RFO) and District Cllr Amos.

Minutes

21.01.205	The Chairman welcomed councillors to the meeting and thanked them for attending.
21.01.206	There were no requests for dispensation from members of the Council.
21.01.207	Public Open Forum - Cllr Amos updated the Council on progress with the LA reorganisation.
21.01.208	Council approved the apologies for absence received from Cllrs. Carole Child and Steph Goulden (personal) and Thomas (Zoom login problems)
21.01.209	Declarations of Interest - None.
21.01.210	RESOLVED to approve the minutes of the virtual meeting of the Parish Council held on Tuesday 15 December 2020.
21.01.211	Finance: RESOLVED to approve the following documents and payments: <ol style="list-style-type: none">1. December 2020 Bank Reconciliation. Quarterly balances are as follows: Current Account £10,831.25 and Reserve Account £59,471.45.2. December 2020 Receipts & Payments3. Clerk's December admin costs amounting to £26.00.4. 2021/22 Precept of £17,252, a 2.36% increase on 2020/21.5. Payments, listed in Addendum A.
21.01.212	Speed Indication Device (SID) <ol style="list-style-type: none">1. After reviewing quotations, it was decided to go ahead with the purchase of an Evolis SID from ElanCity at a cost of £1,893,95, excluding VAT of £378,79, including 5 mounting bars, but excluding the following:<ul style="list-style-type: none">• Section 50 License from Highways @ £321;• H&S equipment for volunteers. (high visibility vests, platform stepladder and traffic cones (+- £50 excluding VAT);• 15 (fifteen) Jubilee Clip/Hose Clamps (+- £5 per clamp) <p>The Clerk was instructed to place the order on behalf of the Council.</p>

	<p>2. The Northamptonshire Safer Roads Alliance (NSRA) draft grant application form was reviewed and approved. It was agreed that the Clerk would sign the document in her role as Proper Officer.</p> <p>3. The Terms of Reference (ToR) for the Norton Traffic Working Party (WP) was agreed and approved.</p> <p>4. The Risk Assessment (RA) for the WP was agreed and approved.</p> <p>The Clerk was requested to send the ToR and RA to the volunteers.</p>
21.01.213	The amended plans for planning application DA/2020/0245 - Phase 5 Monksmoor Park, Welton Lane, Daventry were reviewed - no comment.
21.01.214	<p>Jack's Patch</p> <p>The NVCA inspection report as well as Wicksteed's annual inspection reports were reviewed. Both mentioned the requirement for weed killing as well as replacing of retaining posts and play bark. It was agreed to wait until Spring to do this</p> <p>The Wicksteed annual playground inspection took place on 5 January. The report was reviewed and consisted mainly of low/medium risk items which have already been identified by the NVCA and the Council and will be attended to in Spring.</p>
21.01.215	NCALC's recommendation to appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police was noted.
21.01.216	<p>Clerk's report (verbal feedback / no decisions to be taken)</p> <p>The Clerk provided a verbal update on work in a progress</p>
21.01.217	<p>Correspondence</p> <p>1. Northamptonshire County Council (NCC) advised that they will be introducing civil enforcement of bus lane contraventions through the use of Automatic Number Plate Recognition (ANPR) technology from 1 February 2021.</p> <p>2. NCC advised that Amey has sold their Household Waste Recycling Centre to Urbaser and that they will work with them to ensure a smooth changover. NCC's legal team are currently investigating any risks associated with the transfer of the contract and NCC's Finance Dept are investigating Urbaser's financial position and, providing everything is in order, it is anticipated that the transfer will take place at the end of January 2021</p>
21.01.218	The meeting closed at 8:26pm. The next virtual meeting of the Council will take place on Tuesday 9 February at 7pm.

Addendum A

21.01.211 (5) - The following payments were approved:

Gross Amount	Payee	Details	Paid	Power
£26.00	Clerk	Refund Expenses	BACS	LGA1972 s111
£580.03	CVS Payroll Admin	Jan 20 (Covers 3 payments below)	S/O	LGA1972 s112
£51.80	HMRC	PAYE		LGA1972 s112
£518.63	Clerk	Salary		LGA1972 s112
£9.60	CVS	Payroll charges		LGA1972 s112