

Norton Parish Council

Minutes of the full Parish Council meeting

held on Tuesday 8th March 2022 at 7:00pm in the Village Hall

Present:

Councillors: Kim Russell (Chairman), David Birtles, Steph Goulden (Vice-Chairman), Steve Mason, Jeff Paybody, Julia Richardson, Chris Thomas

In attendance: Emma Fontaine (Clerk/RFO), District Councillor James

08.03.387	The Chairman welcomed Councillors to the meeting and thanked them for attending.
08.03.388	There were no requests for dispensation from members of the Council.
08.03.389	There were no declarations of interest.
08.03.390	Public Open Forum Cllr James updated regarding various matters at county level, including confirmation of a 2.9% increase in Council Tax.
08.03.391	Council approved apologies received from Cllr Richardson, who was able to attend the latter part of the meeting.
08.03.392	It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Tuesday 11 th January 2022. The meeting of 8 th February did not take place as the meeting was not quorate.
08.03.393	It was RESOLVED to approve the following: 1. January and February 2022 bank balances report 2. January, February and March payments, listed in Addendum A 4. The NCALC guidance on the pay review. ACTION: Clerk.
08.03.394	Jack's Patch It was RESOLVED to keep this item on the agenda until the next ROSPA report. After this, Jack's Patch will be added to the agenda every 6 months, unless the Clerk identifies any urgent issues with maintenance. Doug French will continue to report his inspections to the Clerk monthly. ACTION: Clerk.
08.03.395	The following documents were reviewed and approved: <ul style="list-style-type: none">• Financial Control Risk Assessment• Internal Audit Plan• Effectiveness of Internal Audit
08.03.396	Neighbourhood Plan The Neighbourhood Plan work is ongoing and there has been a recent discussion with Mags Howell at West Northants Council. The next steps are to obtain updates for the maps and take further photos. ACTION: Cllrs Russell and Goulden.
08.03.397	Two members of the public have notified the Parish Council that their car has been hit by another vehicle on the Daventry Road. As the Parish Council have no further powers to affect any changes, it was suggested the individuals concerned approach media outlets to gain local awareness of the dangers. It was RESOLVED to continue to flag these issues with local Police. ACTION: Clerk.
08.03.398	It was RESOLVED to contact Steve Sangster, PCSO in Daventry, and ask if he knows if there is technology the Parish Council can borrow temporarily to monitor fly tipping. ACTION: Clerk.

08.03.399	Trees for the Queen's Green Canopy will be planted at Goulden's View, where building works are underway for the new housing within the village.
08.03.400	Village Hall Purchase The draft contract for the purchase has been received by the Solicitor, but we have not yet seen it. NVCA have agreed to be involved in the running of the Village Hall, the exact details will be clarified in due course.
08.03.401	Annual Parish Meeting and Annual Parish Council Meeting It was RESOLVED to hold the Annual Parish Meeting on Tuesday 17 th May at 7.00pm in the Village Hall. It was RESOLVED to hold the Annual Parish Council Meeting on the already scheduled meeting date of Tuesday 10 th May at 7.00pm in the Village Hall. ACTION: Clerk.
08.03.402	The Asset Mapping Project is almost complete, there are a few further things to check before the Clerk confirms to NCALC that we have mapped all the known WNC assets within the village. ACTION: Clerk.
08.03.403	The meeting closed at 8.05pm. The next meeting of the Parish Council will be held at 7.00pm on Tuesday 12th April 2022 in the Village Hall.

Addendum A item 08.03.393 The following payments were reviewed and approved:

January

Gross Payment	Payee	Details	Paid	Power
£38.00	Church (PCC)	Village Hall rent January 2022	SO	LGA1972 s133
£81.60	HMRC	PAYE	BACS	LGA1972 s112
£358.70	Payroll/Expenses	January 2022	BACS	LGA1972 s112
£8.96	Kim Russell	Commemorative plaque (postage)	BACS	LGA1972 s111

February

Gross Payment	Payee	Details	Paid	Power
£38.00	Church (PCC)	Village Hall rent February 2022	SO	LGA1972 s133
£81.60	HMRC	PAYE	BACS	LGA1972 s112
£372.18	Payroll/Expenses	February 2022	BACS	LGA1972 s112
£71.86	4UH Ltd	Website hosting (one year)	BACS	LGA1972 s142

March

Gross Payment	Payee	Details	Paid	Power
£57.00	British Heart Foundation	Defibrillator pads	BACS	PHA 1936 s234