

NORTON PARISH COUNCIL

Clerk: Mrs Erica Fothergill
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Daventry, NN11 4SY
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Website: www.nortonnpc.org.uk

Chairman: Cllr. Kim Russell

Notice for Council Members:

You are hereby summoned to attend the virtual Zoom video/audio meeting of Norton Parish Council, in terms of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020.

Date: Tuesday 27 April 2021

Time: At **6:00pm** for the purpose of transacting the following business:

Meeting ID: 899 4915 3641/ Password 656697

<https://us06web.zoom.us/j/89949153641?pwd=dThYd0pkNmxrNUkzQm50Uzk1SUIhUT09>

One tap mobile

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Agenda

Item	Agenda Item
21.04.253	Welcome
21.04.254	To consider requests for dispensation from members of the Council.
21.04.255	Public Open Forum In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.
21.04.256	To approve apologies for absence.
21.04.257	To receive Members' Declarations of Interest for items on the agenda.
21.04.258	To approve the minutes of the meeting of the Parish Council held on Tuesday 9 March 2021.
21.04.259	Finance: To review and approve the following documents: <ol style="list-style-type: none">1. March 2021 Year-end Bank reconciliation2. March 2021 Year-end Receipts & Payments3. To approve the 2021/21 Annual Accounts4. To reapprove the continued use of online payments, in terms of paragraph 6.9 of the Council's Financial Regulations.

	<ul style="list-style-type: none"> 5. To reapprove use of Northants CALC as the Council's Data Protection Officer and internal audit service. 6. Clerk's April 2021 expenses 7. Payments, listed in Addendum A
21.04.260	<p>2020/21 Audit: To review and approve the following documents:</p> <ul style="list-style-type: none"> 1. Section 1, Annual Governance Statement; 2. Section 2, Accounting Statement; 3. Payments that exceeded £100; 4. Continuing Contract and Statutory Duty Payments; 5. Continuation of subscriptions; 6. Explanation of variances. 7. Explanation for high reserves
21.04.261	To review and approve Norton's insured assets.
21.04.262	To receive an update on the Speed Indicator Device (SID) Project.
21.04.263	<p>Jack's Patch</p> <ul style="list-style-type: none"> 1. To review NVCA's March 2021 inspection report 2. To consider and approve maintenance required
21.04.264	To receive feedback on the site visit to a local farm to discuss potential development, including community projects
21.04.265	To consider Potholes on local roads.
21.04.266	To consider the appointment of volunteers to do litter picking in the village as well as equipment that may be required.
21.04.267	The meeting closed at 7:30pm. The date and format of the May meeting will depend on Government guidance and will be confirmed on the May agenda.

Signed by: *Erica Fothergill*
Clerk / Responsible Financial Officer
Norton Parish Council

Issued on 21/04/2021

Addendum A

21.04.259 (6) Payments for approval:

Gross Payment	Payee	Details	Paid	Power
£62.59	Clerk	Refund Expenses	BACS	LGA1972 s111
£437.08	Payroll	April 2021	BACS	LGA1972 s112
£32.80	HMRC	April 2021 deductions	BACS	LGA1972 s112
£30.00	NCALC	Training - Parish Online (KR)	BACS	LGA1972 s111
£456.67	NCALC	Annual subscription & int. audit	BACS	LGA1972 s143/111
£198.00	Hartwells	Mowing Invoice 9	BACS	HA1980 s96(4)
£144.00	E.On	Electricity Q1 2021/22	S/O	Parish Councils Act 1957 s3
£35.00	ICO	2021/22 Data Protection subs	S/O	Data Protection (Charges & Information) Regulations 2018 s3.1(a)