

# NORTON PARISH COUNCIL

Clerk: Emma Fontaine

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Chairman: Cllr. Kim Russell

## Notice for Council Members:

You are hereby summoned to attend the Ordinary Meeting of Norton Parish Council in the Village Hall on Tuesday 8 March 2022 at 7:00pm for the purpose of transacting the following business. Members of the Public and Press are welcome to attend.

## Agenda

Item	Agenda Item
08.03.387	Welcome
08.03.388	To consider requests for dispensation from members of the Council
08.03.389	To receive Councillor declarations of interest for items on the agenda
08.03.390	<b>Public Open Forum</b> In terms of paragraphs 3d to 3k of our Standing Orders (available on the Council's website), a member of the public is entitled to speak only once on agenda items, for no longer than 3 minutes. The total period of time for public participation, which is at the Chairman's discretion, shall not exceed 10 minutes.
08.03.391	To approve apologies for absence
08.03.392	To approve the minutes of the meeting of the Parish Council held on Tuesday 11 <sup>th</sup> January 2022
08.03.393	<b>Finance:</b> To review and approve the following: 1. January and February 2022 bank balances report 2. January, February and March payments, listed in Addendum A 3. To review the Clerk's annual pay increase
08.03.394	<b>Jack's Patch</b> 1. To review the January and February inspection reports 2. To receive an update regarding maintenance
08.03.395	To review and approve the following documents: <ul style="list-style-type: none"><li>• Financial Control Risk Assessment</li><li>• Internal Audit Plan</li><li>• Effectiveness of Internal Audit</li></ul>
08.03.396	To receive an update on the Neighbourhood Plan
08.03.397	To review the latest Speed Indication Device (SID) reports and consider a query from a member of the public in relation to speed on the Daventry Road
08.03.398	To review options for fly tipping and anti social behaviour
08.03.399	To receive an update on the Queen's Green Canopy initiative
08.03.400	To receive an update regarding the purchase of the Village Hall
08.03.401	To confirm the dates of the Annual General Meeting and Annual Parish Meeting.
08.03.402	To receive an update on the Asset Mapping Project (AMP)

08.03.403	<b>Date Of Next Meeting</b> The <b>next</b> meeting of the Parish Council will be held at 7:00pm on Tuesday 12 <sup>th</sup> April 2022 in the Village Hall.
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Signed by: *Emma Fontaine*

**Clerk/Responsible Financial Officer**

Norton Parish Council

**Issued on 02.03.2022**

Addendum A

08.03.393 (2) payments for approval

**January**

<b>Gross Payment</b>	<b>Payee</b>	<b>Details</b>	<b>Paid</b>	<b>Power</b>
£38.00	Church (PCC)	Village Hall rent January 2022	SO	LGA1972 s133
£81.60	HMRC	PAYE	BACS	LGA1972 s112
£358.70	Payroll/Expenses	January 2022	BACS	LGA1972 s112
£8.96	Kim Russell	Commemorative plaque (postage)	BACS	LGA1972 s111

**February**

<b>Gross Payment</b>	<b>Payee</b>	<b>Details</b>	<b>Paid</b>	<b>Power</b>
£38.00	Church (PCC)	Village Hall rent February 2022	SO	LGA1972 s133
£81.60	HMRC	PAYE	BACS	LGA1972 s112
£372.18	Payroll/Expenses	February 2022	BACS	LGA1972 s112
£71.86	4UH Ltd	Website hosting (one year)	BACS	LGA1972 s142

**March**

<b>Gross Payment</b>	<b>Payee</b>	<b>Details</b>	<b>Paid</b>	<b>Power</b>
£57.00	British Heart Foundation	Defibrillator replacement pads	BACS	PHA 1936 s234