

Norton Parish Council

Minutes of the full Parish Council's online meeting

Using Zoom video conferencing, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020.

Present:

Councillors: Kim Russell (Chairman), David Birtles, Steve Mason, Julia Richardson and Chris Thomas.

In attendance: Erica Fothergill (Clerk/RFO) and District Councillor Johnnie Amos

Minutes

21.03.235	The Chairman welcomed councillors to the meeting and thanked them for attending.
21.03.236	There were no requests for dispensation from members of the Council.
21.03.237	Public Open Forum - Nothing to report. District Councillor Amos attended his last meeting as District Councillor. He will not be seeking re-election as a Unitary Councillor. Council expressed its appreciation for his help in the past and wished him well for the future.
21.03.238	Council approved the apologies for absence received from Cllr. Steph Goulden (work commitments).
21.03.239	Declarations of Interest - None.
21.03.240	RESOLVED to approve the minutes of the virtual meeting of the Parish Council held on Tuesday 9 February 2021.
21.03.241	Finance: RESOLVED to approve the following documents and payments: 1. February 2021 Bank Reconciliation. 2. February 2021 Receipts & Payments. 3. Clerk's February expenses of £30.69. 4. Payments, listed in Addendum A.
21.03.242	It was agreed that the Village Hall Working Party would analyse the surveyor's condition report which had just been received, whereafter it will be circulated to everyone.
21.03.243	Speed Indicator Device (SID) Project The clerk reported that the grant from Northamptonshire Safer Roads Alliance for the SID had been paid into our bank account and that the approved Highways Section 50 application had been received. The Clerk had spoken to Evolis, the suppliers of the SID, and it is anticipated the SID will arrive between the end of March and mid-April 2021. The purchase of the safety equipment for volunteers, which is not expected to exceed £75, was approved and will be purchased once the delivery date is available.

21.03.244	<p>Jack's Patch</p> <p>The February NVCA monthly inspection report and recommendations were reviewed. It was agreed to do the weedkilling as soon as weather conditions allow, and to request the NVCA to go ahead with the replacement of bark and bollards thereafter. Action: Chairman</p>
21.03.245	<p>The following documents/policies were reviewed and approved:</p> <ul style="list-style-type: none"> • Financial Control Risk Assessment. The clerk was requested to investigate safe was of sharing the necessary passwords with the chairman. Action: Clerk/Cllr Mason • Internal Audit Plan • Effectiveness of Internal Audit
21.03.246	<p>CPRE's request to name local areas to be included in their application for 'Areas of outstanding natural beauty' (AONB) was noted.</p>
21.03.247	<p>Cllr Birtles attended DDC's parish and town councils' meeting on Thursday 25 February 2021, 6.30pm via Zoom and he reported as follows:</p> <p><u>Highways</u></p> <ul style="list-style-type: none"> • Highways will be trialling non-enforceable temporary 20mph advisory speed signs in two villages. If successful, they will then invite Parishes to register their interest in being part of the 20mph advisory speed limit scheme. <p><u>Police</u></p> <ul style="list-style-type: none"> • Inspector Dave Wakeman of the Police who has been in post for 5 weeks, reported that Daventry is getting four additional constables bringing the total to nine by the end of 2021. • There is a 'safer roads' team targeting speeding, drink driving and drugs with mass vehicle checks being carried out on routes into Northampton. There is a focus on reducing vehicles over 7.5 tonnes following routes through villages. • Dog theft in the area is on the increase and owners should keep dogs secure and not able to escape from gardens. <p><u>Daventry District / Unitary Councils</u></p> <ul style="list-style-type: none"> • The Leader of Daventry District Council (DDC) reported that Daventry Area Council will be replaced by the new West Northants Council (Shadow) Area. Councillors will be transferred until the May Elections are held. It is intended to maintain existing points of contact and services will continue. • Residents should register for postal votes to minimise Covid contact and forms can be obtained by phoning DDC. <p>The Chairman thanked Cllr Birtles for attending the meeting.</p>
21.03.248	<p>The request received from a resident about tree maintenance was considered and it was agreed to allow the resident to prune the tree sympathetically.</p>
21.03.249	<p>A few dates were agreed for a site visit to a local farm to discuss potential development, including community projects. The clerk will contact the owner and confirm the date as soon as possible.</p>

21.03.250	Arrangements and nominations for the upcoming Norton Parish Council elections on 6 May 2021 were discussed and agreed.
21.03.251	<p>Correspondence</p> <p><u>Contact details for Daventry Police</u></p> <p>Sgt Matt Moore has been appointed to Daventry's Neighbourhood Policing Team Sgt. His contact details are as follows:</p> <p>Tel: 101 or 03000 111222 Ext: 345033 </p> <p>Address: Daventry Police Station, New Street, Daventry, NN11 4BS</p> <p>matt.moore@northants.pnn.police.uk or alternatively Insp Wakeman at David.wakeman@northants.police.uk</p>
21.03.252	The meeting closed at 8:39pm. The next virtual meeting of the Council will take place on Tuesday 13 April at 7pm. Hopefully more details about the holding of Annual Parish meetings will be available before then.

Addendum A

21.03.241 (4) Payments for approval

Gross Amount	Payee	Details	Paid	Power
£26.00	Clerk	Refund Expenses	BACS	LGA1972 s111
£350.00	A Chaffe	Cherry tree maintenance	BACS	HA 1980 s96
£600.00	Right Surveyors	V/Hall building condition survey	BACS	LGA1972 s133
£40.00	Northants ACRE	2021/22 Membership	BACS	LGA1972 s143
£632.57	CVS Payroll Admin	Mar 21 (Covers 5 payments below)	BACS	LGA1972 s112
£45.60	HMRC	PAYE		LGA1972 s112
£493.37	Clerk	Salary		LGA1972 s112
£9.60	CVS	Payroll charges		LGA1972 s112
£48.00	CVS	Termination fees (minute 20.07.116)		LGA1972 s112
£36.00	CVS	Year-end HMRC online filing		LGA1972 s112