

Norton Parish Council

Minutes of the full Parish Council meeting

held on Tuesday 13 July 2021 at 7:00pm in the Village Hall

Present:

Councillors: Kim Russell (Chairman), David Birtles, Steph Goulden, Steve Mason, Julia Richardson

In attendance: Erica Fothergill (Clerk/RFO)

Minutes

21.07.288	The Chairman welcomed councillors to the meeting and thanked them for attending.
21.07.289	There were no requests for dispensation from members of the Council.
21.07.290	Public Open Forum - None
21.07.291	Absent: Cllrs. Paybody and Thomas
21.07.292	Declarations of Interest - None.
21.07.293	RESOLVED to approve the minutes of the meeting of the Parish Council held on Tuesday 19 May 2021.
21.07.294	RESOLVED to approve the following: <ol style="list-style-type: none">1. June 2021 Bank Reconciliation.2. June 2021 Receipts & Payments.3. Payments, listed in Addendum A.
21.07.295	The following GDPR policies were reviewed and approved: <ol style="list-style-type: none">1. Data Protection2. Data Breach3. Records Retention4. Subject Access Request Procedure
21.07.206	Speed Indicator Device (SID) The Clerk reported that the 2 nd SID had been installed since the last meeting. It was RESOLVED to request the Volunteers to appoint a representative to attend monthly meetings to update Council and answer questions.
21.07.297	Jack's Patch Members of the Norton Village Community Association (NVCA) have started replacing the bark, they but need another 20 bags to finish the job. It was RESOLVED to purchase another 20 bags of play bark. The contractor has already trimmed the hedge and repaired the gate and matting and he is hoping for the poles to be back in stock by the end of July.
21.07.298	The need to install central Electric Vehicle charging (EVC) points in Norton was discussed and it was agreed for Councillor Childs to investigate the

	<p>following points, amongst others, and report back to the Council in September.</p> <ol style="list-style-type: none"> 1. If grants of 75% are given, do they include supply of an EV? 2. Ask Eon if they have any preference / recommendations for EVC points 3. Will redundant bus stops be suitable for EVC points? 4. Other background information, including prices. Action Cllr Childs
21.07.200	<p>Council considered the Clerk's resignation. The closing date for applications is on 23 July and it was agreed to conduct interviews during week commencing 2 August 2021. It was RESOLVED to appoint Cllrs. Russell and Birtles to the interview Panel and to grant them authority to make an appointment on behalf of the Council. Action: KR/DB</p>
21.07.300	<p>It was agreed to appoint Cllr Birtles as Norton's Path Warden and Council thanked him for taking on the role.</p>
21.07.301	<p>Council considered NVCA's request for a grant towards a community event to celebrate the end of the Covid-19 lockdown and it was RESOLVED to provide a grant of £500 towards a hog roast for the festivities, using the £500 provision in S137 / GPC (Power of Competence) budget.</p>
21.07.302	<p>The meeting closed at 20:35. The meeting of the Parish Council will be held at 7:00pm on Tuesday 14 September 2021 in the village hall.</p>

Addendum A (Payments were made using the Power of Competence)

21.07.294 (3) June Payments for approval:

Gross Payment	Payee	Details	Paid
35.00	NVCA	Use of meeting room - May	BACS
£43.78	Clerk	Refund Expenses	BACS
£437.08	Payroll	June 2021	BACS
£198.00	Steven Hartwell	Mowing Invoice No 29	BACS
£2,210.94	ElanCity	2 nd Speed Indicator Device	BACS

21.07.294 (3) July Payments for approval

Gross Payment	Payee	Details	Paid
£437.08	Payroll	July 2021	BACS
£65.60	HMRC	June & July PAYE 2021 deductions	BACS
£198.00	Steven Hartwell	Mowing: Invoice No 35	BACS
£72.84	Seton	2 x Litter picking kits for volunteers	BACS
£35.00	NVCA	Use of meeting room - July	BACS
£165.80	Dennetts	Bark for Jack's Patch	BACS
£180	Nick Dilks	Hedge trim in June	BACS
£850	Nick Dilks	Work to Jack's Patch as per attached quotation (£850) - payment to be made when work has been completed	BACS