**Norton Parish Council**

**Minutes of the full Parish Council meeting**

**held on Tuesday 11th January 2022 at 7:00pm in the Village Hall**

**Present**:

Councillors: Kim Russell (Chairman), David Birtles, Steph Goulden (Vice-Chairman), Steve Mason, Jeff Paybody, Julia Richardson, Chris Thomas

In attendance: Emma Fontaine (Clerk/RFO), District Councillors James and Morgan and 1 member of the public.

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| 11.01.357 | The Chairman welcomed Councillors to the meeting and thanked them for attending. |
| 11.01.358 | There were no requests for dispensation from members of the Council. |
| 11.01.359 | **Public Open Forum**  Cllr James updated regarding various matters at county level, including the WNC budget. |
| 11.01.360 | Council approved apologies received from Cllr Child. |
| 11.01.361 | There were no declarations of interest. |
| 11.01.362 | It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Tuesday 9th November 2021. |
| 11.01.363 | It was RESOLVED to approve the following:   1. November and December 2021 Bank Reconciliations 2. November and December 2021 Receipts and Payments 3. Payments, listed in Addendum A.   4. Council approved the precept demand on WNC of £18,000. **ACTION: Clerk.** |
| 11.01.364 | **Jack’s Patch**  It was agreed that Cllr Birtles will ask the local contact along the Broadway for a price to fix the gate post. **ACTION: Cllr Birtles.** |
| 11.01.365 | **Electric Vehicle Charging Points**  Cllr Child provided an update in advance to advise that the current scheme for landowners and farmers does not include Parish Councils.  The NNC project will provide the Council with revenue, and the trial may be extended. Cllr Child will feed back on any progress with this. **ACTION: Cllr Child.** |
| 11.01.366 | **Asset Mapping Project**  The AMP Working Group was agreed. Cllr Russell will send Councillors a log in to look at the Parish Online system, which we are using for this project. Cllr Russell has completed our asset mapping using this system. **ACTION: Cllr Russell.** |
| 11.01.367 | Further to communication with Highways in relation to a sign placed next to the Norton village sign, it was RESOLVED that the Clerk will ask the Speedwatch Group to remove it, as it may have been part of a previous speed campaign. **ACTION: Clerk.** |
| 11.01.368 | It was RESOLVED to ask the Speedwatch Group to turn the speed camera round to face the other direction, so that it faces traffic coming into the village from Daventry. **ACTION: Clerk.**  Cllr Russell advised that the PCSO for Norton is Steve Sangster. Norton is now part of Daventry in terms of policing. There have been reports of issues with anti social behaviour and fly tipping within the village and CCTV and signage should be investigated. **ACTION: Clerk.** |
| 11.01.369 | The ‘Dealing With Unreasonable Complainant Behaviour’ policy was approved. |
| 11.01.370 | **Queen’s Green Canopy**  Cllr Russell will use Parish Online to map the area in which the Parish Council would like to plant trees a part of this initiative. The area involved will run alongside the edge of the SUE. **ACTION: Cllr Russell** |
| 11.01.371 | **Village Hall Purchase**  The conveyancing process has started. Cllr Russell has consulted with Frances Harris at ACRE in relation to setting up a Charitable Trust, with the Parish Council as the Sole Trustee. We have engaged with the recommended Solicitors. |
| 11.01.372 | The meeting closed at 7.55pm. The next meeting of the Parish Council will be held at **7.00pm on Tuesday 8th February 2022** in the Village Hall. |

Addendum A item 11.01.363 (3) The following payments were reviewed and approved:

**November**

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| **Gross Payment** | **Payee** | **Details** | **Paid** | **Power** |
| £38.00 | Church (PCC) | Village Hall rent November 2021 | SO | LGA1972 s133 |
| £81.60 | HMRC | PAYE | BACS | LGA1972 s112 |
| £361.70 | Payroll/Expenses | November 2021 | BACS | LGA1972 s112 |
| £255.00 | Nick Dilks | Jack’s Patch maintenance | BACS | LGA1972 s112 |
| £50.00 | Royal British Legion | Poppy Appeal 2021 | BACS | LGA1972 s137 |

**December**

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| **Gross Payment** | **Payee** | **Details** | **Paid** | **Power** |
| £300.00 | Roger Hepton | Village flower troughs | BACS | Open Spaces Act 1906, s 9-10 |
| £60.00 | Parish Online | Subscription (parish maps) | BACS | LGA1972 s111 |
| £35.08 | Kim Russell | Reimbursement - Covid memorial plaque | BACS | LGA1972 s111 |
| £528.00 | Landscape Avenue | Grit bin replenishment | BACS | LGA1972 s111 |
| £112.48 | Eon/N Power | Electricity | DD | PCA1957 s3 |
| £73.74 | Bee Safe Fire Services | Village Hall inspection | BACS | LGA1972 s133 |
| £38.00 | Church (PCC) | Village Hall rent December 2021 | SO | LGA1972 s133 |
| £81.60 | HMRC | PAYE | BACS | LGA1972 s112 |
| £457.51 | Payroll/Expenses | November 2021 | BACS | LGA1972 s112 |