

NORTON PARISH COUNCIL

Clerk: Mrs Erica Fothergill
7 Exeter Close,
Daventry, NN11 4SY
Tel. 01327 310864
Email: clerk@nortonnpc.org.uk

Website: www.nortonnpc.org.uk

Chairman: Cllr. Kim Russell

Notice for Council Members:

You are hereby summoned to attend the virtual Zoom video/audio meeting of Norton Parish Council, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020.

Date: Tuesday 9 March 2021

Time: At **7:00pm** for the purpose of transacting the following business:

Meeting ID: 968 5486 5536 / Password 521644

<https://zoom.us/j/96854865536?pwd=TCs2UG5JanxcEZXVTBKbFhZQTNMdz09>

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Agenda

Item	Agenda Item
21.03.235	Welcome
21.03.236	To consider requests for dispensation from members of the Council.
21.03.237	Public Open Forum In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.
21.03.238	To approve apologies for absence.
21.03.239	To receive Members' Declarations of Interest for items on the agenda.
21.03.240	To approve the minutes of the meeting of the Parish Council held on Tuesday 9 February 2021.
21.03.241	Finance: To review and approve the following documents: <ol style="list-style-type: none">1. February 2021 Bank reconciliation2. February 2021 Receipts & Payments3. Clerk's March 2021 expenses4. Payments, listed in Addendum A

21.03.242	To consider latest developments regarding the village hall.
21.03.243	To receive an update on the Speed Indicator Device (SID) Project
21.03.244	Jack's Patch To review NVCA's monthly inspection report and recommendations
21.03.245	To review and approve the following documents: <ul style="list-style-type: none"> • Financial Control Risk Assessment • Internal Audit Plan • Effectiveness of Internal Audit
21.03.246	To consider CPRE's request to name local areas to be included in their application for 'Areas of outstanding natural beauty' (AONB) and our reasons for nominating it.
21.03.247	To receive feedback on DDC's parish and town councils' meeting on Thursday 25 February 2021 attended by Cllr. Birtles.
21.03.248	To consider a request received from a resident about tree maintenance.
21.03.249	To consider dates for a site visit to a local farm to discuss potential development, including community projects.
21.03.250	To consider Norton Parish Council's elections on 6 May 2021.
	<p>Correspondence</p> <p>1. <u>Daventry Police</u></p> <p>Sgt Matt Moore has been appointed to Daventry's Neighbourhood Policing Team Sgt. His contact details are as follows:</p> <p>Tel: 101 or 03000 111222 Ext: 345033 </p> <p>Address: Daventry Police Station, New Street, Daventry, NN11 4BS matt.moore@northants.pnn.police.uk or alternatively Insp Wakeman at David.wakeman@northants.police.uk</p> <p>2. <u>Census 2021</u></p> <p>From week commencing 1 March 2021 every house will be sent an Information Pack which will explain how to complete the census and contain a unique code which will give them access to the form using any digital device.</p> <p>If you need assistance, call the Census Help Line on 0800 141 2021.</p>
21.03.251	The next virtual meeting of the Parish Council will be held at 7:00pm on Tuesday 13 April 2021.

Signed by: *Erica Fothergill*

Clerk / Responsible Financial Officer
Norton Parish Council

Issued on 03/03/2021

Addendum A

21.03.241 (3) Payments for approval

Gross Amount	Payee	Details	Paid	Power
£26.00	Clerk	Refund Expenses	BACS	LGA1972 s111
£350.00	A Chaffe	Cherry tree maintenance	BACS	HA 1980 s96
£600.00	Right Surveyors	V/Hall building condition survey	BACS	LGA1972 s133
£40.00	Northants ACRE	2021/22 Membership	BACS	LGA1972 s143
£632.57	CVS Payroll Admin	Mar 21 (Covers 5 payments below)	BACS	LGA1972 s112
£45.60	HMRC	PAYE		LGA1972 s112
£493.37	Clerk	Salary		LGA1972 s112
£9.60	CVS	Payroll charges		LGA1972 s112
£48.00	CVS	Termination fees (minute 20.07.116)		LGA1972 s112
£36.00	CVS	Year-end HMRC online filing		LGA1972 s112