

**Norton Parish Council**  
**Minutes of the full Ordinary Parish Council meeting**  
**held on Tuesday 14<sup>th</sup> June 2022 at 7:00pm in the Village Hall**

**Present:**

Councillors: Kim Russell (Chairman), David Birtles, Carole Child, Steph Goulden (Vice-Chairman), Steve Mason, Jeff Paybody, Julia Richardson, Chris Thomas

In attendance: Emma Fontaine (Clerk/RFO) and Cllr David James (WNC)

14.06.444	The Chairman welcomed Councillors to the meeting and thanked them for attending.
14.06.445	There were no requests for dispensation from members of the Council.
14.06.446	Cllr Goulden declared an interest in item 14.06.453 (planning application Pant Yr Owen) and left the room during the discussion.
14.06.447	<b>Public Open Forum</b> No issues were raised in the Public Open Forum. Cllr James from West Northants Council provided an update on WNC matters.
14.06.448	There were no apologies for absence.
14.06.449	It was RESOLVED to approve the minutes of the meeting of the Parish Council held on Tuesday 10 <sup>th</sup> May 2022.
14.06.450	It was RESOLVED to approve the following: <ol style="list-style-type: none"> <li>1. The financial position of the Parish Council as at 31.05.2022.</li> <li>2. Payments, listed in Addendum A</li> </ol>
14.06.451	<b>2021/22 Audit</b> The following documents were reviewed and approved: <ol style="list-style-type: none"> <li>1. Section 1: Annual Governance Statement</li> <li>2. Section 2: Accounting Statements</li> <li>3. Payments that exceeded £100</li> <li>4. Continuing contract and statutory duty payments</li> <li>5. Continuation of subscriptions</li> </ol>
14.06.452	The following policies were reviewed and approved: <ol style="list-style-type: none"> <li>1. FOI Complaints Procedure</li> <li>2. FOI Publication Scheme and Handling FOI Requests</li> </ol>
14.06.453	The following planning applications were discussed, with feedback to be provided by the Clerk: <ul style="list-style-type: none"> <li>• <b>WND/2022/0333 – Pant Yr Owen, Daventry Road</b> (Cllr Goulden left the room): Norton Parish Council are in favour of this application.</li> <li>• <b>DA/2020/0100 – Daventry North East, B4036 Long Buckby Road:</b> Traffic calming measures must be in place prior to any development or road building takes place, to protect the village. Additionally, the retention of hedgerows and open spaces is appreciated. Height restrictions of houses closest to the village should be considered.</li> </ul> <p><b>ACTION: Clerk.</b></p>
14.06.454	<b>Jack's Patch</b>

	The latest inspection report was reviewed and it was noted there are no urgent maintenance requirements. It was RESOLVED for the Clerk to arrange a Wicksteed play equipment inspection. <b>ACTION: Clerk.</b>
14.06.455	It was RESOLVED for the Clerk to speak to Western Power regarding linking the speed indicator device to the power supply direct, ascertaining what costs are associated with the work. <b>ACTION: Clerk.</b>
14.06.456	<b>Neighbourhood Watch</b> It was RESOLVED to send Andrée Rodriguez-Veglio an email of appreciation for the work she does on Neighbourhood Watch in Norton and advise her that the Parish Council is available for support if needed. <b>ACTION: Clerk.</b> It was RESOLVED to add a mention of Neighbourhood Watch and Fix My Street to the next parish newsletter. <b>ACTION: Cllr Russell and Clerk.</b>
14.06.457	There was no update relating to the Neighbourhood Plan.
14.06.458	<b>Goulden's View</b> Completion date is expected to be first week of November. Cllr Goulden asked Cllr James (WNC) to assist in ensuring the houses are protected for residents of Norton in future, in light of the Prime Minister's thoughts on the right to buy. It was confirmed that the new development will have solar powered street lights.
14.06.459	<b>Village Hall</b> It was RESOLVED to sign the Solicitor's paperwork to commence the final stage of the sale. It was further RESOLVED not to pay for the legal work required to request an 'easement' on the neighbouring property's deeds relating to the rear emergency exit. The Clerk will obtain initial quotes for insurance and make enquiries re fire safety/access. <b>ACTION: Clerk.</b>
14.06.460	The Clerk is now able to post on Norton's Facebook page. The details of the minibus options and Goulden's View will be added. We ask if anyone would like to volunteer to manage minibus trips as well. <b>ACTION: Clerk.</b>
14.06.461	The meeting closed at 8.00pm. The next meeting of the Parish Council will be held at <b>7.00pm on Tuesday 12<sup>th</sup> July 2022</b> in the Village Hall.

Addendum A (14.06.450 (2) payments for approval)

**May**

Gross Payment	Payee	Details	Paid	Power
£38.00	Church (PCC)	Village Hall rent April 2022	SO	LGA1972 s133
£83.00	HMRC	PAYE	BACS	LGA1972 s112
£370.74	Payroll/Expenses	May 2022	BACS	LGA1972 s112
£396.00	S Hartwell	Grass mowing	BACS	HA1980 s96(4)
£40.00	Northants ACRE	Membership	BACS	LGA1972 s111

**June**

Gross Payment	Payee	Details	Paid	Power
£623.65	Gallagher	Parish Council Insurance 2022/23	BACS	LGA1972 s111